

Minutes of the meeting of the APPC Subcommittee on Courses and Teaching Programs held **Thursday, December 10, 1998** at 3:00 p.m. in the James Annex Conference Room.

**PRESENT:** Radan Capek (Acting Chair), Steve Rytina, Cindy Smith (Secretary), Kenneth Woodman

**REGRETS:** Martha Crago, Chandra Madramootoo

07.01 The Acting Chair added a memorandum re 216-502A,B Senior Project in Music Technology [98-SCTP-11-22] to Business Arising. The Agenda was approved with this addition.

07.02 The secretary noted that there was an error in the Minutes: page 4, last line, course 222-301A,B should read (3 credits) not courses. With this change, the Minutes of the meeting of November 26, 1998 were approved.

07.03 **BUSINESS ARISING**

(a) Faculty of Management

**Post MBA Certificate** [98-SCTP-11-21]

The committee reviewed the financial assessment received from Mr. R9al Del Degan of the University Planning

Office. Professor Capek noted that the committee received the submission on the appropriate Program Proposal/Change Form, as requested. There was an inquiry as to the last point of Professor Jaeger's support memorandum. The secretary indicated that Professor Jaeger explained to her that adding to the program proposal students beginning this program in Japan must finish in Japan was discriminatory against Canadian students. Therefore, he stated that the Faculty of Management recognizes that the Post MBA Certificate [offered in Japan] would not be a basis for awarding a student visa. After some discussion, the committee approved this new program.

(b) Faculty of Management

**National Voluntary Sector Leaders** [98-SCTP-11-23]

Professor Capek indicated this was for information only (comment from the Chair on the agenda): "The Chair reports that because the academic content of this program change was approved, and since the financial arrangements were previously arranged, SCTP will recommend this program to APPC for approval. [See attached e-mail correspondence between Vice-Principal (Academic) T.H. Chan and R9al Del Degan, UPO.]"

(c) **COURSES AND PROGRAMS PROCESS** - 98-SCTP-11-20

Professor Capek indicated this was for information only (comment from the Chair on the agenda): "The Chair reports that Graduate Faculty approved this document."

(d) **PGSS STUDENT REPRESENTATIVE ON SCTP**

The Acting Chair reported that the PGSS student representative on SCTP, Ms. Jessica Schaap, will be replaced, as per her request, by another PGSS student representative.

(e) **FACULTY OF MUSIC**

Department of Theory

216-502A,B Senior Project in Music Technology (3 credits)

The committee reviewed Professor Minorgan's explanation that the Department of Theory has several very advanced undergraduate courses carrying 500 numbers to make them available as elective courses to graduate students, and would like this course added to that group. The committee approved this new course.

07.04 **SCHOOL OF NURSING** - 98-SCTP-12-27

**Bachelor of Nursing** (92 credits)

Professor Capek presented the program changes: reduced number of program credits (from 98), and a change

**SCTP - December 10, 1998**

in the program administration (students who have been away from academic work should complete the 12 chemistry credits, at the CEGEP or university level, before starting the program).

Professor Woodman indicated that this appeared to be a prerequisite to the program. Professor Rytina agreed.

The committee approved these changes.

**07.05 FACULTY OF AGRICULTURAL AND ENVIRONMENTAL SCIENCES - 98-SCTP-12-25**

School of Dietetics and Human Nutrition  
382-200C Contemporary Nutrition (3 credits)  
This course was approved.

**07.06 FACULTY OF GRADUATE STUDIES AND RESEARCH - 98-SCTP-12-28**

School of Dietetics and Human Nutrition

**M.Sc. Nutrition(Applied)**

The committee reviewed the new program proposal. As all pertinent information was included, the committee approved this new program.

382-651A,B,C M.Sc.(Applied) Nutrition I (3 credits)

The secretary indicated that the title on the course proposal form, M.Sc.(Applied) Project I, was incorrect. It should read M.Sc.(Applied) Nutrition I. With this change, this new course was approved.

The following courses were also approved:

382-652A,B,C M.Sc.(Applied) Project I (3 credits)  
382-653A,B,C M.Sc.(Applied) Project II (3 credits)  
382-654A,B,C M.Sc.(Applied) Project III (3 credits)  
382-655A,B,C M.Sc.(Applied) Project IV (3 credits)  
382-656A,B,C M.Sc.(Applied) Practicum I (3 credits)  
382-657A,B,C M.Sc.(Applied) Practicum II (3 credits)  
382-658A,B,C M.Sc.(Applied) Practicum III (3 credits)  
382-659A,B,C M.Sc.(Applied) Practicum IV (3 credits)  
382-660A,B,C M.Sc.(Applied) Nutrition II (1 credit)

**07.07. FACULTY OF ARTS - 98-SCTP-12-29**

Department of History

101-429A,B Topics in Canadian Family History (3 credits)

This new course was approved.

Department of Sociology

166-530B Sex and Gender (3 credits)

Professor Capek explained that a new course proposal was general practice for the Faculty of Arts when a new instructor joined the Faculty. He mentioned that Professor Crago would be aiding the Faculty in pruning out the obsolete and no longer offered courses. This new course was approved.

Department of Jewish Studies

The following two courses were approved:

135-303A,B The Soviet Jewish Experience (3 credits)

135-480D Advanced Yiddish (6 credits).

**07.08 FACULTY OF ARTS - 98-SCTP-12-30**

Department of History  
101-307A,B Jews in Poland (3 credits)  
This course was approved.

**07.09 FACULTY OF ENGINEERING - 98-SCTP-12-31**

Department of Civil Engineering & Applied Mechanics  
303-203A,B Solid Mechanics Laboratory (1 credit)

The secretary reported that on the course proposal form, “new course” should be indicated not “split”. With this change, this course was approved.

303-570B Waves and Coastal Engineering (3 credits)

Professor Capek explained that this course revision was a number change from 303-670B, title change, credit weight change from 4, and course description change. The committee reviewed these changes and approved this course.

**07.10 OTHER BUSINESS**

The secretary mentioned that it was not clear if the committee considered a change of credit weight a minor change, or if it should be reviewed by the committee. After discussion, Professor Capek clarified that the secretary should report a change in course description, number, prerequisite, corequisite, and course split as a minor change. However, changes in credit weight should be reviewed by the committee.

The secretary reported the following minor changes:

Faculty of Agricultural and Environmental Sciences (see 98-SCTP-12-25)

373-421B Topics in Wildlife Conservation (3 credits) - title change, credit weight change from 2, and course description change.

Faculty of Arts - (see 98-SCTP-12-30)

117-365A Survey of Traditional Japanese Literature in Translation (3 credits) - course retirement;  
117-366B Survey of Modern Japanese Literature in Translation (3 credits) - course retirement;  
101-314A,B Tudor England (3 credits) - addition of prerequisite 101-215B, or permission of instructor;  
101-324A,B History of Ireland (3 credits) - deletion of prerequisites 101-204A and 101-224B;  
101-329A,B Medieval Eastern Europe (3 credits) - name change from Eastern Europe: 4th Century to

1453;

101-333A History of New France I (3 credits) - deletion of prerequisite 101-203B, and course description change;

101-334B History of New France II (3 credits) - change of prerequisites to 101-202A and 101-212D, and course description change;

101-339A,B The Writing of History in Antiquity (3 credits) - deletion of prerequisite 101-215B;

101-377A The United States, 1940-1965 (3 credits) - course description change;

101-379A,B Classical Greek Democracy (3 credits) - course title change, deletion of prerequisite 114-201A, addition of prerequisite 101-214A, addition of “or any course in politics” to the prerequisite, and course description change;

101-383A,B Britain 1688-1789: Age of Reason (3 credits) - addition of prerequisites 101-204A and 101-224B;

101-384A,B Britain 1789-1870: Revolution and Reform (3 credits) - addition of prerequisite 101-224B;

101-385A,B Britain 1870-1935: Democracy & Decline (3 credits) - addition of prerequisite 101-224B;

101-386A,B Britain since 1935 (3 credits) - addition of prerequisite 101-224B;

**SCTP - December 10, 1998**

101-389A,B Renaissance and Reformation France (3 credits) - change prerequisite 101-215D for 101-225A;  
101-390A,B France in the Ancien Régime (3 credits) - change prerequisite 101-215D for 101-225A;  
101-394A,B Stuart Britain and Ireland (3 credits) - addition of prerequisite 101-214A, or permission of instructor;  
101-423A,B Canada: Ethnicity, Race, Migration (3 credits) - course title and description changes;  
101-427A,B The Hasidic Movement (3 credits) - addition of prerequisite 101-307A,B or a course in East-European history or consent of the instructor.

Faculty of Engineering (see 98-SCTP-12-31)

303-577B River Engineering (3 credits) - title and description changes;  
304-498A,B,C Honours Thesis I (3 credits) - title and credit weight changes, formerly offered in D,E,N,G;  
304-499A,B,C Honours Thesis II (3 credits) - split of 304-498A,B,C.

Department of Mining and Metallurgical Engineering

**Mining Co-op** (119 credits)

Program revision by splitting course 306-483D,E,G Industrial Work Period IV/Mining Project (5 credits) into: 306-484A,B,C Mining Project (3 credits) and 306-494A,B,C Industrial Work Period IV (2 credits).

Centre for Continuing Education

Department of Career and Management Studies

**Certificate in Public Relations Management** (see 98-SCTP-12-35)

Program revision by replacing course 629-201 Macroeconomics (3 credits) with existing course 154-295B Macroeconomic Policy.

**Certificate in Management** (see 98-SCTP-12-36)

Program revision by replacing course 629-201 Macroeconomics (3 credits) with existing course 154-295B Macroeconomic Policy; and replacing course 629-202 Microeconomics (3 credits) with existing course 280-293 Managerial Economics (3 credits).

There being no further business, the meeting adjourned at 3:50 pm.