UPCOMING EVENTS

**University Teaching in a Time of Globalization: Language Challenges and Opportunities**
September 22, 12:00 - 1:15pm
If you teach in your second language or interact with students from a variety of language backgrounds, join us for an interactive talk about how to address these oral communication challenges. Learn what some of the related research says and share strategies for fostering productive teaching and learning experiences in a multilingual learning environment.

**Safer Spaces Workshop: Understanding Discrimination**
October 6, 9:30-12:00 PM
During this session, participants will examine ways that unconscious or unintended bias can work its way into everyday interactions; they will analyze culture and identity to understand how bias forms and impacts relationships, and they will work through practical scenarios to develop language, responses, and strategies for addressing inequality and subtle bias in the office and classroom settings.

RESOURCE OF THE WEEK

**NEW: Teaching Preparation Checklist**
Preparing to teach a course can feel overwhelming without a timeline of what to do when and an awareness of the resources available. Use the Teaching Checklist to help you find everything you need.

ANNOUNCEMENTS

**Do you know how to use the AV equipment in your classroom?**
Find out what equipment is available to you and how to operate it. Go to the classroom AV instructions tool to see photos of your room, a list of equipment, and step-by-step instructions.
- [AV instructions for all classrooms](#)
- [View AV equipment videos](#)

**Need a refresher on myCourses?**
If you’re teaching this fall, we recommend reviewing the documentation and videos on the myCourses learning management system.
Religious Holy Days
What kinds of accommodations should you make to ensure that the University environment allows students to fulfill both their university and their religious commitments? This document describes the procedures recommended at McGill.

Lecture Recording
The lecture recording service has been improved with two new features: viewing recording statistics and an integrated student / instructor interface. Additionally, the sign-up procedure has been simplified. Follow these instructions in the IT Knowledgebase to sign up to record your lectures and make them available to your students.

WebCT access ending for Summer 2010 and earlier
WebCT is being phased out. Friday, September 26, 2014 is the last date to request access to courses from Summer 2010 and earlier. WebCT will be fully shut down on September 30, 2016. Click the link above to the WebCT Access Request Form.

McGill has a new, more secure VPN
McGill IT Services now has a new, more secure Virtual Private Network (VPN) to allow faculty, staff and students access to internal McGill systems and resources from outside the McGill network. This VPN, securevpn.mcgill.ca, will replace inside.mcgill.ca. For instructions on setting up a new VPN connection, click the link above.

LEARN MORE ABOUT

Copyright at McGill
Need help with copyright?
The Copyright Modernization Act gives the McGill community the opportunity to use many different resources to support teaching and learning. Questions about what you can use when teaching? Give us a shout at copyright@mcgill.ca and we’ll help you find answers. Watch this space for a list of workshops and tutorials related to copyright and teaching!

Teaching & Learning Technologies Workshops/Consultations
Need help with, or advice about, using technology to enhance your teaching?
Teaching and Learning Services and IT Services offer custom group workshops and individual consultations for instructors, teaching assistants and staff. Click here to view suggested topics and request for a consultation.

Supervision: Graduate and Postdoctoral Support Website
The new Supervision website offers over 40 pages of research-based practical advice and guidance on the supervisory relationship. Learn how to avoid common problems in supervision and needless delays in degree completion.

How are your students using myCourses?
Watch this short video to learn about the user progress and tool usage reports available to instructors in myCourses. Find out: How often your students visit your course? Which of the course files they are looking at? Who has been active in the class discussions?

Recommended Mobile Apps
- PressReader: Do you enjoy reading newspapers? McGill Library is pleased to offer over 2,300 full-content newspapers from more than 100 countries in 55+ languages in just one app!
- BrowZine: Access scholarly journals in a browsable format on your iOS or Android device. Easily find, read, and monitor scholarly journals available from holdings at the McGill Library and Open Access publishers.

Scholarly Writing Workshops, Courses and more for Graduate Students
Graphos, the McGill Writing Centre’s new graduate initiative, offers workshops, courses, and peer writing groups. Graphos complements the MWC’s tutorial service. Please inform your supervisees about these new opportunities for improving academic writing.
If you have comments about this e-bulletin, or require additional information about the above, please contact us at teaching.tls@mcgill.ca or 514-398-6648. Teaching and Learning Services, McLennan Library Building, MS 12.