

Notes of an electronic review of a report submitted to the APC Subcommittee on Courses and Teaching Programs (SCTP) meeting scheduled for **Thursday, January 7, 2016**.

**SCTP Participants:** France Bouthillier, Emily Buck, Parvesh Chainani, James Clark, Louis Hermo, Liette Lapointe, Fiona Lees, Carmen Sicilia

**Chair:** Deputy Provost Ollivier Dyens

**Secretary to SCTP:** Cindy Smith

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In lieu of the meeting, the Chair requested that an electronic review be held for the SCTP Minutes from the last meeting and the Report from the Faculty of Science.

05.01 The Minutes from the last meeting held December 3, 2015 were approved as circulated.

05.02 **BUSINESS ARISING**

*Secretary's note:* Revisions/additional information requested by SCTP, or changes made by the Faculty, were received for the following previously submitted proposal(s), reviewed by the Chair, and approved on behalf of SCTP.

Graduate and Postdoctoral Studies/Faculty of Medicine

- new concentration of existing program **Ph.D. in Epidemiology; Global Health** (0 cr.) [15-SCTP-12-12; December 3, 2015] – following review of additional information requested by the SCTP Chair from the Department, he referred the concern of heavy coursework for this program to APC for further discussion.

05.03 **FACULTY OF SCIENCE – 15-SCTP-01-14**

School of Computer Science and Department of Biology

**B.Sc.; Joint Honours in Computer Science and Biology** (75-79 cr.)

This new program is a Joint Honours version of the existing Joint Major program.

SCTP requested:

- category (box 5.2) is indicated as Honours while box 1.1 is indicated as Joint Honours – confirm which is correct;
- elaborate on the rationale to indicate why this new program is necessary, include admission requirements, and indicate whether the unit has considered reviewing, revising, or retiring any existing programs;
- required course COMP 561 should have three asterisks as per legend;
- correct title for courses COMP 362, COMP 402D1/D2 – either correct program or new course proposal [PRN 10464], BIOL 316, BIOL 320, BIOL 514, BIOL 568;
- correct credit weight for courses COMP 307, BIOL 395, BIOL 495;
- a consultation from the Department of Chemistry for permission to add CHEM 212;
- the suggested streams may be confusing for students, as there are no guidelines included for students – either make them official streams with better guidance [indicate the number of credits to be chosen] or omit them entirely and retain the info for advising purposes only [i.e., not to be included in the program layout within the eCalendar]; if suggested streams are removed, the description needs to be revised accordingly.

New program approved with these changes and positive consultation; it will be reported to APC for approval once a revised proposal has been received [submit to Cindy Smith, Secretary to SCTP].

05.03 **FACULTY OF SCIENCE – 15-SCTP-01-14 [continued]**

Dean's Office

**B.Sc.; Minor in Entrepreneurship for Science Students (18 credits)**

Program revisions consisted of: description, program note deleted, advising note added, required courses deleted, required courses added, required-course credits decreased, complementary courses deleted, complementary courses added, complementary-course credits increased.

SCTP requested:

- confirmation on what should be indicated as offering department – Science Dean's Office?
- delete advising note from program description, as it is also indicated within the program requirements;
- consultation from the Department of Microbiology and Immunology for permission to add MIMM 387.

Revised program approved with these changes and a positive consultation; it will be reported to APC for approval.