



Faculty of Law
Student Affairs Office
McGill University

**First-time Deferral of a Final
Examination Request Winter 2017
Pilot Project 2016-2017**

STUDENT NAME		MCGILL EMAIL	
MCGILL ID #		PROGRAM YEAR	
EXAM#		TERM	
TELEPHONE		EXPECTED GRADUATION	

Note- there cannot be a deferred or supplemental evaluation of a deferred examination.

For a first-time final exam deferral request in the Faculty of Law due to a medical, exceptional personal circumstances or mental health illness, a student will not be required to submit supporting documentation. Limit is to **one exam only** (excludes exchange, graduate, visiting and special students) during the course of the student's entire degree program at the Faculty of Law. Student must notify the [SAO](#) of a missed exam **within 48 hours** of the exam date. Travel plans scheduled during the final exam period are not a valid reason for requesting a deferral

I am requesting the following deferral for a final examination.

<i>Course Title</i>	<i>Exam date</i>	<i>Course No.</i>	<i>Section</i>	<i>Instructor</i>	<i>Will you use SofTest</i>	
					Yes	No
Comments:						

I confirm the following:

I have completed and signed the [Deferral Application Affidavit](#) attesting to the validity of my request, and if found in violation may be subject to disciplinary actions.

I have made a request to meet with a student advisor.

Availabilities to meet with a student advisor:

*Student Signature

Date

STUDENT AFFAIRS OFFICE USE ONLY:

Deferral Application Affidavit ☐

Approval SAO: _____

*** This form must be submitted from your @mail.mcgill.ca account. You may use an electronic signature or type your name.**