Department of Art History and Communication Studies
McGill University

Doctoral Dissertation submission protocol

Authorization to submit a doctoral dissertation for examination shall be granted by the GPD or Department Chair upon confirmation that the dissertation has been approved for submission by the candidate’s Supervisor and one other full-time faculty member from AHCS or from another related discipline in a department at McGill, who will be designated the “Second Reader.” The Second Reader shall be determined by the Supervisor, in consultation with the candidate.

The Second Reader shall have up to 6 weeks to determine whether to recommend submission of the dissertation for examination.

Once authorized to submit a dissertation for examination, the candidate will be responsible for following standard submission procedures set out by the Graduate and Postdoctoral Studies Office.

Normally, upon submission of the dissertation, the Second Reader will be designated as the Internal Examiner and will complete the required report on behalf of the Department. It is expected the Second Reader/Internal Examiner will also participate in the oral examination of the candidate.

Adopted: March 2012

Effective: September 2012