This information bulletin is an initiative from Content and Collaboration Solutions and Teaching and Learning Services designed to inform you of upcoming events to enhance your teaching at McGill University.

**FEATURED**

Questions about AV equipment in your classroom?  
**January 13, 16**  
Get answers about the audiovisual equipment found in your classrooms - projectors, microphones, document cameras, etc. in this hands-on practice session. [Register here.](#)

Safer Spaces: Understanding Discrimination  
**Thursday, January 26** – Macdonald campus register by email (include date & workshop name)  
**Wednesday, February 1** – Downtown campus [register here](#)  
Want to understand what types of actions and responses are appropriate in a variety of situations? This first workshop in the Safer Spaces series provides an introduction to the complicated questions that arise when working, studying and living in cross-cultural settings.

**UPCOMING EVENTS**

**STLHE 2012 Call for Proposals**  
Submission Deadline: **January 19**  
Does learning have boundaries? What boundaries do we have or need? The Society for Teaching and Learning in Higher Education (STLHE) invites proposals for presentations at its 32nd Annual Conference - “Learning without boundaries? Apprentissage sans limites?”

**SMART Tools and Interactive Whiteboards (SMART Board) LRN 504**  
**Friday, January 20**  
Are you interested in using interactive technology in the classroom? This workshop will introduce interactive whiteboards (SMART Board) with SMART Notebook collaborative learning software. SMART Boards are available in particular classrooms (Leacock 617 & 808; 688 Sherbrooke W., Room 1265). [Register here.](#)

**Building with myCourses (WCT 701)**  
**Wednesday, January 25**  
This workshop will help you prepare your course in myCourses. At the end of this workshop, you will be able to: customize the myCourses Home interface and build and customize your course. [Register here.](#)
Teaching with myCourses (WCT 702)
Tuesday, January 31
At the end of this workshop, you will be able to: manage your course, and communicate with your students both asynchronously (Mail, Calendar, Announcements, Discussions) and synchronously (Chat, Who's Online). Register here.

U21 Teaching & Learning Network Fellowships
Deadline: Thursday, March 1
The Teaching & Learning Network of U21 has developed a Fellowship scheme to help facilitate the transfer of knowledge and skills within the U21 TLN and to encourage the sharing of best practice. Further information on the Fellowships is available on the U21 website.

TEACHING RESOURCES

Classroom A/V Instructions
Want to see what AV equipment is available for any classroom on campus? Looking for detailed instructions on how to use the AV in the new room you are teaching in? This online tool features in-class photos and equipment specs and is available to instructors.

Checklist for Student Response System (clickers) in Winter 2012
Here is a checklist that you may find helpful when planning to use the Student Response System (clickers) in the upcoming term.

McGill Overdrive
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Films on Demand
McGill Library is happy to announce the acquisition of Films on Demand. Films on Demand offers a significant online video streaming library with thousands of high quality educational videos and tens of thousands of fully annotated segments that can be integrated into lectures and presentations with ease or posted as links on WebCT. All programs include Canadian Public Performance rights for your use. Accessing off campus: remember to use your VPN.

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If you require additional information about the above, please contact us at teaching.tls@mcgill.ca or (tel) 514-398-6648. Teaching & Learning Services, McLennan Library Building, MS 12