

Minutes of a meeting of the APC Subcommittee on Courses and Teaching Programs (SCTP) held at 3:00 p.m. in Room 310, James Administration Building, **Thursday, May 21, 2009.**

PRESENT: Charlotte Légaré, Mary MacKinnon, Bruce Minorgan, David Ronis, Yixin Shao (Acting Chair),
Cindy Smith (Secretary)

REGRETS: John Hobbins, Fiona Lees, Morton J. Mendelson, Caroline Riches

GUEST: Associate Dean William Hendershot, Faculty of Agricultural and Environmental Sciences

11.01 The Agenda was approved with the following item added under Other Business:

(a) Reports from Faculties to ES for Approval – topic of discussion.

11.02 The Minutes from the meeting of May 7, 2009 were approved with the following changes:

Item 10.03 Business Arising, Faculty of Education – should have read “... B.Sc.(Kinesiology); Honours in Kinesiology (90 cr.) [08-SCTP-02-08; March 5, 2009] ...”

11.03 **BUSINESS ARISING**

None.

11.04 **FACULTY OF AGRICULTURAL AND ENVIRONMENTAL SCIENCES – 08-SCTP-05-11**

Interdisciplinary

FAES Internship Program

Associate Dean Hendershot joined the meeting to present, and respond to questions about, adding an internship program as elective to the following programs:

B.Eng.(Bioresource); Major in Bioresource Engineering;

B.Sc.(Ag.Env.Sc.); Major in Agricultural Economics;

B.Sc.(Ag.Env.Sc.); Major in Agro-Environmental Sciences;

B.Sc.(Ag.Env.Sc.); Major in Environment;

B.Sc.(Ag.Env.Sc.); Major in Environmental Biology;

B.Sc.(Ag.Env.Sc.); Major in International Agriculture and Food Systems;

B.Sc.(Ag.Env.Sc.); Major in Life Sciences (Biological and Agricultural);

B.Sc.(F.Sc.); Major in Food Science.

This program is similar to what is offered in the Faculty of Engineering and the Faculty of Science. Students will complete two internship courses and the Internship will be listed on their transcript. He explained that the two new internship courses will be worth zero credits and students will receive a salary for this work. The Internship is considered an important recruiting tool for the Faculty.

New internship program approved; it will be reported to APC for approval.

SCTP suggested that the committee discuss next year the recognition of all internships on students' transcripts.

Department of Animal Science

Minor in Animal Biology (24 cr.)

Minor in Animal Health and Disease (24 cr.)

Associate Dean Hendershot explained that these minors are necessary so that students not in the B.Sc.(Ag.Env.Sc.) major programs can do a program in these areas; the recently-approved specializations are only available to students in B.Sc.(Ag.Env.Sc.) programs.

SCTP requested:

- correct rationales on both proposals to read “... enrolled in the B.Sc.(Ag.Env.Sc.). It ... e.g., B.Sc.(F.Sc.), B.Eng.(Bioresource), etc. – and ...”;
- a restriction be added to the program description “Not open to students in B.Sc.(Ag.Env.Sc.) programs.”

New programs approved; they will be reported to APC for approval.

11.05 **FACULTY OF SCIENCE – 08-SCTP-05-19**

Department of Mathematics and Statistics

M.Sc. in Mathematics and Statistics (45 cr.)

The Department requested to add a “fast track” to this program by including an optional course in the B.Sc. program that would be counted towards the Master’s program - this would be considered the B.Sc./M.Sc. (Thesis) Track. This would be a recruiting device where the enthusiastic undergraduate students in U3 would start Master’s research and accelerate their Master’s work, resulting in students finishing their Master’s program in 1.5-2 years or, ideally, in 1 year. The Director of GPSO commented that the Quebec government has stated that Master’s programs are to be 45 credits, and that thesis programs are not to have more than 21 credits of coursework [this does not include thesis courses].

SCTP’s comments:

- MATH 599 cannot contain “Masters” in the title, as Master’s courses are at the 600 level; if it is an elective course in the B.Sc. program, it cannot count towards a Master’s program.

SCTP’s suggested changes:

- delete the added paragraph from the proposed program re B.Sc./MSc. (Thesis) Track;
- revise proposed program to read “Complementary Courses (21 credits)” and next line “21 credits at the ... each”;
- delete explanation from box 5.0 – that box should contain a revised program description.

SCTP requested:

- a revision proposal deleting minimum from Complementary Courses for the M.A. thesis program.

Revised program approved without the B.Sc./M.Sc. (Thesis) Track paragraph; it will be reported to APC and CGPS for information only.

Department of Physics

M.Sc. in Physics (45 cr.)

SCTP’s requested changes:

- delete rationale, as the BSc/MSc (Thesis) Track is not approved at this time;
- delete “Office” from Candidates paragraph at the end of the proposed program listing.

Revised program approved; it will be reported to CGPS and APC for information only.

Ph.D. in Physics (0 cr.)

SCTP’s requested changes:

- indicate “0” as program credit weight;
- Revise “Required Courses” to read “Complementary Courses”;
- delete “In all cases, candidates must also pass” and indicate “Required Course” and list the course specifically by course number, title, and credit weight.

Revised program approved; it will be reported to CGPS and APC for information only.

11.06 **FACULTY OF ARTS** – 08-SCTP-05-20

Department of Economics

Ph.D. in Economics; Environment (0 cr.)

SCTP’s requested changes:

- remove “Environment Option” from box 1.1 and add it to box 1.2;
- correct rationale to indicate box 8;
- indicate program credit weight as “0”;
- the existing program was incorrectly listed – Ph.D.1 “Preparatory Group of Courses” do not currently exist in the current

program; SCTP requested that the Department submit a program revision to revise the existing program to reflect what was listed in this proposal, or revise this proposal to reflect the existing program as last approved by SCTP [February 8, 2007];

- correct title for courses ECON 610 and ECON 611.

Resubmit a revised proposal to SCTP for review.

11.07 **OTHER BUSINESS**

- (a) Reports from Faculties to ES for Approval.

SCTP members suggested that a special meeting of SCTP convene over the next 2 weeks to review and approve reports from faculties to ES for May 7 and May 21 meetings. These reports are usually reviewed by Ms. Fiona Lees, but she is on leave from the University until early July. SCTP suggested that a back-up be put in place for similar future situations. *Secretary's note:* A special SCTP meeting was held June 5, 2009, and reports were reviewed.

SCTP comments on the reports from ES to SCTP:

- reports are not clear;
- revision details process not clear;
- not clear what the final program looks like from ES reports with abbreviated list of revisions.

The meeting ended at 5:15 pm.