

D.C.L. Information Session

2014-2015

Meet the GPO

- The Associate Dean (Graduate Studies)
 - Angela Campbell
- The Director, Student Life & Learning
 - Nancy Czemmell
- Sr. Administrative & Student Affairs Coordinator
 - Nozomi Kanekatsu
- Student Affairs Coordinator
 - Pasqualina (Lina) Chiarelli
- Graphos

How to Get Information

- Be sure to consult our web site,
www.mcgill.ca/law-gradprograms/
- Be sure to read our weekly email announcement “The GradINFO Bulletin”
- All official correspondence will be through your McGill email address,
Firstname.Lastname@mail.mcgill.ca

Office Hours

- Associate Dean Campbell holds weekly office hours. See “The GradINFO Bulletin” for specific dates and times.
- GPO open hours:
 - Monday: 10:00 a.m. – 12:30 p.m., p.m. closed
 - Tuesday - Thursday: 10:00 a.m. - 12:30 p.m. & 2:00 - 4:00 p.m.
 - Friday: closed

Associate Dean (Graduate Studies)

- My Role
- Supervision
- Deadlines
- DCL retreat
- DCL Coffee Hours
- DCL tracking

D.C.L. Program Specifics (Nozomi)

- You all should have registered for your courses for the fall 2014 and winter 2015 terms on Minerva.
- Program information is available on our web site: <http://www.mcgill.ca/law-gradprograms/programs/dcl>

Residency Requirements

- All D.C.L. programs require 2 years of residency (DCL 2-3)
- You are expected to reside in Montreal.
- **Full fees** are charged for 3 years (DCL 2-4)
- If the thesis is not completed within the 3 years, students must register for additional sessions – with fees.
- **All students are expected to be registered and pay fees for the academic year up to and including the term of graduation.**

Assignment of supervisors (Associate Dean)

- Already assigned at the time of admission
- Students are not permitted to change supervisors without the prior consent of the Associate Dean, Graduate Studies.

D.C.L. Program Requirements

Required courses:

- Theoretical Approaches to Law (CMPL 641; 4 credits)
- Comprehensive Exam (LAWG 701; CMPL 701; ASPL 701) – To be completed in the Fall of second year (DCL 3)
- DCL Seminar (LAWG 702) – No later than Fall term of fourth year (DCL 5)
- Legal Research Methodology (CMPL 610; 4 credits) – Recommended

Notes on Registration (Nozomi & Lina)

- Additional courses (must be related to topic of research) – Obtain permission from GPO
- English & French Language courses (not part of program; extra fees involved; Not factored in GPA; Final result may impact your standing in program; letter)

Student Fees & Funding (Nozomi)

- E-bill
- students are charged a flat rate based on 15 credits per term if they are registered full-time.
- D.C.L. students **MUST** complete a minimum of 3 years of full-time studies in order to satisfy the residency and program requirements.
- **All students are expected to be registered and pay fees for the academic year up to and including the term of graduation.**
- Graduate funding already processed → Consult Minerva for disbursement schedule & sources of funding
- [Fee payment deferral](#): Apply via Minerva
- Any specific questions: Contact GPO (by appointment only)

Financial Travel Assistance

- There are two possible sources of financial assistance to support research-related travel. They are the **Graduate Research Enhancement and Travel Awards (GREAT)** and the **Graduate Research Mobility Awards**.
- Interested students must complete the [online application form](#) (Detailed information in GradINFO Bulletin)

McGill Student Aid

- The Scholarships & Student Aid Office administers an **In-Course Financial Aid Program** that provides a modest amount of loans and bursaries for **current graduate students** in need of supplemental financial assistance.
- To apply for In-Course Financial Aid, go to [Minerva](#).

Conditional Acceptance (Lina)

- Check the second page of your offer of admission letter and ensure that you do not have any outstanding conditions. Please take the necessary steps to address all outstanding conditions as early as possible.
- Registration hold will be placed if conditions not met (early November). Consult your unofficial transcript on Minerva.
- Arrange for an official copy of your complete university academic record to be submitted directly by each institution you have attended. These official transcripts must be addressed to:

Enrolment Services
Management of Academic Records
McGill University
3415 McTavish Street
Montreal, Quebec
Canada, H3A 0C8

Student Services & Resources

At McGill, we want to provide you with the best possible graduate student experience. The full range of student services and resources aim to support your life, learning, personal and academic achievement. McGill offers you the opportunity and flexibility of services in a variety of areas related to your educational and personal pursuits.

Academic Career

Career & Development Office in Law (CDO) (November 5, 2014, 1:00-2:30 p.m.)

SKILLSETS: Professional Development for Graduate Students (SKILLSETS is a suite of Professional Development workshops for Graduate Students and Post-Doctoral Fellows that provide more general transitional/professional skills recommended for training High Quality Personnel.)

Graphos, McGill Writing Centre & Tutorial Service

Health & Wellness

Nancy Czemmell, Director of Student Life & Learning (by appointment)

Student life & learning events (e.g. Advising Day, Money Matters, Mental Health Awareness week etc.)

Athletics

Chaplaincy Service

Counselling Services

Health Services

International Student Services

GLSA/PGSS

Graduation Survey

In order to help us continually improve the student services we offer, all graduates are required to complete a confidential survey online as part of the graduation process. This survey provides us with vital feedback and statistics regarding the composition and career information of our graduating class. The information we collect allows us to improve student services at every level (admissions & recruitment, career & student services, support to alumni).

A few last words (Associate Dean)

- Remember to,
 - Become involved, be a citizen of your DCL, graduate student community
 - Don't wait, seek assistance
 - Attend workshops and events faculty and McGill wide
 - Explore the city
 - Meet people