FEATURED EVENT

Introduction to Course Design and Teaching Workshop

May 8, 9:00am-5:00pm and May 13, 9:30am-1:00pm (1.5 days)

Would you like to design or redesign one of your courses and enhance your teaching skills? Join a group of fellow faculty members led by facilitators from Teaching and Learning Services to discuss strategies for course design and teaching that focus on enhancing student learning.

TIP OF THE WEEK

Two Ways to Encourage Participation in Course Evaluations

1. Monitor response rates and post a message on myCourses. See a video example of one instructor’s experience.
2. Ask students to bring their laptops to class during the evaluation period and allow time to fill them out in class. Note that instructors must leave the room during this process.

UPCOMING EVENTS

Workshop: The Research Paper: Engaging Students with the Writing Process

April 3, 9:30am-12:00pm

The research (term) paper is a core assignment at McGill, allowing students to reflect on meaningful questions and develop their own scholarly voices. In this workshop, we will explore how to design assignments that engage students and encourage them to develop their critical thinking skills.

Grading Written Assignments: How Objective Can It Be?

April 23, 9:00am-12:00pm

How can instructors grade longer assignments effectively? This workshop will help participants identify, articulate, and communicate their own standards and criteria with the aim of promoting fair and efficient grading. Most importantly, it will demonstrate how clearly stated criteria can encourage self-assessment and increase learning for all students.

Supervision Workshop: Recognizing and Supporting Students At-Risk

April 28, 1:00pm-3:00pm

In this workshop, McGill counselors and clinicians will present information to help you identify evidence of mental health problems, and to decide when to refer a student. We will consider
strategies for effective boundary setting and discuss the resulting mutual benefits for supervisors and supervisees. Please invite a colleague to join you.

ANNOUNCEMENTS

**Course Evaluation Period for Winter 2014**
The online course evaluations will be available to students starting **Monday March 24**.
- Regular period: Mar. 24 to Apr. 11, 2014
- Extended period: Mar. 24 to Apr. 29, 2014 [participating units]

**Teaching & Learning Technologies Workshops/Consultations**
Need help with, or advice about, using technology to enhance your teaching?
Teaching and Learning Services and IT Services offer custom group workshops and individual consultations for instructors, teaching assistants and staff.
Click [here](#) to view suggested topics and request for a consultation.

**Grade Submission and Grade Approval for Winter 2014**
**Winter Term** grade submission opens **Thursday, 27 March 2014 at 9:00am**. As of this date, instructors may submit final grades and administrators may approve final grades on Minerva. Consult the IT Knowledge Base for help ([Enter/modify final grades in Minerva](#)).

**Scholarly Writing Workshops, Courses and more for Graduate Students**
**Graphos**, the McGill Writing Centre’s new graduate initiative, offers workshops, courses, and peer writing groups. Graphos complements the MWC’s tutorial service. Please inform your supervisees about these new opportunities for improving academic writing.

**Instructor Unavailability for 2014-2015**
Please submit in Minerva the days and times you are unavailable to teach for 2014-2015 terms. The deadline is fast approaching - check with your academic unit to find out specific instructions and deadlines. View the updated video for an overview.

**Supervision: Graduate and Postdoctoral Support Website**
The new Supervision website offers over 40 pages of research-based practical advice and guidance on the supervisory relationship. Learn how to avoid common problems in supervision and needless delays in degree completion.

LEARN MORE ABOUT

**McGill’s Teaching for Learning Blog**
Join McGill faculty, staff and students in a conversation about higher education. Read the latest posts:
- Learning to Teach: 10 tips for Professors
- Theory and Practice: Making the Connection
- The new reality of the public intellectual

**Recommended Mobile Apps**
- **PressReader**: Do you enjoy reading newspapers? McGill Library is pleased to offer over 2,300 full-content newspapers from more than 100 countries in 55+ languages in just one app!
- **BrowZine**: Access scholarly journals in a browsable format on your iOS or Android device.
Easily find, read, and monitor scholarly journals available from holdings at the McGill Library and Open Access publishers.

**Teaching Snapshots: Perspectives on Teaching and Learning**

Ever wonder what other professors do to keep their students engaged? Learn about McGill instructors’ thoughts on teaching and learning. Disciplines include philosophy, law, writing, and statistics.

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**E-Library Resources**

- **Audio Streaming Databases**: McGill Library hosts multiple databases where you can access and link to streaming musical recordings ranging from classical music to live concerts.

- **E-Books**: Access over 800,000 e-books in 24 collections at the McGill Library. Subjects range from the Reformation and English and American Poetry to Life and Biomedical Sciences and Theoretical and Computational Physics.

- **Films on Demand**: Integrate high quality online streaming educational videos or fully annotated segments into lectures or presentations. Programs include Canadian Public Performance rights.

*Access off campus:* Use **VPN** or **EZproxy**.

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**PARTNERS**

Content and Collaboration Solutions (CCS) | IT Customer Services (ICS) | McGill Library | Social, Equity and Diversity Education Office (SEDE) | Office for Students with Disabilities (OSD)

If you have comments about this e-bulletin, or require additional information about the above, please contact us at teaching.tls@mcgill.ca or 514-398-6648. Teaching and Learning Services, McLennan Library Building, MS 12.