

Minutes of a meeting of the APC Subcommittee on Courses and Teaching Programs (SCTP) held at 3:00 p.m. in Arts Council Room, 160 Arts Building, **Thursday, April 14, 2011.**

PRESENT: Benoit Champagne, Valerie Fortin, Charlotte Légaré, Bruce Minorgan (Acting Chair, after 4:25 pm), Morton Mendelson (Chair, until 4:25 pm), Michael Ngadi, Cindy Smith (Committee Secretary), Penny Toliopoulos, Desmond Tsang

REGRETS: Fiona Lees, David Ragsdale, Catherine Ready

GUESTS: Associate Dean James Clark, Faculty of Engineering
Professors Eleanor Stubley and Christoph Neidhofer, Schulich School of Music
Professor Caroline Riches, Faculty of Education

08.01 The Agenda was approved as circulated.

08.02 The Notes for the electronic review held March 17, 2011 were approved as circulated.

08.03 **BUSINESS ARISING**
None.

08.04 **FACULTY OF ENGINEERING – 10-SCTP-04-15**
Dean's Office

B.Eng.; Major in Bioengineering (135-150 cr.)

Associate Dean Clark joined the meeting to briefly present and respond to questions concerning this new degree program. He explained the increasing activity within the Faculty of Engineering in the areas of biology and engineering, and the recent new hires in these areas within the Faculty. The program, which focuses on the life sciences and engineering, was created to complement existing programs in biomedical engineering and bioresource engineering. The Faculty intends to apply to the Canadian Engineering Accreditation Board [CEAB] for accreditation of the program. The SCTP Chair noted that the new degree program will require the approval of MELS.

SCTP was concerned about the strong objections raised by some departments about the title of the program. SCTP, therefore, requests that Provost Masi discuss this issue with the Deans of Agricultural and Environmental Sciences, Engineering, and Medicine, to address the concerns and reach agreement on a name.

SCTP requested:

- mapping of the courses listed in the program – how the courses are related to biomedical engineering;
- explanation of any overlap with biomedical engineering program;
- clear statement of the decision to propose a general program as opposed to proposing streams or concentrations;
- verification if the program is geared towards newly-enrolled students or current students registered in other programs;
- a consultation be obtained from the Department of Physiology.

For review at SCTP, once agreement is reached on the program title.

08.05 **SCHULICH SCHOOL OF MUSIC – 10-SCTP-04-16**

Professors Stubley and Neidhofer joined the meeting to briefly present and respond to questions concerning major revisions to the following programs:

M.Mus. in Performance; Orchestral Instruments and Guitar (45 cr.);

M.Mus. in Performance; Piano (45 cr.);

M.Mus. in Performance; Organ and Church Music (45 cr.);

M.Mus. in Performance; Collaborative Piano (45 cr.);

M.Mus. in Performance; Early Music (45 cr.);

M.Mus. in Performance; Conducting (45 cr.); and

M.Mus. in Performance; Opera and Voice (45 cr.).

Professor Stubley explained that these revisions are a result of recent graduate curriculum review within the School. The number of graduate programs has decreased, and program credits have been reduced to the University's norm.

Revised programs approved; they will be reported to CGPS for approval.

08.06 **FACULTY OF AGRICULTURAL AND ENVIRONMENTAL SCIENCES – 10-SCTP-04-17**

School of Dietetics and Human Nutrition

B.Sc.(Nutr.Sc.); Major in Nutrition; Health and Disease (90 cr.)

SCTP requested:

- that the rationale be revised to be more informative – indicate the number of students expected, why the new option is needed.

For review at SCTP or to be approved on behalf of SCTP by the Chair.

08.07 **FACULTY OF EDUCATION – 10-SCTP-04-18**

Department of Integrated Studies in Education

B.Ed. in Kindergarten and Elementary Pédagogie de l’immersion française (120 cr.)

Professor Riches joined the meeting to briefly present and respond to questions concerning major revisions to this program. She explained that the Department is proposing to reactivate a program that has been dormant since 2002. The program will replace the joint program offered with the Université de Montréal, which will no longer be offered jointly between the two universities.

Program revisions include: title, added required courses, required courses credit weight increased, complementary courses added and deleted, and elective courses credit weight decreased.

Revised program approved; it will be reported to APC for approval.

08.08 **OTHER BUSINESS**

(a) Reports from Enrolment Services [ES] to SCTP

Report 10, dated April 14, 2011, from ES to SCTP was circulated electronically and approved.

(b) Chair’s Topic of Discussion: Low-Enrolment Courses – 10-SCTP-04-19

Deputy Provost Mendelson circulated information concerning low-enrolment courses and programs, and zero-enrolment courses. He explained that the zero- or low-enrolment courses in the University system are using resources that can be allocated to courses with significant enrolment. Deputy Provost Mendelson indicated

that he would like guidance from SCTP, and possibly APC, on this issue. This topic of discussion will continue at the next SCTP meeting.

The meeting ended at 4:35 pm.