

Minutes of a meeting of the APC Subcommittee on Courses and Teaching Programs (SCTP) held at 3:00 p.m. in Room 603, McConnell Engineering Building, **Thursday, May 7, 2009.**

PRESENT: John Hobbins, Charlotte Légaré, Bruce Minorgan, Caroline Riches, David Ronis (Acting Chair), Yixin Shao, Cindy Smith (Secretary)

REGRETS: Fiona Lees, Mary MacKinnon, Morton J. Mendelson

GUESTS: Professor Derek Nystrom, Faculty of Arts
Professor Nik Luka, Faculty of Engineering
Dr. Franco Carnevale, Faculty of Medicine

10.01 The Agenda was approved as circulated.

10.02 The Notes were approved, as circulated, for the electronic review of April 2, 2009.

10.03 **BUSINESS ARISING**

Secretary's note: Revisions/additional information requested by SCTP, or changes made by the Faculty, were received for the following previously submitted proposal(s), reviewed by the Chair, and approved on behalf of SCTP.

Faculty of Education

- revised program revision **B.Sc.(Kinesiology); Honours in Kinesiology** (90 cr.) [08-SCTP-02-08; March 5, 2009] – revised proposal was reviewed electronically and approved by SCTP members; it will be reported to APC for approval;
- new course EDKP 499 UG Honours Research Project (6 cr.) [Report to ES; February 5, 2009] – course credit weight reduced from original proposal.

10.04 **Question from Enrolment Services Re Winter Effective Dates on Proposals – 08-SCTP-05-16**

SCTP reviewed the document submitted by Ms. Lees, Manager – Programs and Degree Evaluation, ES, concerning the issues involved with course and program proposals with winter effective terms.

SCTP requested:

- the SCTP Chair explain the government reporting issues involved with winter effective terms, as briefly mentioned in the support document submitted by Ms. Lees.
- SCTP will discuss this at a future meeting.

10.05 **FACULTY OF ARTS – 08-SCTP-05-12**

Department of History

M.A. in Classics (45 cr.)

Revised program approved; it will be reported to CGPS for approval.

10.06 **SCHULICH SCHOOL OF MUSIC – 08-SCTP-05-14**

Graduate Diploma in Professional Performance (30 cr.)

Associate Dean Minorgan briefly presented, and responded to questions concerning, this new graduate diploma. New graduate diploma approved; it will be reported to CGPS for approval.

10.07 **FACULTY OF ARTS – 08-SCTP-05-15**

World Cinemas Studies

B.A.; Minor Concentration in World Cinemas (18 cr.)

Professor Nystrom joined the meeting to present, and respond to questions about, this new minor concentration. He explained that this new area of study will assist in developing new research opportunities.

New minor concentration approved; it will be reported to APC for final approval.

10.08 **FACULTY OF MEDICINE – 08-SCTP-05-17**

School of Nursing

Graduate Certificate in Theory in Primary Care (15 cr.)

Graduate Certificate in Theory in Neonatology (15 cr.)

Graduate Diploma in Primary Care Nurse Practitioner (30 cr.)

Dr. Carnevale joined the meeting to present, and respond to questions about, these new graduate diploma and graduate certificates. He explained that these new diploma and certificates will enable students in the nurse practitioner programs to meet the accreditation requirements [necessary 75 credits] imposed by the Ordre des infirmiers et infirmières du Québec and the Collège des médecins.

New graduate diploma and two graduate certificates approved; they will be reported to CGPS for approval.

10.09 **FACULTY OF ENGINEERING – 08-SCTP-05-18**

School of Urban Planning

M.U.P.; Non-Thesis – Transportation Planning (66 cr.)

Professor Luka joined the meeting to present, and respond to questions concerning, this new option of an existing program.

SCTP's requested change:

- propose three 1-credit Transportation Seminar courses instead of one [URBP 536], and remove *** and its legend.

New option approved; it will be reported to CGPS for approval.

M.U.P.; Non-Thesis – Urban Design (66 cr.)

SCTP's requested change:

- fix the project credits – cannot be more than 18 credits, and URBD 615 is considered as part of the project credits.

SCTP requested:

- confirmation whether new course ARCH 603 is a project or seminar course – according to the new course proposal description, it appears to be a seminar course; please confirm with the SCTP Secretary [cindy.smith@mcgill.ca], as course title or description may need to be revised.

Revised program approved with this revision; it will be reported to CGPS for approval.

School of Architecture

M.Arch.; Non-Thesis – Urban Design and Housing (45 cr.)

SCTP's requested change:

- fix the project credits – cannot be more than 18 credits, and URBD 615 is considered as part of the project credits.

Revised program approved with this revision; it will be reported to CGPS for approval.

10.10 **OTHER BUSINESS**

None.

The meeting ended at 4:40 pm.