

Minutes of a meeting of the APC Subcommittee on Courses and Teaching Programs (SCTP) held at 3:00 p.m. in Room 326, Wilson Hall, **Thursday, January 6, 2011.**

PRESENT: Benoit Champagne, Fiona Lees, Charlotte Légaré, Bruce Minorgan (Acting Chair), Michael Ngadi, David Ragsdale, Cindy Smith (Secretary), Penny Toliopoulos, Desmond Tsang

REGRETS: Joseph Hafner, Morton J. Mendelson, Catherine Ready

GUESTS: Professor Fred Guichard, Faculty of Science
Professor Jackie Vogel, Faculty of Science

04.01 The Agenda was approved with the following revision:
- Other Business item 6(a) Topic of Discussion: Writing Courses in Graduate Programs [10-SCTP-01-08] – this item was deferred until the next meeting when the Chair can discuss this topic.

04.02 The Minutes for the meeting held December 2, 2010 were approved with the following corrections:
- Other Business item 6(a) – should have read “Report 4, for ... of December 2, 2010 ...”

04.03 **BUSINESS ARISING**
None.

04.04 **FACULTY OF SCIENCE – 10-SCTP-01-07**

Department of Biology

B.Sc.; Major in Quantitative Biology (70-71 cr.)

Professors Guichard and Vogel joined the meeting to briefly present, and respond to questions concerning, this new Major. Professor Vogel commented that this program is unique in Canada.

SCTP's requested changes:

- revise program to remove Required from the different streams – streams are comprised of complementary courses only; the SCTP Secretary will revise proposal and provide the Department with a revised version to approve;
- Arabic numerals should be used in course titles – not Roman numerals;
- review program credit weight, as the SCTP Secretary believes the program credit weight should read “68-72”;
- the Department needs to think about proposing this new program as an option to the existing B.Sc.; Major in Biology; a new option would not require MELS review and approval.

Secretary's note: The Department will resubmit the proposal to SCTP as a new option of an existing program. For review at SCTP.

04.05 **SCHULICH SCHOOL OF MUSIC – 10-SCTP-01-09**

Department of Music Research

B.Mus.; Minor in Composition (18 cr.)

Associate Dean Minorgan commented that this new Minor is the result of the curricula review done last year within the School.

New program approved; it will be reported to APC for approval.

B.Mus.; Minor in Theory (18 cr.)

Associate Dean Minorgan briefly explained the proposal. He indicated that there are 3 credits that may be double counted within this Minor and the primary Music program, specifically if MUTH 251 or MUTH 350 is chosen.

SCTP's requested change:

- revise description to read “The ... available to all students with ...”

SCTP requested:

- Ms. Lees to look into faculty rules concerning the minimum number of new credits [i.e., non-overlapping credits to be taken] in a minor program.

For review at SCTP.

04.06 OTHER BUSINESS

(a) Topic of Discussion: Writing Courses in Graduate Programs – 10-SCTP-01-08

This discussion topic was deferred until the next meeting.

(b) Reports from Enrolment Services [ES] to SCTP

Report 5, for the meeting of January 6, 2011, from ES to SCTP was circulated electronically and approved.

The meeting ended at 3:50 pm.