This information bulletin is an initiative from Content and Collaboration Solutions and Teaching and Learning Services designed to inform you of upcoming events to enhance your teaching at McGill University.

FEATURED EVENTS

**Introduction to Course Design and Teaching**  
**May 9 and May 14**  
Would you like to (re)design one of your courses and enhance your teaching skills? Learn about strategies that focus on enhancing student learning? Develop a course syllabus and exchange feedback with fellow faculty members and facilitators from Teaching and Learning Services in this 1 ½ day workshop.

UPCOMING EVENTS

**Exploiting the Mentally Ill in Clinical Research**  (click on Conferences and Lectures)  
**May 10**  
The most serious ethical hazard of clinical research has always been that of exploiting vulnerable subjects. In this Research Ethics lecture, Professor Carl Elliott, Center for Bioethics, Department of Pediatrics, University of Minnesota, will examine the issue of exploitation and suggest ways in which it can be stopped.
Graduate Student Supervision in Biomedical Research
May 15
By the end of this workshop, participants will be able to: establish clear and reasonable expectations for graduate students; assess graduate student progress in their acquisition of scientific and professional skills; give constructive feedback to graduate students; and identify and facilitate transitions through the various stages of the supervisor-trainee relationship.
For more information call Jennifer at (514) 398-2698.

New workshop: Beyond the research paper – new ways to get students writing
June 4
Integrating writing assignments into undergraduate courses can increase students’ engagement and promote critical thinking. Attend this workshop for guidelines on designing short written assignments that make students think more and write less. For more info, visit our website.
## ANNOUNCEMENTS

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<td><strong>Give permission to disseminate your numerical course evaluation results</strong></td>
<td>Students are more inclined to complete course evaluations if they know the results will be available to them. A minimum response rate must be met and instructors need to give permission for this to happen.</td>
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<td><strong>Harassment, Sexual Harassment and Discrimination Prohibited by Law</strong></td>
<td>McGill is committed to provide an environment in which students and employees are free from discrimination and harassment.</td>
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<td><strong>New Service: Delivery of Library Material to Faculty with Campus Offices</strong></td>
<td>Need a book from anywhere on campus? Faculty members can now use library accounts to request any item available for loan to be delivered to their campus address. Delivery will normally take 2 to 4 working days if the item is on the shelf. Materials may be returned via internal mail system or at any library branch, as usual.</td>
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<td><strong>New: McGill’s Teaching for Learning Blog</strong></td>
<td>Would you like to be part of a conversation about higher education with McGill faculty, staff and students? Visit the new “Teaching for Learning” blog to share an experience, resource or opinion with the McGill community. For more information, email <a href="mailto:marcy.slapcoff@mcgill.ca">marcy.slapcoff@mcgill.ca</a></td>
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## TEACHING RESOURCES

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<td><strong>Teaching Snapshots: Perspectives on teaching and learning</strong></td>
<td>Ever wonder what other professors do to keep their students engaged? Visit the Teaching Snapshots website and learn about McGill instructors’ thoughts on teaching and learning. New interviews added this month include instructors teaching philosophy, law, writing, and statistics.</td>
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Are you teaching in one of the Active Learning Classrooms (ALCs)?
If so, please refer to the Active Learning Classroom Preparation Checklist to ensure you have everything you need.

- Burnside 511
- Education 627
- Macdonald Stewart MSB 016
- Macdonald Stewart 2-028 and Macdonald Stewart 2-029
- New Music Building, Rm 412
- 688 Sherbrooke W., Rm 1265

Films on Demand
Films on Demand offers an online video streaming library with thousands of high quality educational videos and tens of thousands of fully annotated segments. These can be integrated into lectures and presentations with ease or posted as links on myCourses. All programs include Canadian Public Performance rights for your use.

Accessing off campus: remember to use VPN or EZproxy.

Classroom A/V Instructions
Teaching in a new room this semester? Want to see what AV equipment is available for any classroom on campus? Looking for detailed instructions on how to use the AV in the room you are teaching in? This online tool features in-class photos and equipment specs and is available to instructors.

Lecture Recording for Instructors
Did you know that McGill instructors can record their lectures and other activities? Instructors can request automatic recording of scheduled lectures throughout the term in classrooms specially equipped for this service with the Lecture Recording System (LRS).

Partners: IT Customer Services (ICS) | McGill Library | SEDE

If you have comments about this e-bulletin, or require additional information about the above, please contact us at teaching.tls@mcgill.ca or (tel) 514-398-6648. Teaching & Learning Services, McLennan Library Building, MS 12.