

Minutes of a meeting of the **APC Subcommittee on Courses and Teaching Programs (SCTP)** held Thursday, March 8, 2018 at 3:00 pm in Room 302 of the James Administration Building.

PRESENT: Jacquie Bede, Michael Fronda (Acting Chair), Richard Hovey, Fiona Lees, Carolyn Samuel, Cindy Smith (Secretary to SCTP), Amy Szuchmacher Blum

REGRETS: France Bouthillier, Ollivier Dyens, Gideon Uchehara

GUESTS: Professor Johanna Neslehova, Faculty of Science
Professor Pascal Hubert, Faculty of Engineering

04.01 The Agenda was approved as circulated.

04.02 The Notes from the electronic review held January 10, 2018 were approved as circulated.

04.03 **BUSINESS ARISING**

(a) Graduate and Postdoctoral Studies – 17-SCTP-01-09

Schulich School of Music/Department of Performance

Graduate Certificate in Performance – Choral Conducting (15 cr.)

SCTP member Professor Sullivan was unable to attend this meeting to explain why the School includes courses in this program that are also part of the recently-approved minor, which may be construed as double-counting of some credits. This proposal was deferred until the next SCTP meeting.

Ms. Smith commented that the School has separate versions of similar courses for different programs that they offer. Some of these include: MUPG 473-475 Special Project in Performance 1-3 [included within B.Mus. programs]; MUPG 640-642 Graduate Diploma Performance Project 1-3 [included within the Graduate Diploma in Performance]; and MUPG 740-742 Graduate Artist Diploma Performance Project 1-3 [included within the Graduate Artist Diploma]. Another example are recital courses: MUPG 600-603 Recital Project 1-4 courses included in M.Mus. programs; and MUPG 770 is Doctoral Lecture-Recital Project included in the D.Mus. program. Some questions that arose: why are there separate similar courses for some of the different levels of programs – degree program differentiated in course titles? Why were different level ensemble courses not proposed for the new Graduate Certificate? Why the lack of consistency?

For review at the next SCTP meeting.

04.04 **FACULTY OF SCIENCE – 17-SCTP-03-10**

Department of Mathematics and Statistics

B.Sc.; Major in Statistics (54 or 57 cr.)

Professor Neslehova joined the meeting to briefly present and respond to questions concerning this new major.

There is substantial interest from students for this type of program. Recent academic hires within the Department, along with improved course offerings, now enables the creation of this program. This program will give students the option to obtain professional accreditation.

NOTE: The Ministry will be queried whether they consider this a new degree program requiring their review and approval.

SCTP requested:

- a consultation be obtained from the School of Continuing Studies to include their course CCOM 314;
- remove the proposed program description and include this information as program prerequisites and delete last sentence;
- course indicated in last sentence within the proposed program description should be added to complementary courses as “0-3 credits from” and list MATH 203; adjust complementary credits to indicate “20-23 credits” – this makes this requirement more obvious and the program’s credit weight range transparent;

04.04 **FACULTY OF SCIENCE** – 17-SCTP-03-10

Department of Mathematics and Statistics

B.Sc.; Major in Statistics (54 or 57 cr.)

SCTP requested: [continued]

- provide a program description that is a brief, concise, and clear outline of the program without listing courses;
- include statement in rationale concerning the fact that the existing Major in Statistics and Computer Science does not allow students to obtain professional accreditation;
- in each group, list courses in alphabetical order by subject code and in numerical order within the same subject code.

New program approved with these changes; it will be reported to APC for approval.

04.05 **FACULTY OF ENGINEERING** – 17-SCTP-03-11

McGill Institute for Aerospace Engineering

B.Eng.; Minor in Aerospace Engineering (24 cr.)

Professor Hubert joined the meeting to briefly present and respond to questions regarding this new minor. This program will prepare students for a career in the aerospace industry in the specific areas of design and development of aircraft and spacecraft. Some discussion ensued on the relatively high number of double-counting credits for this program, which allows 15 credits to be double counted towards the degree program [the 2017-2018 Undergraduate eCalendar stipulates only 9-12 credits within the Faculty of Engineering]. The majority of the overlap would come from the project courses that are taken from one of the streams.

SCTP requested:

- revise proposed description to read “The ... design and the certification process ...”; delete the last sentence;
- revise program note to read “The Minor in Aerospace Engineering is offered by ... and is open to all students in ...”;
- title corrected for AERO 410 – proposed official/Banner title was too long;
- revise complementary requirements to read “18 credits from one of the following streams:”;
- move project courses to follow the group of 12 complementary credits within each stream;
- indicate before each complementary group of project courses “6 credits from:”;
- correct the title for courses: MECH 567, PHYS 214, ECSE 456, and ECSE 457.

New program approved with these changes; it will be reported to APC for approval.

04.06 **FACULTY OF EDUCATION** – 17-SCTP-03-12

Department of Kinesiology and Physical Education

B.Sc.(Kinesiology); Minor in Entrepreneurship (18 cr.)

This new program is in line with the University’s strategic plan concerning faculties offering a minor program in entrepreneurship. Multiple faculties have already proposed such a program, which is in collaboration with the Desautels Faculty of Management. It was noted that another faculty was approached to ask that these students be allowed to take their existing program, which was not accepted by that faculty.

SCTP requested:

- clarification whether EDER 461 will be offered in future, as the consultation from the offering Department indicates it may not be;
- more education and/or kinesiology and physical education courses be added to list of complementary courses.

For review by SCTP.

04.07 **OTHER BUSINESS**

The following documents were received by SCTP – there were no queries.

- a) 2017-2018 ES Report 5 to SCTP January 10, 2018
- b) 2017-2018 ES Report 6 to SCTP February 1, 2018

The meeting ended at 4:08 pm.