This booklet offers general information and pointers for getting started as a new student. Please note that the information in this booklet, including dates and deadlines, may be subject to change. McGill’s website for new students offers much more detailed and up-to-date information. Please check it out at: www.mcgill.ca/accepted
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### How to use this guide

Throughout this booklet, you will be referred to websites for more comprehensive information.

The **Resources and Contacts** section on pages 22-23 of this booklet lists all of the addresses, telephone numbers and websites you will need to plan your arrival and get settled in at McGill. Every department, office or service mentioned in this booklet is listed there.

International students should refer to pages 20-21 for important information on coming to Canada to study. More information can be found on the website at: [www.mcgill.ca/internationalstudents](http://www.mcgill.ca/internationalstudents)
Welcome to the McGill community

Congratulations on being admitted to McGill University. Starting a new chapter in your life is exciting. Of course, this step also involves logistical challenges that we are happy to assist you with. This essential guide provides you with information you will need about registering, settling into campus life, and getting to know the Macdonald Campus community.

Studying at McGill’s Macdonald Campus is much more than spending time in lecture halls and classrooms—your courses will likely include laboratories, trips to fields and forests, and exposure to active learning classrooms. Because we offer an intimate educational setting, you will get to know your classmates well, and you will discover that your professors and the Macdonald staff are accessible, friendly and eager to help.

We really want you to feel at home quickly, so don’t be afraid to ask for help or advice! The Student Affairs Office in Laird Hall will help you navigate your academic program. The Student Services Office assists you with information about career options, financial aid and also provides mental and physical health services. Get involved with the Students’ Society, one of the Student Clubs, or check out the Athletics facilities and the Arboretum. Be sure to explore the local community of Ste-Anne-de-Bellevue, and take advantage of all that Montreal has to offer. It is important to dedicate time and energy to your classwork, but you should also seize the moment to enjoy your new life, pursue your hobbies, explore your surroundings and build a network of peers and friends. The friends you make at university will be the social network surrounding you for many years to come. The first step towards building your own community is simple – just introduce yourself to that other new student sitting next to you in class. That person is likely as new to Macdonald Campus as you are and will appreciate you reaching out.

I wish you every success as you embark on your academic program and this new chapter in your life.

Sincerely,

Anja Geitmann, PhD
Dean, Faculty of Agricultural and Environmental Sciences
For students starting in September...

**Activity Schedule**

09h00    Registration begins, foyer of Centennial Centre  
09h30    Information Session  
10h30    Meet with Academic Advisors  
11h00    Campus and Residence Tours  

Let us know you’re coming . . .  
Please RSVP by April 11.

To RSVP:  
• go to McGill in Mind at: mcgillinmind.mcgill.ca  
• enter your McGill ID and Minerva PIN in the Admitted Students log-in box  
• click on New Student Events  
• select the event of your choice and click Register Me

If you can’t make it to campus, there are other ways to connect:  

**RENDEZVOUS** - meet us in a city near you: www.mcgill.ca/accepted/events/rendezvous  

**WEBINARS** - join us online: www.mcgill.ca/accepted/events/webinars  

facebook.com/groups/mcgill1819

The McGill Alumni Association hosts Send-Off events during the summer. For more information and to find an event in your area, visit: www.alumni.mcgill.ca/community/students

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**MACDONALD CAMPUS CONNECT**  
**ADMITTED STUDENT VISIT DAY**

Choosing a university that is right for you is an important decision that is fast approaching.

To help you decide if McGill’s Macdonald Campus is where you want to be, we have organized an information day for newly admitted students to help you get to know the Campus and all we have to offer.

You and your parents are invited to join current students, academic and support staff  

Friday, April 13  

• tour our beautiful campus  
• attend an information session  
• visit our residences  
• speak with Academic Advisors from your prospective programs

Please come join us!  
We are looking forward to meeting you!
Apply for financial aid

The University offers a need-based Entrance Bursary Program for first-time undergraduate students from low to modest income families who demonstrate financial need.

The application deadline is 30 days from your formal date of acceptance to the university or June 30, whichever comes first. Students may apply via the Financial Aid Menu on Minerva. Further information and detailed instructions can be found at: www.mcgill.ca/studentaid/scholarships-aid/future-undergrads/need

To calculate the cost of your first year at McGill, visit: www.mcgill.ca/accepted/nextsteps/finances

Accept your offer of admission

Coming to McGill? Start by accepting your offer on Minerva. Log in at www.mcgill.ca/minerva-students, select Applicant Menu > Applicant Status, select the application and click Accept this offer. You will need a credit card to pay the $400 non-refundable deposit.

If you run into problems, just contact Service Point for assistance. See: www.mcgill.ca/accepted/contactus

If you are decided on McGill, you can accept your first offer now. You will still receive decisions on any other choices; your confirmation can be changed to another program by filling in a Service Point webform at: www.mcgill.ca/students/servicepoint/modify

Deferring your offer

It is possible to request a deferral of your offer of admission for one year. See: www.mcgill.ca/accepted/firststeps/deferordecline

Accept your residence offer

To guarantee a room in the Macdonald Campus Residences, confirm your room reservation through Minerva and pay the residence deposit by 11:59 P.M. EST, June 4, 2018. Make sure you read the online information and Residences Handbook carefully before accepting your offer.

Forgotten to request residence or missed the deadline? Please contact the Residence Office as soon as possible at: residences.macdonald@mcgill.ca
Send us your final marks

To complete your admission we need your final official transcript including confirmation of graduation. If you are coming from CEGEP or are an Ontario high school student (or graduate) with an OUAC number, we will receive this information electronically. All other new students see: www.mcgill.ca/accepted/nextsteps/finalmarks

Mailing and courier address for official transcripts and documents that cannot be uploaded:
Enrolment Services
Management of Academic Records Unit
McGill University
3415 McTavish Street
Room MS-13
Montreal, Quebec H3A 0C8
Canada

Submit your legal documents

You are required to send us a number of legal documents, which vary according to whether you are an international student, Canadian citizen or Quebec resident.

Submitting electronic copies of your documents is preferred. Please email them to: legaldocumentation@mcgill.ca
For criteria and instructions: mcgill.ca/legaldocuments/how

Send in all your documents after you have accepted your offer and before you arrive on campus. This will ensure that your student record and tuition fees are up-to-date.

Further information: www.mcgill.ca/accepted/nextsteps/documents

McGill 101: online orientation

Say goodbye to pre-university confusion and frustration - McGill 101 has arrived! McGill 101 is an online info hub for all new McGill undergraduate students with videos, quizzes, and much more. With information on everything from registration to courses to getting involved, McGill 101 is an invaluable resource to kick-start your McGill career.

All new undergraduate students are automatically enrolled in McGill 101 in the spring and you will be notified of your enrolment by email. Although you will be accessing it from your myCourses, it is not a course, more like an online orientation. See: www.mcgill.ca/firstyear/undergraduate/pre-arrival/programs/mcgill-101
You are considered a freshman student if you have been admitted from high school, or have completed a French Baccalaureate or International Baccalaureate with partial advanced standing in math and science.

Freshman students admitted to the Faculty of Agricultural & Environmental Sciences have been admitted to one of the five programs listed on this page. Refer to your letter of acceptance or to your Minerva student record to verify the program to which you have been admitted.

The Freshman Academic Advisor will be holding mandatory advising sessions during Orientation Week. The Orientation schedule will be posted after July 23 at: www.mcgill.ca/macdonald/studentinfo/orientation

There is an option to take admission science placement exams. For information see: www.mcgill.ca/students/exams/dates/science

Freshman students planning on entering the Agricultural Economics Major should refer to www.mcgill.ca/macdonald/prospective/freshmanyear/courses for their freshman course selection.

Freshman Students

Dr. Alice Cherestes, Freshman Program Director & Advisor and Dr. David Titley-Peloquin, Advisor

facrshmanadvisor.macdonald@mcgill.ca

Required freshman courses

B.Sc. Agricultural & Environmental Sciences

<table>
<thead>
<tr>
<th>Required Courses - Fall</th>
<th>Credits</th>
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<tbody>
<tr>
<td>AEBI 120 General Biology</td>
<td>3.0</td>
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<tr>
<td>AECH 110 General Chemistry</td>
<td>4.0</td>
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<tr>
<td>AEMA 101 Calculus 1</td>
<td>3.0</td>
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<tr>
<td>AEPH 112 Introductory Physics 1</td>
<td>4.0</td>
</tr>
<tr>
<td>AGRI 195 Freshman Seminar 1</td>
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<tr>
<td>Total Fall Credits</td>
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<th>Credits</th>
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<tr>
<td>AECI 111 General Chemistry 2</td>
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<tr>
<td>AEMA 102 Calculus 2</td>
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<tr>
<td>AEPH 114 Introductory Physics 2</td>
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<tr>
<td>AGRI 196 Freshman Seminar 2</td>
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<tr>
<td>Elective - Winter</td>
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<tr>
<td>Total Winter Credits</td>
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B.Eng. (Bioresource)

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<tr>
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<tr>
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<td>3.0</td>
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<tr>
<td>AEPH 113 Physics 1</td>
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<td>BREE 187 Freshman Seminar 1</td>
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<td>Total Fall Credits</td>
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<td>4.0</td>
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<tr>
<td>AEPH 115 Physics 2</td>
<td>4.0</td>
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<tr>
<td>BREE 103 Linear Algebra</td>
<td>3.0</td>
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<tr>
<td>BREE 188 Freshman Seminar 2</td>
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<tr>
<td>Total Winter Credits</td>
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B.Sc. Nutritional Sciences and Concurrent B.Sc. Food Science & B.Sc. Nutritional Sciences

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<thead>
<tr>
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<tr>
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<tr>
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<tbody>
<tr>
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<td>3.0</td>
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<tr>
<td>AEMA 102 Calculus 2</td>
<td>4.0</td>
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<tr>
<td>AEPH 114 Introductory Physics 2</td>
<td>4.0</td>
</tr>
<tr>
<td>FDSC 230 Organic Chemistry</td>
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<tr>
<td>AGRI 196 Freshman Seminar 2</td>
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<tr>
<td>Total Winter Credits</td>
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B.Sc. Food Science

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<tr>
<th>Required Courses - Fall</th>
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<tr>
<td>AEBI 120 General Biology</td>
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<td>Total Winter Credits</td>
<td>15.5</td>
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If students in the freshman Nutrition program wish to pursue a degree in Dietetics, they must apply for a program transfer at the end of freshman year. Transfer is dependent on grade point average and the number of spaces available.

Please note that freshman students may take a maximum of 8 credits outside the faculty in their freshman year.
Academic advising

You will be assigned an Academic Advisor who will advise you throughout your degree with course selection and other related matters.

The list of Academic Advisors, as well as specific program advising information, can be found at: www.mcgill.ca/macdonald/studentinfo/advising

You should review this information before registering for your courses.

A Faculty Advisor is also available in the Student Affairs Office to assist you with general advising.

Students transferring from other universities should bring their transcripts with them when they meet with their Academic Advisor.

Register for your classes

McGill’s online registration system is known as Minerva. Registration opens in Minerva in June for all new students, but on different dates depending on where you are coming from. To find out your registration date see page 24.

A step-by-step registration guide can be found at: www.mcgill.ca/students/courses/add

Get your ID card

Your student card is proof that you are a registered McGill student. You will need it to use most essential services on our campuses including exams, the library, athletics facilities and residences.

To get your card you must be registered for at least one Fall term course. You will need to bring with you:
• your McGill student number (found on your letter of admission)
• one piece of government issued photo ID

If you are moving into residence, the Macdonald Campus Student Affairs Office will be open for ID cards in the afternoon on residence move-in day, Sunday, August 26, from 12:00 p.m. - 4:00 p.m. You can also get your card during the summer.

Having problems using Minerva? Fill out a webform at: mcgill.ca/students/servicepoint/contact-us or call the helpline during office hours at: 514-398-7878.
IT Services

You need your McGill Username (usually firstname.lastname@mail.mcgill.ca) and McGill Password to access most central IT services, including: myMcGill portal, myCourses, email, Wireless, Virtual Private Network (VPN). Your Short Username is also used to log into services such as uPrint devices for printing and copying.

Check out the IT Services website to:
• find out your McGill Username and Short Username
• create or change your McGill Password
• get information on:
  • using email
  • using myMcGill
  • getting connected
  • printing on campus

www.mcgill.ca/it/get-started-it/students

Macdonald Campus Computing Centre

The computing facilities on the Macdonald Campus are managed by McGill’s IT Services unit. Undergraduate computer labs are available 24/7, year-round, outside of scheduled class hours, offering Windows computers with Microsoft Office software. Visit: www.mcgill.ca/macdonald/about/resources/computercentre

Both scanning and printing are available.

IT Service Desk walk-in support is available in the Macdonald-Stewart building, room MS2-025, from 9 a.m. to 5 p.m., Monday to Friday. Students may also contact the IT Service Desk by webform at www.mcgill.ca/it/forms, or call 514-398-3398.

Please note that important communications will be sent to your official McGill email address, including your e-bill for tuition and fees. It is your responsibility to make sure you check it regularly.
Tuition and fees

The cost of your first year at McGill depends on your program of study, your citizenship and where you will be living (residences, apartment, home, etc.).

For a tuition calculator, please visit www.mcgill.ca/student-accounts/tuition-fees/tuition-and-fees, and then select undergraduate fees from the side navigation bar.

E-Billing

Fall term tuition is billed in early August and is due by the end of August.

Winter term tuition is billed in early December and is due in early January.

Information on billing, fee payment and deadlines can be found on the website: www.mcgill.ca/student-accounts
Housing and settling in

If you are planning on living in one of the Macdonald Campus Residences, please read the information at www.mcgill.ca/students/housing/macdonald carefully, and make sure you accept your residence offer on Minerva by the deadline of 11:59 p.m. EST, June 4, 2018.

If you have not yet requested residence, please contact the Residence Office immediately at: residences.macdonald@mcgill.ca

If you are planning to live off-campus, tips and a list of available accommodation can be found at: www.mcgill.ca/students/housing/offcampus

All about oneCard

The convenience of making purchases on campus without the hassle of carrying cash — your oneCard account on your McGill ID card is a convenient debit card for services on campus.

Use it to: • pay for meals/beverages/snacks at the Macdonald Campus Cafe, or in any of the dining halls and retail locations on the downtown campus; • pay for laundry in rez; • make purchases at select vending machines across campus; • pay a reduced admission at the McGill Gault Nature Reserve.

For students moving into Mac residence, $150 will be billed to your student account and placed on your oneCard.

There is no full meal plan on the Macdonald Campus as there is no cafeteria open in the evenings. All Mac residences have full kitchens and a bus is provided weekly to go grocery shopping.
Scholarships

If you have been awarded an entrance scholarship, you will receive notification from the Scholarships and Student Aid Office. The entrance scholarship offer must be accepted by the deadline for accepting admission to McGill. Simply respond to the offer by logging into Minerva and selecting the Financial Aid/Awards menu.

Scholarships are credited directly to your fee account – one half on September 1 and the other half in the first week of January.

For complete information on scholarships visit the Scholarships site: www.mcgill.ca/studentaid

Request a Buddy!

Want a head start navigating your first year at McGill?

Why not get paired up with a current McGill student who can provide a helping hand by showing you the ropes of McGill’s academic and social life.

To request a Buddy, International students should go to: www.mcgill.ca/internationalstudents/pre-arrival/buddy-program

To become part of the Student Life Ambassador program, Canadian students should go to: www.mcgill.ca/firstyear/undergraduate/pre-arrival/programs/student-matching
Explore the Macdonald Campus Library

Located in the Barton Building, the Macdonald Campus Library provides leading-edge collections, facilities and services to support a range of student needs. Books, journals, DVDs and course reserves are just some of the many things that can be borrowed.

Friendly staff is on-hand to help students locate and use relevant information. Subject-specialist librarians can help students in person, via phone, email or online chat. Comfortable seating, an eZone fitted with computers and individual and group study areas are provided. Services such as printing, photocopying and scanning are also available, as well as direct or wireless access to the internet and the McGill network.

www.mcgill.ca/library/branches/macdonald

Buy your books and supplies

The Macdonald Campus Students’ Society (MCSS) Bookstore, located on the main floor of the Centennial Centre, is open year-round, from Monday to Friday during peak periods and Monday to Thursday, during non-peak periods.

New and used textbooks are available – including every book you will need for your classes at Macdonald – as well as stationery supplies and McGill/Macdonald merchandise.

mcss.mcgill.ca/bookstore

For downtown bookstore information: https://lejames.ca

Starting Orientation Week, info sessions will be available to help students learn about Library basics. Check it out at: http://apps.library.mcgill.ca/workshops-and-tours/view-by-branch/11
When should you get here?

Residence Move-in Day for the Macdonald Campus is Sunday, August 26. If you are not moving into residence, be sure to arrive in time for Orientation and Frosh Week, which runs from August 26 – September 2.

Frosh and Orientation

Don’t worry about trying to get settled into university life all by yourself. A week of Orientation and Frosh activities is planned for you that will be filled with opportunities to meet people, make new friends and get answers to any questions you may have.

Orientation and Frosh schedules will be available online in the summer at www.mcgill.ca/macdonald/studentinfo/orientation and www.maccampusfrosh.com respectively. Some events require pre-registration.

Winter Orientation

If you are entering McGill in January, you don’t have to feel left out. All of the Frosh and Orientation sessions offered in September of the year you start at McGill are open for you as well. Just send an email to welcome.macdonald@mcgill.ca in August and we will send you the orientation information.

Preparatory workshops

Are you curious about what McGill expects from you academically?

McGill has organized a number of helpful workshops to help you adjust to a university setting.

Discover McGill’s Academic Expectations for all new students is offered on the Macdonald Campus during Orientation week.

Transfer students also have an information session designed just for them. Check out: www.mcgill.ca/firstyear/undergraduate/orientation-week/fall/transfer

Macdonald Campus Parents Tent

We have special events planned just for parents during Orientation. See: www.mcgill.ca/macdonald/studentinfo/orientation/parents
Francophone students

Vous n’avez encore jamais étudié en anglais? C’est à vous que s’adresse la Session d’accueil durant la semaine d’orientation.

Pendant cette session l’Adjointe aux étudiants francophones vous souhaitera elle-même la bienvenue et vous communiquera des informations essentielles pour réussir à McGill.

Nous espérons avoir l’occasion de vous rencontrer lors de cette session, sur le Campus Macdonald le vendredi 31 août 2018.

Pour plus d’informations sur cette session d’orientation, et notamment l’horaire des activités et les modalités d’inscription, veuillez voir: www.mcgill.ca/firstyear/undergraduate/orientation-week/fall

English language skills

Summer course for newly-admitted students

While it isn’t necessary to be perfectly fluent in English to study at McGill, it helps to have a good understanding. If English is not your first language and you are entering Year 0 or Year 1, we offer a summer English course in August to help prepare you for studying at McGill. Subsidies are available; payment is required up front and eligible students will receive a credit in their student account in the fall.


Note: At the time of printing, this information was not yet confirmed for 2018. Please visit the above website for details.

Indigenous students

McGill’s First People’s House, on the downtown campus, provides a “home away from home” for First Nations, Inuit and Métis students. Playing many roles including those of residence, gathering place and resource centre, it is foremost a community. They provide a space where students can find academic support and stay connected to Indigenous culture. Activities are organized during orientation and throughout the year such as the annual Pow-Wow, community dinners, social activities, weekly soup and bannock lunches and guest speakers.

For more information, see: www.mcgill.ca/fph
Health and dental care

All Canadian undergraduate students are automatically included in a supplemental health and dental plan administered by the Macdonald Campus Students’ Society (MCSS). For more information, see: www.studentcare.ca

Canadian students from other provinces, recent permanent residents and non-resident Canadians should refer to www.mcgill.ca/accepted/nextsteps/health-dental for more information on procedures and possible restrictions to your provincial health care coverage.

International Students, in order to use your international health insurance plan or to pick up your card, you must activate your coverage on Minerva. Health Insurance cards should be available for pick-up at Student Services in the Centennial Centre from August 1st. Your coverage begins September 1st, but NEW students get 2 complimentary weeks of coverage (beginning August 15th) if they are in Canada before September 1st.

For more information on mandatory health insurance for international students, see: www.mcgill.ca/internationalstudents/health

Students with disabilities

A variety of services are available to ensure that you can pursue a successful academic life at McGill. To make sure you have access to these services at the beginning of the term, contact the Office for Students with Disabilities as soon as you receive your offer of admission.

Advisors are available to discuss any barriers in your learning - be they temporary or permanent, visible or invisible: www.mcgill.ca/osd or email: disabilities.students@mcgill.ca
The Student Affairs Office can help you with any issues related to your admission or academic record. It is the place you will go for things such as getting your ID card, general advising, registration or exam issues, transfer credit questions, exchange information, letters of attestation, as well as orientation information or to book a campus tour.

If you still have other questions, our staff will be happy to point you in the right direction for the answers you need. See page 22 for contact information.

www.mcgill.ca/macdonald/studentinfo/sao

Services on the Macdonald Campus

While all McGill students are entitled to use the services of both campuses, both the Student Affairs Office in Laird Hall, and Student Services in the Centennial Centre can provide most of the help you will need as a Macdonald Campus student.

Student Services is there to support your success and well-being. It offers services such as Counselling with a psychologist for personal, academic and vocational concerns; information and assistance with Student Financial Aid, such as government or McGill Loans and Bursaries; Student Health Services clinic; Career Planning Service; Office for Students with Disabilities; Office for Sexual Violence Response, Support and Education; MORSL, McGill Office of Religious and Spiritual Life; and International Student Services.

See page 22 for contact information.

www.mcgill.ca/macdonald-studentservices
Life outside your classes

We know that as a new McGill student you are eager to meet new people, try new things and get involved. Whether you are looking for social opportunities, cultural, political, intellectual and physical challenges, or a taste of fun and excitement, you can find it all here!

Athletics and recreation

McGill’s Macdonald Campus has a gym, arena, crossfit course, exercise classes, as well as intramural and varsity sports. To see what is available on the Macdonald Campus, check out: macdonaldcampusathletics.ca

Two campuses - one shuttle bus ride away

McGill’s shuttle is free for students and runs between McGill’s Downtown and Macdonald Campuses, Monday through Friday, every 45 minutes, but more frequently during peak periods. For information, see: www.mcgill.ca/transport/shuttle

Macdonald Campus Students’ Society

Located in the Centennial Centre, your Macdonald Campus Students’ Society (MCSS) is involved in both social and academic activities and coordinates the campus clubs.

MCSS organizes your Frosh schedule as well as events held during the academic year such as Halloween Night, Winter Carnival Week, free BBQs and much more. It also runs the Ceilidh (the campus pub) and the Robber’s Roost Bookstore in the Centennial Centre.

mcss.mcgill.ca/
www.maccampusfrosh.com

Joining the clubs and coming out to campus events can significantly enhance your university experience!

mcss.mcgill.ca/
Facebook page:
www.facebook.com/mcssmcgill

McGill Agricultural and Environmental Sciences Frosh - MacCampusFrosh
International students

Prepare to join one of the most diverse and vibrant international student communities in Canada! Before you arrive, please review the detailed information provided in our International Student Pre-Arrival Guide at: www.mcgill.ca/internationalstudents/pre-arrival

You will need to begin several procedures as soon as possible to ensure a smooth and timely arrival in Montreal.

In addition to having a valid passport, all non-Canadians coming to McGill for a program that is six months or longer must obtain a:

- Certificate of Acceptance of Quebec (CAQ)
- Study Permit

Detailed instructions for applying for these and other mandatory procedures can be found at: www.mcgill.ca/internationalstudents/pre-arrival/immigration-documents

For International Students already in Canada, see: www.mcgill.ca/internationalstudents/immigration-documents/documents/international-students-already-canada-0

US citizens and Green Card holders only

After you have received your CAQ, you can apply for the Study Permit at the Port of Entry (border or airport – no application form required). You will need to have on hand:

- your valid passport
- your CAQ
- your letter of acceptance from McGill (available on Minerva)
- a photocopy of your proof of financial capacity
- the processing fee of $150 CAD

If you are a minor, please also have copies of your custodianship documents on-hand.


Minors: Will you be 17 by the start of classes?

If you will be less than 17 years old by the time you travel to Canada, you must have a legal custodian in Montreal before starting immigration procedures to study at McGill. For details: www.mcgill.ca/internationalstudents/immigration-documents/documents/minors

Internship/Co-op work permits

All international students who need to complete a mandatory internship as part of their program requirements will need a co-op work permit, whether the internship is paid or not (e.g. Dietetics or Concurrent Food Science/Nutrition students). You may apply for the permit at the same time as your study permit. For more information: www.mcgill.ca/internationalstudents/work
Plan ahead!

Starting at McGill this September?
Join us online for a Pre-Arrival Orientation Webinar!

For newly-admitted International Undergraduate degree, Graduate degree & Exchange/Visiting students who have accepted their offer of admission.

- Participate from the comfort of your home
- Find out everything you need to know BEFORE crossing the border into Canada
- Experience a stress-free transition to McGill
- Have your questions answered by an International Student Advisor
- BONUS: Make connections with new international students

Must attend...

I. IMMIGRATION & INTERNATIONAL HEALTH INSURANCE

- Learn about essential immigration documents
- Get step-by-step instructions on how to obtain your CAQ, Study Permit, and Visa or eTA (if needed)
- Understand how your Health Insurance plan works

Voluntary attendance...

II. INTERNATIONAL STUDENT GUIDE TO MCGILL & MONTREAL

- Find out what to expect when crossing the border into Canada
- Learn what to pack and what to do upon arrival (banking, cell phones, etc.)
- Find out about ISS Orientation activities

SCHEDULE
For details: www.mcgill.ca/internationalstudents/pre-arrival/pre-arrival-orientation-webinars-0

Part I: Wednesdays, March 14 – June 6, biweekly; also on June 27 and July 18
Part II: Various Wednesdays, June 13 – August 22
See above website for details and exact dates and times
Bringing your Family: March 20 and April 18, 10:00 a.m.-12:00 p.m.

Find out more online
McGill’s International Student Services (ISS) has a team of professional advisors and support staff who offer a range of services for you and your family, including assistance with immigration procedures. Visit the ISS website at www.mcgill.ca/internationalstudents for information on customs and immigration, insurance, weather, finances, and life in Montreal, as well as events and workshops hosted by International Student Services.
Resources and Contacts

Student Services
The services listed below are located in the:
Centennial Centre
Room 124
21,111 Lakeshore Road
Ste-Anne-de-Bellevue,
Quebec H9X 3V9

Hours of Service
Monday to Friday,
9:00 a.m. - 4:30 p.m.
Individual service hours may vary

General Information/Appointments for:
- Student Health Services
- Student Financial Aid
- Counselling
- International Student Services
- Office for Students with Disabilities
- Career Planning Service (CaPS - see below)
- MORSL, McGill Office of Religious and Spiritual Life
- Office for Sexual Violence, Response, Support and Education

T: 514-398-7992
stuserv.macdonald@mcgill.ca
www.mcgill.ca/macdonald-studentservices

Career Planning Service (CaPS)
T: 514-398-7582
caps.macdonald@mcgill.ca
www.mcgill.ca/macdonald-studentservices/our-services

For help using Minerva, call Service Point at 514-398-7878

Student Affairs

Student Affairs Office
Laird Hall, Room 106
21,111 Lakeshore Road
Ste-Anne-de-Bellevue,
Quebec H9X 3V9
T: 514-398-7925
studentinfo.macdonald@mcgill.ca

Hours of Service
Monday to Friday,
9:00 a.m. - 4:00 p.m.
except statutory holidays. For summer hours, see page 25.

Manager, Student Affairs
Silvana Pellecchia
T: 514-398-7926
silvana.pellecchia@mcgill.ca

Faculty Advisor
Mona Hachem
T: 514-398-7859
mona.hachem@mcgill.ca

Campus Tours
To book a Campus tour:
https://mcgillinmind.mcgill.ca
Tour information:
studentinfo.macdonald@mcgill.ca

Orientation Information
T: 514-398-7925 or 514-398-8717
welcome.macdonald@mcgill.ca
www.mcgill.ca/macdonald/studentinfo/orientation

Other Macdonald Campus
Contact Information

Macdonald Athletics
Stewart Athletics Complex
T: 514-398-7789
mac.athletics@mcgill.ca
macdonaldcampusathletics.ca

Macdonald Campus
Bookstore
Centennial Centre, main floor
T: 514-398-8300
bookstore.mcssl@mail.mcgill.ca
mcssl.mcgill.ca/bookstore

Macdonald Campus IT walk-in support:
Macdonald Stewart Bldg.,
Room MS2-025

Macdonald Campus Library
Barton Building, Service Desk
T: 514-398-7881
www.mcgill.ca/library/branches/macdonald

Macdonald Campus Residence and Student Housing
Campus Housing Office
Gerry Chevalier, Coordinator
Laird Hall, Room 107
T: 514-398-7716
residences.macdonald@mcgill.ca
www.mcgill.ca/students/housing/macdonald

Macdonald Campus Students’ Society (MCSS)
Centennial Centre Reception
T: 514-398-8787
mouthpiece.mcssl@mail.mcgill.ca
mcssl.mcgill.ca

Student Exchanges and Study Abroad
See general contact information above
www.mcgill.ca/students/international

Student Accounts Office
student.accounts@mcgill.ca
www.mcgill.ca/student-accounts

University Advancement – Macdonald Campus
Laird Hall, Room 199b
Anna Duff, Alumni Relations Associate
T: 514-398-7852
anna.duff@mcgill.ca

Service Point / Enrolment Services
General contact information for all services listed below:

Service Point
3415 McTavish Street
Room MS-13
T: 514-398-7878
www.mcgill.ca/students/servicepoint

Enrolment Services
See general contact information above

Legal Documents
Emailing of documents is preferred. For file formats, please see: www.mcgill.ca/legaldocuments/how

Sending documents by mail/courier:
Enrolment Services
Management of Academic Records Unit
McGill University
3415 McTavish Street
Room MS-13
Montreal, Quebec
Canada, H3A 0C8

For help using Minerva, call Service Point at 514-398-7878
Student Services (downtown campus)

Unless otherwise indicated, all services below are located in the Brown Student Services Building 3600 McTavish Street Montreal, Quebec H3A 0G3
www.mcgill.ca/studentservices

Campus Life & Engagement
Suite 3100
T: 514-398-6913
cle@mcgill.ca (general)
firstyear@mcgill.ca (new student-related inquiries)
www.mcgill.ca/cle

First Peoples’ House
3505 Peel Street
Montreal, Quebec H3A 1W7
T: 514-398-3217
firstpeopleshouse@mcgill.ca
www.mcgill.ca/fph

International Student Services
Suite 5100
General Inquiries:
T: 514-398-4349
international.students@mcgill.ca
Health Insurance:
T: 514-398-4349
international.health@mcgill.ca
www.mcgill.ca/internationalstudents

Counselling Service
Suite 4200
T: 514-398-3601
counselling.service@mcgill.ca
www.mcgill.ca/counselling

McGill Office of Religious and Spiritual Life (MORSIL)
Presbyterian College, 2nd Floor 3495 University Street Montreal, QC H3A 2A8
T: 514-845-1331
morsil@mcgill.ca
www.mcgill.ca/morsil

Office for Sexual Violence Response, Support, and Education
550 Sherbrooke W., Suite 585 (West Tower)
T: 514-398-6009
svoffice@mcgill.ca
www.mcgill.ca/saap

Office for Students with Disabilities (OSD)
1010 Sherbrooke Street West, Suite 410 (4th floor)
Montreal, QC H3A 2R7
T: 514-398-6009
TTD/TTY: 514-398-8198
disabilities.students@mcgill.ca
www.mcgill.ca/osd

Scholarships & Student Aid Office
Suite 3200
T: 514-398-6013
US Loan Specialist:
T: 514-398-6013
student.aid@mcgill.ca
scholarships@mcgill.ca
www.mcgill.ca/studentaid

Student Health Service
Suite 3301
General inquiries and appointments:
T: 514-398-6017
www.mcgill.ca/studenthealth

Tutorial Service
Suite 4100
T: 514-398-5816
tutoring.service@mcgill.ca
www.mcgill.ca/tutoring

Contact information for other offices

Continuing Studies
688 Sherbrooke St. West, Suite 1199
Montreal, Quebec H3A 3R1
T: 514-398-6200
info.conted@mcgill.ca
www.mcgill.ca/continuingstudies

French Language Centre
853 Sherbrooke Street West Arts Building, Room 265
Montreal, Quebec H3A 0G5
T: 514-398-8896
flc@mcgill.ca
www.mcgill.ca/flc

Health and Dental Insurance
Quebec Student Health Alliance (ASEQ)
T: 514-789-8775 or 1-866-795-4435
www.studentcare.ca

Health Insurance
International Students
See International Student Services

IT Services
T: 514-398-3398
Ask for IT help via a web form:
www.mcgill.ca/it/forms

McGill Alumni Association
Martlet House
1430 Peel Street
Montreal, Quebec H3A 3T3
T: 514-398-5000
info.alumni@mcgill.ca
http://myalumni.mcgill.ca

McGill Bookstore
Multiple locations, please see website
T: 514-398-5063
https://lejames.ca

McGill Food and Dining Services, Service Centre
Service Point
3415 McTavish Street
Montreal, Quebec H3A 0C8
T: 514-398-6368
www.mcgill.ca/foodservices

McGill International Student Network (MISN)
University Centre
3480 McTavish Street, Room 416
Montreal, Quebec H3A 0E7
T: 514-398-6476
misn.exec@gmail.com
misnexec.wixsite.com/misn2016

McGill Parents Association
alumni.mcgill.ca/community/parents

Office of the Dean of Students
Brown Student Services Building 3600 McTavish Street, Suite 2100
Montreal, Quebec H3A 0G3
T: 514-398-4990
deanofstudents@mcgill.ca
www.mcgill.ca/deanofstudents

Office of the Ombudsperson for Students
3610 McTavish, Suite 14
Montreal, Quebec H3A 1Y2
T: 514-398-7059
ombudsperson@mcgill.ca
www.mcgill.ca/ombudsperson

Student Accounts Office
Service Point
McLennan Library Building 3415 McTavish Street Suite MS-55
Montreal, Quebec H3A 0C8
T: 514-398-7878
F: 514-398-2656
student.accounts@mcgill.ca
www.mcgill.ca/student-accounts

Walksafe
Sunday to Thursday: 9 p.m. to 12 a.m.
Friday to Saturday: 9 p.m. to 3 a.m.
T: 514-398-2498
executive@walksafe.ca
ssmu.mcgill.ca/walksafe
(downtown campus only)
What to do and when ...

This information is intended as a guideline. Some dates could be subject to change; please consult www.mcgill.ca/importantdates for a complete list of events and deadlines for the academic year.

2018

May 1
☐ Deadline to accept your offer of admission unless otherwise indicated in your letter of admission

June 1
☐ Students from the US apply for US Direct Loans by this date. Go to www.mcgill.ca/studentaid/government/us for information on how to apply for US Direct Loans when attending a foreign school

June 4
☐ Last day for guaranteed housing. You must accept your offer on Minerva and pay the deposit before 11:59 p.m. EST

June 7
☐ CSI McGill (CEGEP student information session)

June 8
☐ 9:00 a.m. - Course registration opens for newly admitted Quebec CEGEP students (scholarship recipients only)

June 11
☐ 9:00 a.m. - Course registration begins for all newly admitted CEGEP students

June 12
☐ Early pick-up of ID cards begins for newly admitted Quebec CEGEP students at the Macdonald Campus Student Affairs Office or at Service Point on the downtown campus. You must be registered for at least one course 24 hours before you obtain your McGill ID card. See page 9 for a list of what to bring with you

June 15
☐ 9:00 a.m. - Course registration begins for Freshman and U1 (advanced standing and transfer) Macdonald Campus students (scholarship recipients only)

June 18
☐ 9:00 a.m. - Course registration begins for all newly admitted Macdonald Campus students on the basis of advanced levels or CAPE, a French Baccalaureate, International Baccalaureate, at least one year of university, or other academic qualifications that provide for advanced standing credit, and who have a classification of year 1 (U1)

June 20
☐ 9:00 a.m. - Registration begins for all newly admitted Macdonald Campus freshman students who have a classification of year 0 (U0)

June 21
☐ Early pick-up of ID cards begins for all newly admitted Macdonald Campus students at the Macdonald Campus Student Affairs Office or at Service Point on the downtown campus. You must be registered for at least one course 24 hours before you obtain your McGill ID card. Please see page 9 for a list of what to bring with you

June 30
☐ Canadian students apply for government student aid by this date to ensure money arrives by September
☐ Canadian students: Don’t delay submitting the legal documents that affect your tuition and fees. Submitting early will help ensure your tuition and fees are billed at the correct residency rate in early August. www.mcgill.ca/student-accounts/tuition-charges/fallwinter-term-tuition-and-fees/undergraduate-fees
☐ Final deadline for need-based financial aid application for McGill’s Entrance Bursary Program, or 30 days from date of acceptance, whichever comes first

July 1
☐ Application opens for McGill’s need-based Work Study Program that provides part-time work opportunities on campus. For info on how to apply: www.mcgill.ca/studentaid/work-study

August 1
☐ International students confirm their health insurance coverage by accessing Minerva>Student>International Student Health Insurance Coverage Form. Doing this will allow you to pick up your health insurance card upon arrival at McGill University

August 6
☐ If registered before August 6, check Minerva for your Fall term e-bill – notification is sent by email

August 14
☐ Deadline for new students to register in at least one course to avoid a late registration penalty

August 15
☐ If registered after August 6, check Minerva for your Fall term e-bill – notification is sent by email

August 26
☐ Residence move-in day on the Macdonald Campus, 10:00 to 5:00 p.m.
☐ The Macdonald Campus Student Affairs Office will be open for ID cards between 12:00 and 4:00 p.m. Please see page 9 for a list of documents to bring with you

August 26 – September 2
☐ Macdonald Campus Undergraduate Orientation and Frosh activities

August 31
☐ Fee payment deadline
☐ Deadline for cancellation of registration in, or deferral of admission to the Fall term

September 4
☐ Classes begin

September 18
☐ Course change (add/drop) deadline for the Fall term

September 25
☐ Deadline for course or university withdrawal (grade of W or W–) WITH fee refund

This information is intended as a guideline. Some dates could be subject to change; please consult www.mcgill.ca/importantdates for a complete list of events and deadlines for the academic year.
September 30
☐ Deadline to opt in to the International Health Insurance plan (Canadian non-residents)
☐ Deadline to request an exemption from International Health Insurance plan on Minerva and submit supporting exemption documents

October 30
☐ Deadline for course or university withdrawal (grade of W or W--) with NO fee refund

Beginning December 1 (Winter newly-admitted students)
☐ International students confirm their health insurance coverage by accessing Minerva → Student → International Student Health Insurance Coverage Form. Doing this will allow you to pick up your health insurance card upon arrival at McGill University

December 4
☐ Classes end for Fall term

December 5
☐ Study day
☐ Check Minerva for Winter term e-bill
☐ 9:00 a.m. - Registration begins for newly admitted undergraduate students to the Winter 2019 term (to be confirmed)

December 6
☐ Exams begin. See www.mcgill.ca/students/exams for the complete exam schedule (Dec. 6-20)
☐ Newly admitted Undergraduate students may obtain their student ID card at the Student Affairs Office (Macdonald Campus) or at Service Point (Downtown Campus). You must be registered in at least one course 24 hours before you obtain your McGill ID card. Please see page 9 for a list of what to bring with you

December 24 - January 1
☐ Holiday break, University closed

December 31
☐ Deadline for cancellation of registration in, or deferral of admission to, the Winter term

2019

January 4
☐ Deadline for fee payment for Winter term
☐ Deadline to request exemption in International Health Insurance fee

January 7
☐ Classes begin
☐ Deadline for new students to register in at least one course to avoid a late registration penalty

January 8 (TBD)
☐ 5:30 - 7:00 PM Orientation

January 22
☐ Course Change (add/drop) deadline for Winter term
☐ Deadline for web withdrawing (grade of “W”) from multi-term courses that started in September 2018 (WITH fee refund for Winter term)

January 29
☐ Deadline for course or university withdrawal (grade of W or W--) WITH fee refund

January 31
☐ Deadline to request an exemption from International Health Insurance Plan on Minerva and submit supporting exemption documents
☐ Deadline to opt in to the International Health Insurance plan (Canadian non-residents)

March 4 - 8
☐ Study Break

March 12
☐ Deadline for course or university withdrawal (grade of W or W--) with NO fee refund

April 12
☐ Classes end for Winter term

April 15
☐ Exams begin. See www.mcgill.ca/students/exams for the complete exam schedule (April 15-30)

April 30
☐ Rez move out: If you need to stay in residence longer than April 30, you must contact the residence office for permission

University offices will be closed on these dates:

2018:
Friday, March 30
Monday, April 2
Monday, May 21
Monday, June 25
Monday, July 2
Monday, September 3
Monday, October 8
Monday, December 24 to Monday, December 31

2019
Tuesday, January 1
Friday, April 19
Monday, April 22

The Macdonald Campus Student Affairs Office will close at 3 p.m. on Fridays from June 22 to August 17, 2018
Macdonald Campus

driving directions

From Downtown:

Take Highway 20 West from downtown to the Sainte-Anne-de-Bellevue exit. Turn left after coming off the highway onto Rue St. Pierre and continue to the end. Turn left onto Rue Ste-Anne/Bord du Lac. Continue straight to the Campus. Turn left at the John Abbott sign after the bus terminal.

OR

Take Highway 40 West (Trans-Canada) from downtown to exit 41, Sainte-Anne-de-Bellevue.

Once you exit, continue along the Service Road, then follow the road to the right (direction Ch. Ste-Marie) to the top of the hill.

At the stop sign (there is a Macdonald Campus sign), turn right and follow the road over Highway 40 through the farm fields. At the end of the road, turn left onto the Campus.

From the West:

Take Highway 20 East towards Montreal to the Sainte-Anne-de-Bellevue exit. Turn right after coming off the highway onto Rue St-Pierre and continue to the end. Turn left onto Rue Ste-Anne/Bord du Lac. Continue straight to the Campus. Turn left at the John Abbott sign after the bus terminal.

OR

Take Highway 40 East (Trans-Canada) towards Montreal to the Sainte-Anne-de-Bellevue exit.

Take the 3rd turnoff to the right off the service road by the Macdonald Campus sign and follow the road onto the Campus.