1. Approval of the Agenda
   • Unanimous approval of the agenda.

2. Minutes of the Meeting of April 20th, 2015
   • Approved, with no business arising.

   • The Annual Report for the 2014-2015 academic year was circulated prior to the meeting for review. Several corrections/clarifications were brought forward and these will changed in the final report.

4. Dean of Libraries Report, presented by Colleen Cook, Trenholme Dean of Libraries
   • Payroll and staffing numbers have stabilized, and the libraries are in recruitment mode once again, to be able to fill vacant positions.
• New positions that have been created include the following: Director of the Research Commons, Head of the Office of Copyright Compliance, Coordinator of Data Curation and Scholarly Communications, and two Data Reference librarians.
• The collection budget shrank dramatically with the recent devaluation of the $CDN against the $USD, however, the Provost and Vice-Principal (Academic)’s office remains dedicated to maintaining the serial subscription rate in the Libraries.

Feasibility Study

• The cost of this study totaled $380K, and is a portion of the first of a three-phase building project process here in Quebec. The next portion of Phase 1 involves crafting a business plan.
• Phases 2 and 3, if the first phase is approved by MELS, will involve more highly-detailed architectural plans. All phases will have to pass muster with the Quebec government in order to ensure plans are sustainable and that funds are managed efficiently.

5. Community Feedback on Libraries
• Where did the budget for the Feasibility Study come from, especially in this time of budget cuts?
  o The Friends of the Library kindly contributed $80K, while the other $300K was put together from various sources – from both McGill and philanthropic funds.
  o There is no way to know the cost of the remaining portion of Phase 1 (the business plan), as this will be combined with a larger business plan proposal for the Royal Victoria Hospital site.
• What about flooding issues that would undoubtedly arise with an underground storage facility on the campus green?
  o Engineers who are very familiar with Montreal’s geological characteristics have studied the area and know how to proceed with building the simple structure so that it is flood-proof.
• Underground storage vs. Storage at RVH
  o This option would have to be studied in more detail, as the RVH was not ‘on the table’ at the time the Feasibility Study was launched
  o There are pros and cons to this idea:
    ─ Pros: buildings already exist, lots of extra space there, close to campus
    ─ Cons: heritage status of buildings would make renovations difficult, collections would have to be staffed, and retrieval time would be slightly longer than if collection was stored under the field here.
• What are the plans for the Schulich Library? The STEM disciplines did not seem to be represented in the Feasibility Study at all.
  o Plans are in place for the Schulich, however they were not mentioned in the main materials published for the study.
6. Other Business/Discussion
   - Members of the Committee feel that the Royal Victoria site should be investigated more thoroughly as a potential storage space.
     o Opportunity should not be lost while plans for the RVH are still being considered
     o Can there be a second, smaller-scale Feasibility Study done for the RVH?

Meeting adjourned at 4:45pm.