

ACA McGill Student Chapter Minutes – 6 March 2009, 4:45pm

Present: Elaine Radman, Jennie Ferris, Vanessa Sparks, Mary Haberle, Trecia Schell, Roseanne Lester
Gina Gonczi: absent

1. 4:47 Jennie calls to order

2. Colloquium:

Finances: Jennie updates our financial status: We have \$322.54 in our coffers right now, with \$125.00 expected from the MLISSA grant.

Our PGSS request for \$315.00 is awaiting approval.

Samosas: expected revenue: \$50.00 - \$60.00, Vanessa and Gina to man table if sale goes ahead

Expenses: Flight (approx. \$300.00) – Mary will email D. Bearman to remind him to bring his receipt in order for us to be reimbursed.

Posters: Vanessa contact Copy Nova for quote, and Diane Michaud for poster design

Food: Depends on PGSS grant. Campus Catering is one possibility (3 trays of sandwiches = \$109.50), Mary suggested Lola Rosa, Vanessa will look into Provigo catering and/or good prices, SLA can donate coffee. Trecia suggested if we can't provide lunch we should reserve a table at Thompson House. We have to at least buy the main speakers lunch, in any case.

Speakers: Gordie: introduction, Francois and Bearman,

Straw will not close (out of the country, but would like to participate), Menard does not want to close., Park has expressed interest so she will do it.

We have enough student papers, and 4 of 6 abstracts are submitted.

Attendance: Mary says approx. 18-20 people have rsvp'd, which means we shouldn't advertise too much, as the cap is 40.

Sponsors: Trecia will look into sponsors for morning and afternoon coffee breaks. Docu-Depot?

3. Wiki: Ed Bilodeau will be starting a SIS wiki for the next school year. The idea for the ACA is to have a wiki page for us but it will be part of a larger SIS wiki that will be available to SIS students and alumni only. Open ended project which might help ACA executive to pass on ACA knowledge to new executive.

4. ACA wants a report of our past and upcoming events. Elaine will submit the report drawn from the wiki plus recommendations: the ACA should give funds to the student chapters. Other executive to submit their suggestions to the report before 9 March, 2009

5. Meeting adjourned (by who, time?)

Submitted by Vanessa Sparks, Secretary, 9 March 2009.