

Minutes of a meeting of the APPC Subcommittee on Courses and Teaching Programs (SCTP) held **Thursday, April 8, 2004** at 3:00 p.m. in Room 609 of the James Administration Building.

PRESENT: Brian Carrillo, Luc Chouinard, Leah Coutinho, Martha Crago (Chair), Sam Drury, Jane Everett, William Hendershot, Charlotte Légaré, Cindy Smith (Secretary)

REGRETS: Jim Brawer

GUESTS: Professor Roy Lyster, Department of Integrated Studies in Education
Associate Dean (Academic Programs) Mary Maguire, Faculty of Education
Professor Kris Jacobs, Faculty of Management

11.01 The Agenda was approved as circulated.

11.02 The Minutes from the meeting of March 25, 2004 were approved as circulated.

11.03 **BUSINESS ARISING**

Secretary's note: The revisions/additional information requested by SCTP, or changes made by the Faculty, were received for the following previously submitted proposal(s), reviewed by the Chair, and approved on behalf of SCTP.

Faculty of Arts

- new course FREN 599 Stage en milieu de travail (3 cr.) [March 11, 2004; 03-SCTP-03-31].

Faculty of Science

- new course CHEM 688 Assessment (3 cr.) [March 11, 2004; 03-SCTP-03-32].

11.04 **FACULTY OF LAW – 03-SCTP-04-41**

LAWG 521 Student-Initiated Seminar 1 (3 cr.)

SCTP's suggested change:

- revise description to simply read: "Supervised student-initiated seminar"

New course approved with this change; SCTP Secretary will revise proposal

LAWG 522 Student-Initiated Seminar 2 (3 cr.)

SCTP's suggested change:

- revise description to simply read: "Supervised student-initiated seminar"

New course approved with this change; SCTP Secretary will revise proposal

11.05 **FACULTY OF EDUCATION – 03-SCTP-04-42**

Department of Integrated Studies in Education

Ph.D. in Education (0 cr.)

Professor Lyster and Associate Dean Maguire joined the meeting. Professor Lyster explained that the ad hoc Ph.D. program has existed for more than 20 years with a high student enrolment. Associate Dean Maguire commented that a new Ph.D. program proposal was submitted to CREPUQ in 1998 for approval, but due to a lack of coherence the Faculty was asked to re-work the proposal. With the amalgamation of the Departments of Culture and Values in Education, Educational Studies, and Second Language Education, the Department of Integrated Studies in Education has proposed this new program that focuses on four well-recognized areas of concentration and allows students to focus on more than one area. In response to a query by Professor Everett, Professor Lyster indicated that B.A. students will not fast-track into the Ph.D. program but M.A. students will be permitted. Ms. Légaré suggested that the Faculty use "areas of research" instead of "concentrations", as

concentration is not the best nomenclature to use in this proposal because formal concentrations exist at the University in other programs. Professor Lyster responded that this is the term used within the Faculty to depict the areas of specialization. Associate Dean Maguire agreed with Dr. Crago's suggestion that it be stated in the proposal that the areas of research will change over time. Professor Lyster noted that enrolment will decrease with the formal program and the intention is to keep the annual cohort limited to 15 students for guaranteed funding. The Committee thanked Professor Lyster and Associate Dean Maguire for participating in this discussion.

SCTP's requested changes:

- revise throughout the proposal the referral to "concentrations" and replace with "areas of research at this time", and indicate that they will change over time with research development and new staff area of expertise; Dr. Crago will contact Professor Lyster to discuss these changes in more detail
- course titles should contain Arabic numerals [example: 1, 2, 3 etc.] not Roman numerals [Appendix A]

SCTP requested:

- revised proposal and revisions to complete document be submitted to SCTP quoting document number 03-SCTP-04-42 REVISED

New program approved with these changes; it will be reported to GPSC for discussion

EDEC 701 PhD Comprehensive Examination (0 cr.)

SCTP's suggested change:

- revise description to simply read: "Comprehensive examination"

New course approved with this change; SCTP Secretary will revise proposal

11.06 **FACULTY OF MANAGEMENT** – 03-SCTP-04-43

Master of Management in Finance; Non-Thesis (45 cr.)

New program consists of 33 credits of Required Courses and 12 credits of Complementary Courses. This proposal is in response to student inquiries for this type of program, and it will meet the Faculty's objective of grooming potential students for the existing Ph.D. in Finance.

Professor Jacobs joined the meeting. He explained that it is the Faculty's belief that there is a strong market in this area for a Master's-level program, and recent academic hires in the Faculty have strengthened this area of research at McGill. Currently, McGill cannot strongly train in this specific specialization in finance with the existing programs. In response to a query, Professor Jacobs remarked that European institutions offer this type of program, specifically the London Business School. A limited number of North American institutions offer this program, and McGill's Canadian competitor would be the University of Toronto. Concordia University offers a similar program, but McGill's Faculty is better qualified. Other North American institutions build this type of program within their M.B.A. program and do not focus on a stand-alone finance program. An M.B.A. degree would be more desirable for general management positions, but these positions are not the intention for this program. Two additional faculty members will be needed, since there are many finance students in the MBA and B.Com. programs and lecturers are already teaching full loads. The University has committed to these. It is desired to obtain certain lecturers from the private sector, but they are often too busy to participate. In response to a query concerning internships for students, Professor Jacobs remarked that there is a high demand in the private sector for interns. He indicated that there is no formal tool to evaluate internship students. Professor Chouinard commented that within the Faculty of Engineering, the quality of projects done by their students was quite varied, as the quality control was very difficult; often, the external supervisor was too busy to participate in students' supervision and, therefore, the McGill supervisor was responsible for much of this. As a result, his Faculty is considering replacing the project with course work, and this is something that the Faculty of Management may need to consider. In response to a query concerning admissions specifications, Professor Jacobs stated that candidates with backgrounds in mathematics will be the norm, but each individual's academic background will be assessed. Professor Jacobs agreed that when advertising is done for this program, usual admission qualifications should be made clear. It was observed that existing finance courses were not

being used in this program, to which Professor Jacobs explained that many of the new and existing courses contain the same material but they are being taught at different levels and some material differs from B.Com. or M.B.A. courses. A wider scope of the subject will be covered in the new courses compared to the existing courses. This program would not decrease the M.B.A. student pool because those students do not concentrate on so many finance courses and they do not have the quantitative skills or background. Some current M.B.A. students may wish to transfer into this new program, therefore, there is potential to revise the current M.B.A. to allow easier transfer from the M.B.A. into this program.

SCTP requested:

- clearly indicate to students that the project is often difficult to complete within the 12-month program
- consider offering internal projects as an option to the internship
- consider indicating usual admissions qualifications in any publicity material

New program approved; it will be reported to GPSC for discussion

ACCT 604 Financial Statements 1 (3 cr.)

SCTP's suggested change:

- revise description to read: "Introduction ... analysis. Discussion of the limitations ..."

New course approved with this change; SCTP Secretary will revise proposal

ACCT 605 Financial Statements 2 (3 cr.)

SCTP's suggested change:

- revise description to read: "The ... Establish frameworks using public data"

New course approved with this change; SCTP Secretary will revise proposal

The following new courses have been approved. SCTP observed that the proposals were very well prepared.

FINE 673 Finance Fundamentals (3 cr.)

FINE 678 Financial Economics (3 cr.)

FINE 679 Corporate Finance Theory (3 cr.)

FINE 680 Investments (3 cr.)

FINE 681 International Capital Markets (3 cr.)

FINE 682 Derivatives (3 cr.)

FINE 683 Advanced Corporate Finance (3 cr.)

FINE 684 Fixed Income Analysis (3 cr.)

FINE 685 Market Risk Management (3 cr.)

FINE 686 Global Corporate Finance (3 cr.)

FINE 687 Global Investments (3 cr.)

FINE 688 Mergers and Acquisitions (3 cr.)

FINE 689 Integrative Finance Project (12 cr.)

11.07 FACULTY OF ENGINEERING – 03-SCTP-04-44

Department of Mechanical Engineering

MECH 546 FEM in Solid Mechanics (3 cr.)

Course revisions:

- title
- credit weight decrease from 4 to 3 cr.
- number [from MECH 645]
- prerequisites
- description

SCTP requested:

- add the following restriction: "Not open to students who have taken MECH 645"

Revised course approved with this change; SCTP Secretary will revise proposal

MECH 645 Finite Elements: Dynamic Systems (4 cr.)

Course revision:

- retirement

Course retirement approved

11.08 **FACULTY OF SCIENCE** – 03-SCTP-04-45

Arts and Science

B.A. & Sc.; Faculty Program in Cognitive Science (54 cr.)

New program consists of 3 credits of Required Courses and 51 credits of Complementary Courses. The new program will provide students interested in working in the study of the mind the opportunity to pursue a variety of specific interests and issues, while ensuring that they have a broad interdisciplinary background in the field. It is a part of the Bachelor of Arts and Science degree program, which is an interdisciplinary degree that is aimed at students wishing to simultaneously pursue a program offered by the Faculty of Arts and one offered by the Faculty of Science.

New program approved; it will be reported to APPC for discussion

11.09 **OTHER BUSINESS**

Minor Changes

The Secretary reported the following minor changes from the Faculty of Education, which were approved. These minor changes will be reported to APPC (and GPSC, if graduate level) for information only.

Faculty of Education

Department of Integrated Studies in Education

EDEC 700 Proseminar in Education 1 (2 cr.) – number [from EDEC 701, which will not be retired because the number will be re-used in the new Ph.D. in Education program];

EDEM 700, D1,D2 Comprehensive Examination (0 cr.) – retirement;

EDSL 701 Comprehensive Examination (3 cr.) – retirement;

EDER 701, D1,D2 Doctoral Comprehensive Exam (0 cr.) – retirement.

Department of Educational and Counselling Psychology

EDPI 667 Behavioural&Emotional Problems (3 cr.) – prerequisites.

The meeting ended at 4:45 pm.