

Minutes of a meeting of the APC Subcommittee on Courses and Teaching Programs (SCTP) held at 3:00 p.m. in Room 326, Wilson Hall, **Thursday, March 3, 2011.**

PRESENT: Benoit Champagne, Valerie Fortin, Fiona Lees, Charlotte Légaré, Bruce Minorgan (Acting Chair, until 3:30 pm), Morton Mendelson (Chair, after 3:30 pm), David Ragsdale, Catherine Ready, Cindy Smith (Committee Secretary), Penny Toliopoulos, Desmond Tsang

GUEST: Dr. Jeffrey Myers, Faculty of Dentistry

Valerie Fortin, Libraries representative, is the newest SCTP member.

06.01 The Agenda was approved as circulated:

06.02 The Notes for the electronic review held January 27, 2011 were approved as circulated.

06.03 **BUSINESS ARISING**

(a) **Schulich School of Music** - 10-SCTP-01-09

Department of Music Research

B.Mus.; Minor in Theory (18 cr.)

The information on program credits overlap at McGill, obtained from various faculties, was reviewed.

SCTP's requested changes:

- revise the description to read "The ... available to all students with ..."; also, delete sentence concerning no more than three credits of overlap.

New program approved; it will be reported to APC for approval. Revised proposal should be submitted to SCTP Secretary [cindy.smith@mcgill.ca].

(b) **Topic of Discussion: Writing Courses in Graduate Programs** – 10-SCTP-01-08

Professor Mendelson provided background about a new regulation concerning courses that, in the past, have been added to graduate programs as requirements on a student-by-student basis. The courses are sometimes background courses that will assist students with completing their research. However, they are more often not substantively germane to the student's program – e.g., writing, second language, and other skill courses. In such cases, the courses are now considered extra to the program and subject to tuition and other fees. There have now been some requests to add skill courses to the degree requirements, seemingly to avoid the additional fees associated with extra courses.

SCTP endorsed the regulation regarding extra courses and agreed that any proposals to incorporate such courses into graduate programs will not be approved.

06.04 **FACULTY OF DENTISTRY** – 10-SCTP-03-11

Certificate in Oral Surgery Internship (52 cr.)

Dr. Myers joined the meeting to briefly present and respond to questions concerning this new Certificate.

This type of internship is similarly offered by other dental schools other North American universities.

New Certificate approved; it will be reported to APC for approval.

Certificate in Oral and Maxillofacial Surgery (144 cr.)

Dr. Myers briefly presented and responded to questions concerning this new Certificate.

New Certificate approved; it will be reported to APC for approval.

06.05 **SCHULICH SCHOOL OF MUSIC** – 10-SCTP-03-13

Department of Music Research

B.Mus.; Minor in Music Education (18 cr.)

Associate Dean Minorgan briefly presented this new Minor.

New program approved; it will be reported to APC for approval.

06.06 **2011-2012 SCTP Meeting Schedule** – 10-SCTP-03-14

The meeting schedule for the next academic year was revised and approved by SCTP.

06.07 OTHER BUSINESS

(a) Reports from Enrolment Services [ES] to SCTP

Report 7, dated February 10, 2011, from ES to SCTP was circulated electronically and approved.

Report 8, for the meeting of March 3, 2011, from ES to SCTP was circulated electronically and approved.

The meeting ended at 3:50 pm.