

Minutes of the meeting of the APPC Sub-committee on New and Revised Courses and Programs (NRCP) held on **Thursday, January 23, 1997**, at 3:00 p.m. in Room 609 of the James Administration Building.

PRESENT: A. Currie, N. de Takacsy (Chair), W. Hendershot, S. Rytina, L. White, K. Woodman, H. Smith-Watkins (Secretary).

REGRETS: A. Hamoui, R. Neufeld.

- 6.01 The Agenda was approved with the Chair's request that further discussion regarding the MA in Communications (Business Arising) take place when Professor White arrived.

The Chair circulated a copy of a memo from Dr. Tanya Gallagher regarding **course approval procedure within the Faculty of Medicine**.

The Chair also reported that he had not yet met with Dr. Katz regarding the proposal for the Dental curriculum, but anticipated that this would happen in the near future. (*In fact, a meeting has been scheduled for February 5, 1997*).

- 6.02 The minutes of the meeting of **January 9, 1997** were approved as circulated.

- 6.03 Business Arising

MA in Communications (non thesis)

Professor White reported replies to questions raised at the last meeting. She said that she had supplied the Secretary with course revisions, for the file, saying that these revisions were mostly minor title changes. She added that she had been told that the Program would offer enough courses to enable a student to complete the program, and that there is a choice of courses in all areas. As to why the program totalled 48 credits, she had been told that this was simply to match the thesis option, and in fact, Graduate Faculty used to insist that both options contain the same amount of credits, and that 48 credits for both options is very common in the Faculty of Arts. The Program Director also indicated that identical credit weight would permit students to switch from one option to another.

Members of NRCP were satisfied with these responses and approved the MA in Communications (non-thesis option).

Professor de Takacsy was concerned that a way to communicate which courses are not offered had not been found; double-bulleted courses are not included in the calendar, but they do appear on the course table, and in program descriptions in the Calendars, possibly raising false expectations.

- 6.04 Report from the Faculty of Management (97-NRCP-01-23)

This report had been briefly reviewed at the meeting of January 9. Professor de Takacsy had since checked with the Director of Computer Science regarding the change in the program title to Information Systems, and reported that the Director raised no objection. Professor de Takacsy also reported that Professor Wybo of the Faculty of Management asserted that the name change did not affect content or definition of domain; rather it reflects a new nomenclature and did not involve a refocusing or reorientation of the program.

Professor de Takacsy had asked Professor Wybo how one or two professors could teach the large number of courses; Professor Wybo replied that, in fact, three faculty members were responsible for teaching the courses and the department was interviewing for a fourth. He added that external people were also employed as teachers.

Courses 273-341 Business Systems Design I; 273-342 Business Systems Design II; 273-422 Object Oriented Design; and 273-444 Decision Support Systems were **approved**.

Professor Hendershot noted that the word “elective” should be changed to “complementary” throughout the proposal.

NRCP approved the revisions to the B.Com in Information Systems program.

- 6.05 Report from the Faculty of Agricultural and Environmental Sciences (96-NRCP-01-24)

Course **372-490H.J.K Plan global de fertilisation intégrée** was **approved**.

- 6.06 Report from the Faculty of Education (97-NRCP-01-25)

Revisions to the **B.ED.. Kindergarten and Elementary Program** were considered minor and for the information of NRCP.

The courses appeared to be a repackaging of old functions. Members of NRCP questioned the change of titles from, for example, Professional Seminar 1, to First Year Professional Seminar, and wondered why this change was necessary. The Secretary was asked to verify whether similar changes had previously been approved, and then to request a rationale from the Faculty. (*Similar changes to course titles had been approved at the September 1996 meeting*).

Approval of the courses was withheld pending such verification.

- 6.07 Report from the Faculty of Engineering (97-NRCP-01-26)

The minor program changes for the **B.Eng. Program in Chemical Engineering** were approved by NRCP. Courses **302-456A/B Design Project I, 302-457A/B Design Project II, 302-393B Project Laboratory II, and 302-291A Instrumental Measurement Laboratory**, were approved.

Changes to the **B.Eng. In Metallurgical Engineering (CO-OP)** were considered major, and were approved by NRCP. The new courses proposed along with the program revisions, **306-280T Industrial Training I, 306- 380B Industrial Training II, 306-480B Industrial Training III, and 306-481A Industrial Training IV** were approved.

- 6.08 Report from the Faculty of Arts (97-NRCP-01-27)

Professor de Takacsy said that the proposal offered options within a program rather than creating a new program. Professor Rytina said that the program would be administered with hands-on treatment, and that departments would be trusted to make decisions regarding the program.

The Thematic Honours Program in Latin-American and Caribbean Studies was approved by NRCP.

- 6.09 Other business

Members of NRCP recalled that it had been decided that NRCP should report its concerns regarding its review of courses/programs offered in radically different ways (e.g. MBA in Japan). Professor de Takacsy said that the issue had not yet come before APPC.

Members were reminded that David Saunders from the Faculty of Management would be invited to the February meeting of NRCP to discuss the MBA in Japan.

- 6.10 There being no further business, the meeting adjourned at 4:14 p.m.