This information bulletin is an initiative from Content and Collaboration Solutions and Teaching and Learning Services designed to inform you of upcoming events to enhance your teaching at McGill University.

**FEATURED EVENT**

**Bringing Research into the Undergraduate Classroom**
Friday, September 13, 9:30-12:30 PM
Have you wondered how to get undergrad students to ask better questions? Come to this interactive workshop and meet professors from the Inquiry Network who have been tackling questions like this and have created a framework for enhancing students’ understanding of the relationship between research and course content. Participants will try out this framework and design new strategies for an undergraduate course.

**UPCOMING EVENTS**

**University Teaching in a Time of Globalization: Language Challenges and Opportunities**
Friday, September 27, 1:00-2:30 PM
Teaching at a university where there are linguistically diverse faculty and student populations can present some interesting communication challenges. If you teach in your second language or interact with students from a variety of language backgrounds, join us for an interactive talk about how to address these oral communication challenges.

**Designing Effective Multiple-Choice Questions**
Friday, October 4, 1:00-3:00 PM
Would you like to improve the quality of your Multiple Choice Questions (MCQs)? Would you like to learn how to use MCQs to assess higher order thinking skills such as application and analysis? If so, join a group of fellow instructors for this two hour workshop about the principles of well-designed MCQs. Info about registration will follow.

**ANNOUNCEMENTS**

**Are You Scheduled to Teach in One of the Active Learning Classrooms (ALCs)?**
If you have not yet done so, complete the online form to request in-class support for weeks 1, 2, and 4 of your classes. Use the link provided in the email from IT Services that was sent on Thursday, August 8th, to all instructors registered to teach in an Active Learning Classroom in Fall
2013 semester. Additionally, see the Active Learning Classroom Preparation Checklist to ensure you have everything you need before you start teaching.

**ALC room-specific AV instructions:**
- Burnside 511
- Education 627
- Macdonald Stewart MSB 016
- New Music Building, Rm 412
- 688 Sherbrooke W., Rm 1265

**Lecture Recording**
Students have told us they find lecture recordings extremely valuable. If you are teaching in a classroom that supports lecture recording, please make sure you sign up to record your lectures and make them available to your students. Follow these instructions in the IT Knowledge Base.

**Are You Scheduled to Teach in the Fall Semester?**
myCourses was upgraded at the end of July, bringing improvements to general usability and to tools such as Content and Grades. If you haven’t already, we encourage you to check out the links below to ensure you have everything you need before you start teaching in Fall 2013.
- Full list of New Features in myCourses (also available as a video)
- Index of instructor videos and documentation
- IT checklist for instructors preparing for the academic year

**Religious Holy Days**
McGill University recognizes and respects the diversity of its members, including diversity of religious faiths and observances. The aim of this policy is to ensure that the University provides an environment in which its students can fulfil both their university and their religious commitments.

**Termination of Turnitin**
As of June 1, 2013, McGill has ended its licensing agreement with Turnitin and the service is no longer available within myCourses. Read the full announcement from the Office of the Dean of Students.

**Changes to the ICS Audiovisual Loans Service – Effective Immediately**
IT Customer Services (ICS) has made changes to the Audiovisual Equipment Loans service and hours of operation. The list of equipment available to lend has been restructured. See complete details at Audiovisual Equipment Loans. IT Services is happy to be able to continue providing this service in support of McGill’s primary mandate of teaching/learning, research, and administrative activities.

**McGill’s Teaching for Learning Blog**
Join McGill faculty, staff and students in a conversation about higher education.
- In defense of libraries and librarians A post by Prof. Terry Hebert about the need for libraries and trained librarians.
- New Canadian student blog on higher education A post by Jennie Ferris, TLS, about a new online magazine / blog written by Canadian university students.

**Library Collections: Relocation Update**
This summer, the McGill Library has undergone many significant changes that will impact the ability to locate and access parts of the collection at different branches. A status update regarding the relocation of collections will be posted on a regular basis in order to better serve
you during this transitional period.

TEACHING CHECKLISTS

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<th>Checklist Name</th>
<th>Description</th>
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<tr>
<td>IT Checklist for Instructors Preparing for the Academic Year</td>
<td>Use the IT Checklist and articles to help ensure you have everything you need.</td>
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<tr>
<td>Library Checklist for Instructors Preparing for the Academic Year</td>
<td>The Library has compiled a short Checklist that outlines main Library services available to support teaching activities of McGill faculty.</td>
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<tr>
<td>Clicker Checklist for Instructors Preparing for the Academic Year</td>
<td>Register your course, pick up your clicker/receiver set and follow other key items on the checklist to help you get started for the Fall term.</td>
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TEACHING RESOURCES

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<th>Resource Name</th>
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<tr>
<td>Course Evaluations</td>
<td>Need help interpreting course evaluation results? There are now guidelines available to help you interpret your course evaluation results. Any questions? Write to: <a href="mailto:mercury.info@mcgill.ca">mercury.info@mcgill.ca</a>.</td>
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<td>Teaching Portfolio Guidelines and Samples</td>
<td>Need help with your teaching portfolio? Visit the TLS website for guidelines and an online seminar with information on content and organization. Contact the TLS office at <a href="mailto:tls@mcgill.ca">tls@mcgill.ca</a> for questions or to see sample portfolios from previous successful tenure candidates.</td>
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<td>Using Clickers in Fall 2013? Update to the Latest Version!</td>
<td>To download the latest version of the software for PC or Mac, visit the McGill Software licensing website at <a href="http://www.mcgill.ca/software">http://www.mcgill.ca/software</a>. The new version for Mac is now integrated with PowerPoint (for Macs running MS PowerPoint 2011).</td>
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<td>Teaching Snapshots: Perspectives on Teaching and Learning</td>
<td>Ever wonder what other professors do to keep their students engaged? Visit the Teaching Snapshots website and learn about McGill instructors’ thoughts on teaching and learning. New interviews added this month include instructors teaching philosophy, law, writing, and statistics.</td>
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<td>Audio Streaming Databases</td>
<td>McGill Library subscribes to multiple databases where you can access and create links to hundreds of thousands of streaming musical recordings ranging from classical music performances, opera, ballet, and live concerts to Canadian 78 rpm and cylinder recordings. Accessing from off campus: remember to use VPN or EZproxy.</td>
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<td>eBooks</td>
<td>McGill Library provides access to more than 800,000 ebooks included in 24 collections on a variety of subjects ranging from the Reformation, English &amp; American poetry, Early Printed Books to Life &amp; Biomedical Sciences and Theoretical &amp; Computational Physics.</td>
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<td>Films on Demand</td>
<td>Films on Demand offers an online video streaming library with thousands of high quality educational videos and tens of thousands of fully annotated segments. These can be integrated into lectures and presentations with ease or posted as links on myCourses. All programs include Canadian Public Performance rights for your use. Accessing from off campus: remember to use VPN or EZproxy.</td>
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If you have comments about this e-bulletin, or require additional information about the above, please contact us at teaching.tls@mcgill.ca or (tel) 514-398-6648. Teaching & Learning Services, McLennan Library Building, MS 12.