Minutes

Senate Committee on Libraries

Friday, 21 May 2010
Office of the Trenholme Director of Libraries

Present:  Prof. Anthony Masi, Ms. Diane Koen, Prof. Reghan Hill, Prof. Timothy Moore, Ms. Joyce Whiting, Prof. Jacqueline Bede, Ms. Cynthia Leive, Prof. Andrew Large, Prof. Richard Gold, Mr. David Marshall

Regrets:  Prof. Andrea Bernasconi, Prof. Carman Miller, Ms. Marissa Nolan, Ms. Lyes Hamdi, Ms. Amber Lannon, Mr. Nick Wolf, Mr. Alexander DeGuise, Prof. Nathalie Cooke

Guests:  None

Announcements

The Chair reminded members that this is the last scheduled meeting and advised that the new membership, once approved by Senate, and the next set of meeting dates recommencing in September would be distributed over the summer.

The Chair thanked the members for serving on the committee and for their most valuable input and recommendations.

The Chair gave a brief update on the status of the Advisory Committee for the Trenholme Director of Libraries advising that the list of potential candidates has narrowed down to the top tier which will be interviewed by the Advisory Committee. It is the intent to have a replacement in place January 2011.

Approval of the Agenda

The agenda was approved as distributed.

Approval of the minutes of the meeting of 16 April 2010

The minutes of 16 April 2010 were approved as distributed.

Business Arising from the Minutes

No business arising from the minutes.
Report by Interim Director of Libraries (tabled)

The Interim Director presented her report which highlights the achievements of the five major areas of focus within the Library’s Strategic Plan.

1. Client Relationship Management

Xb Recommender Service – based on analysis of millions of transactions related to the context of the users work in order to generate recommendations of similar articles. It was asked if the service allowed the capability to be turned off temporarily.

Action: Verify the capability to temporarily disable Xb Recommender Service
Responsible: Ms. Diane Koen

Mobile Interface for Library Services – clients can now access Library information and services from their iPhone or other smart phone. It was discussed as to whether this is compatible with a Blackberry as this is the phone used by McGill Executives.

Action: Verify the compatibility of the mobile service with Blackberry
Responsible: Ms. Diane Koen

Teaching & Technology Fair 2010 – staff developed and delivered a presentation on the Library’s new teaching, learning and research support tools.

Handout: “Delivering the Goods: McGill Library’s Expanded Course Reserves Service”
presentation delivered by Robin Canuel

E-Journal Server – installed in the NCS computer facility which provides a platform to publish or host and support the creation of e-journals by the McGill community. The Interim Director distributed flyers for upcoming events asking members to attend if interested or pass the invitations to colleagues.

Handouts: - “CuiZine” invitation for May 28 event
- “How Rumbling Stomachs Have Changed the Course of History” invitation for June 15 event

2. Collection Management

Sony E-Book Readers – Library has piloted loan of five Sony E-book Readers at the Howard Ross Library of Management during the winter term. Student feedback was positive. They are loaned out for a two week period and have no proprietary issues like the Kindle. All five readers were constantly on loan during the pilot. The members discussed the issue of allowing mark-ups indicating that the Library would have to clear the mark-ups before they are available for loan again. The loaned item disappears after the loan period so there are no copyright issues. Pages in an e-book can be saved depending on what the license specifies.
InterLibrary Loan Update – ILL service is changing from the PEBIQUIL courier service to Canada Post effective June 1, 2010.

Key e-resource acquisitions in 2009-2010 – briefing discussed a selection of key items acquired.

3. Facilities/Resources/Infrastructure Management
   Islamic Studies Library is undergoing a facelift which includes new staff seating, improved service counter, new reserve shelving and fresh paint throughout the Library.

4. Staff Development and Management
   There have been successful interviews for all open positions. The Interim Director is hopeful to have all positions filled by July 1, 2010.

5. Partnership Development and Activities
   Réseau Universitaire Intégré de Santé (RUIS) – the negotiation group which consists of librarians from Université de Montréal, Laval, Sherbrooke and McGill received a mandate to negotiate three e-resources from two different vendors for provincial wide access to the publicly funded health professionals by MSSS – approx 221 sites. An agreement in principle has been accepted but requires official approval by the RUIS coordinators and the 18 Agencies. Negotiations with the third e-resource are underway.

   NESSTAR – a Library taskforce has been established to investigate the feasibility of a Library service to store, analyze and provide we-based access to research data using the Nesstar application. Potential issues brought forward were that sharing with the community would create IP issues and that it would be necessary to comply with Tri-Council regulations.

   Holdings to date in McGill’s Institutional Repository, eScholarship@McGill: 24,492 theses and 474 ePrints.

   ePublishing in the Scholarly Community – library is hosting a seminar on May 28, 2010 with special guest John Willinsky, Director of the Public Knowledge Project and currently teaching at Stanford University. The Interim Director distributed the flyer and asked the members to pass it along to their colleagues.

   Handout: “EPublishing in the Scholarly Community” invitation to May 28 event

The Interim Director presented a powerpoint entitled “Delivering the Goods: McGill Library’s Expanded Course Reserves Service” which was originally presented by Robin Canuel a the 2010 Teaching and Technology Fair. An overview of the types of items that are linked was reviewed and the new mobile library website was shown. Members discussed how much information is stored on the phone and confirmed that access via the mobile device is equivalent to VPN at McGill. Licenses are secure.

   Action: Presentation on benefits of course reserves to be presented at a future Senate meeting
   Responsible: Ms. Diane Koen to present, Ms. Sharon Barqueiro to schedule with Secretariat
CARL & ARL Ratio Comparison

Statistical information displayed graphically covering 2008-2009 for the 5 requested ratio comparisons submitted was distributed and discussed. The following items were noted:

**Question 1:**  Student Population vs. Library Staff

It was noted that there was an error on the Student Population vs. Library Staff graph. The data for the 2 ratio items for “Library Staff per students” and “Librarian per students” was reversed. Two of the G13 Universities, Dalhousie and Ottawa, were not included in the comparison.

**Question 2A:**  Salary Characteristics of Library Staff, Average Salaries for Year

It was noted that seniority was not taken into account and McGill casuals are primarily students. McGill pays its Librarians an average of $71,491, ranking 7th among 11 universities.

**Question 2B:**  Salary Characteristics of Library Staff, Proportion Allocations

McGill has the 5th highest ranking for salary budget devoted to Librarians. The salary budget for 2008-09 allocated 43% to Librarians, 54% to Support Staff and 4% to Casual Staff.

**Question 3:**  Proportions of Library Budget Allocations for Year 2008-09. The budget allocated 44% to collections, 42% to salaries and 14% to other expenses (maintenance, equipment and facilities). It is the Libraries’ intent to protect salary and collections expenditures in the 2010/11 budget year.

**Action:**  Analysis of what is included in calculations specifically comparing Queen’s University to McGill

**Responsible:**  Ms. Diane Koen

**Question 4:**  Holding and Volume Added per Student for Year

264 volumes per student which ranks McGill as 4th highest holdings per student ratio. McGill ranked 2nd in terms of the volumes added available to students.

MyResearch Statistical Report

The Interim Director advised that Louis Houle was not available to present the report due to another commitment. The Interim Director distributed and presented the report on behalf of Louis Houle.

MyResearch is a series of workshops divided into 4 modules:

- **Module 1:** Diving into the Research Pool
- **Module 2:** Going Deeper
- **Module 3:** Cite It!
- **Module 4:** Making your Voice Heard
534 individual graduate students from 78 McGill programs registered to one or more modules. 23% of on-line registrants did not attend. Only 7 out of the 413 students that attended will receive a certificate of completion for attending all four modules.

**Action:** Distribute the report electronically to members  
**Responsible:** Ms. Karen Kennedy

**Action:** Update report graphically and include how many students attended each module  
**Responsible:** Louis Houle

---

**Concordia University Senate Resolution on Open Access**

On April 16, 2010, Concordia University’s Senate adopted by an overwhelming majority the “Resolution on Open Access”.

Points discussed:

- There is an opt-out clause that requests reason in order to be able to make appropriate changes in the future
- Concordia is expecting faculty members to archive but McGill will have the Library Staff handle this
- Having annual reports list publications might be more efficient
- Issue if there are multiple authors as approval would have to be obtained from each prior to posting. McGill Library Staff would ensure that the appropriate approvals are obtained.

Amy Buckland would be available to answer any specific questions.

**Action:** Submission of annual reports to potentially include list of publications  
**Responsible:** Prof. Anthony C. Masi to discuss with Prof. Jan Jorgensen

---

**Other Business/Topics for Discussion**

There was no other business.

Meeting adjourned.