

Minutes of a meeting of the APC Subcommittee on Courses and Teaching Programs (SCTP) held **Thursday, April 25, 2013 at 3:00 pm** in Room 302 of the James Administration Building.

PRESENT: Benoit Champagne, Fiona Lees, Fernanda Macchi, Morton J. Mendelson (Chair), Laura Nilson, Cindy Smith (Secretary to SCTP)

REGRETS: Julie Côté, Valerie Fortin, David Ragsdale, Desmond Tsang

GUEST: Professor Kara Jackson, Faculty of Education

09.01 The revised Agenda was approved as circulated.

09.02 The Minutes from the meeting, held April 4, 2013, were approved as circulated.

09.03 **BUSINESS ARISING**

(a) Faculty of Medicine – 12-SCTP-01-13 REVISED

Department of Physiology

M.Sc. in Physiology; Chemical Biology (45 cr.)

The revised proposal for a new option of an existing program submitted, which decreased the number of credits to align with the University's norm for a thesis program.

New option approved; it will be reported to CGPS for approval.

09.04 **FACULTY OF EDUCATION – 12-SCTP-04-18**

Department of Integrated Studies in Education

M.A. in Education and Society; Mathematics and Science Education (45 cr.)

Professor Jackson joined the meeting to present and respond to questions concerning this new option of an existing program. She explained that it will prepare students to conduct research in mathematics and science education, which also prepares them for entry into a doctoral program. There is currently a shortage of university-level researchers in this field.

New option of existing program approved; it will be reported to CGPS for approval.

Ph.D. in Educational Studies; Mathematics and Science Education (0 cr.)

This new option will meet the growing needs for the preparation of educational researchers and teacher educators in this field.

SCTP requested:

- as there was concern by SCTP members over the heavy course load for a Ph.D. option, SCTP asked that the Department consult with Associate Dean Laura Nilson of the Graduate and Postdoctoral Studies Office to decrease the number of credits.

SCTP's requested changes:

- indicate Elective Courses as "0-12 credits";
- revise Elective Courses paragraph to indicate the number of credits will be depending on student's background – specific wording to be suggested by GPS.

For resubmission to and review by SCTP.

09.05 **FACULTY OF MEDICINE – 12-SCTP-04-20**

Department of Physiology

M.Sc. in Physiology; Bioinformatics (45 cr.)

Programs revisions included: program credit weight decrease, addition and deletion of required courses, decrease in credit weight of some required courses, title revision of a required course, decrease of required courses credits, and increase in complementary courses credits.

SCTP requested:

- revise the rationale to describe all the changes to the program.

Major revisions approved with this revision; proposal will be reported to CGPS for approval.

M.Sc. in Physiology (45 cr.)

Program revisions included: program credit weight decrease, addition of a required course, decrease in credit weight of some required courses, title revision of a required course, and decrease of required courses credits. Major revisions approved; proposal will be reported to CGPS for approval.

09.06 ES 2013-2014 ZERO-ENROLMENT COURSE RETIREMENTS – 12-SCTP-04-22

SCTP reviewed the list of courses provided by Ms. Lees. These courses will be retired by ES unless a strong rationale was provided by the faculty/department to retain certain courses. Discussion ensued concerning the rationales, and the type of courses that should not be retired [such as topics and reading courses]. Ms. Lees agreed to distribute an outcome summary from this exercise to faculties.

09.07 OTHER BUSINESS

(a) Draft 2013-2014 SCTP Meeting Schedule [12-SCTP-04-19]

The meeting schedule for the next academic year was approved by SCTP.

(b) Report 11 from Enrolment Services [ES] to SCTP for April 25, 2013 was circulated electronically. Report 11 was approved by SCTP.

The meeting ended at 4:00 pm.