



FILLING OUT THE EVALUATION FOR AN INTERNSHIP PROGRAM

myFuture

Document Description

- This is a guide for employers for filling out the evaluation document for evaluating the student's performance in their internship

- Click on the McGill Internship Program section from your home page and then click on the “Evaluate Student” button next to the student’s name.

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Current Term Draft Keywords searches student name and job title

Showing 20 at a time: Items 1-2 of 2

	student ▼	Internship Program ▼	Duration of Internship ▼	Current Term ▼
<input type="button" value="Evaluate Student"/>	Sanghamitra Dutt	Engineering Internship Program	4 Months	May 2008
<input type="button" value="Evaluate Student"/>	Sanghamitra Dutt	Engineering Internship Program	4 Months	September 2008

- This will lead you to the evaluation form. Please fill it out as completely as possible, you need to fill at least the required fields
- Click **Save** once you have finished filling it out and **Cancel** to exit the form.

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* INDICATES A REQUIRED FIELD

Employer Evaluation

An Internship is a learning experience for students. Therefore, it is to the advantage of the students for you to evaluate their performance in a way that will help them consider where their strengths and weaknesses truly lie. Please evaluate the student on the parameters below, as compared to an entry level professional in their field.

Student: Sanghamitra Dutt
Job: DO NOT APPLY Testing [extra fields] (6902)

Describe the student's responsibilities and tasks*:

Was the student's academic and technical background adequate for this job?*:

Attitude/Application To Work*: Outstanding Very good Average Needs Improvement Unsatisfactory