

SSHRC Talent Award (2016 Competition)

McGill is permitted to submit **one** single candidate for this competition. Because the agency shortened the timeline this year, the selection process will require only some of the documents to be original and/or final copy (detailed below).

By March 1, 2016:

Initial submission of the following documents for internal selection of the candidate must be sent electronically to GRADCOMP.GPS@MCGILL.CA.

1. Letter of nomination (max 2 pages):

- the name, current position and institution of the person proposing the nomination;
- the Award category e.g. Talent;
- the name, position and affiliation of the nominee;
- a brief summary of the SSHRC-funded work that is being put forward for consideration, including the relevant SSHRC file number(s);
- a summary of the nominee's overall contribution to their field of research;
- the names, current positions, affiliations and areas of expertise of three referees who support the nomination;
- the name and coordinates of a contact person in the Graduate & Postdoctoral Studies Office (see below), to whom, all inquiries and correspondence, including results, will be sent;

Ester Di Cori, Fellowships & Awards Officer
Graduate & Postdoctoral Studies
825 Sherbrooke Street West, Room 400
Montreal, QC H3A 0G4
Tel: 514-398-5283
Email: Ester.dicori@mcgill.ca

- the signature of the nominating Unit's Chair

2. Description of research (max 4 pages):

- Unit and supervisor should be involved in the writing of this document;
- **DRAFT accepted at this time;**
- Must demonstrate the rationale supporting the nomination (**document should speak about the researcher**), including:
 - a. the significance, challenge and impact of the achievements for which the nomination is being put forward;

- b. the quality and scope of training and mentoring provided to students, emerging scholars and other highly qualified personnel, and indication of the nominee's career level;
- c. a description, including evidence of research achievements, and, where applicable, impact and outcomes of the initiative;
- d. examples of success in widely sharing, and encouraging application of, resulting knowledge and benefits within and/or beyond the academic community; and
- e. evidence that outcomes resulted in significant and positive impacts in Canada and/or internationally.

3. SSHRC CV form:

- All nominees must submit an originally signed copy of the **SSHRC CV web form**.

4. Supporting information for nomination rationale (max 2 pages if relevant):

- Unit, supervisor and applicant should be involved in the writing of this document;
- **DRAFT accepted at this time;**
- Include up to two pages briefly summarizing the work undertaken, including SSHRC file number(s).
- Document should support the rationale for the nomination and **must speak about the research** by describing the impact, research outcomes, and other pertinent contributions resulting from the nominee's research and/or research-related activities.

5. Promotion plan (max 2 pages):

- **Rough 1st DRAFT accepted at this time;**
- Nominations must include a promotion plan (of up to two pages) outlining the institution's proposed approach for promoting and celebrating the impact and outcomes of the nominee's or project's achievements (accordingly). Elements of a strong promotion plan include: i) purpose; ii) target audiences; iii) objectives; iv) key messages; v) promotional activities; and vi) an evaluation plan (how the effectiveness of each activity will be measured).

6. Letters of support from three (3) referees:

- emailed letters are acceptable **at this time for the selection process**. Originals will be requested for the selected candidate for submission to the agency.
- Three letters must be provided in support of the nominee. Referees must be established authorities in the field **who have not worked with the nominee on the project being recognized** and who do not have a personal relationship with the nominee; referees may be affiliated with the nominee's current institution.

- a. Letters of support must: Official
 - i. be originals, dated, and signed; if emailed, the emails must be from official email domain. GMAIL, Yahoo, etc. are not acceptable.
 - ii. include the referee's name, position, affiliation, email address and telephone number;
 - iii. include the name of the nominee and the period of time and capacity in which the referee has known the nominee; and
 - iv. offer an overall assessment of the nominee's accomplishments, including examples of how these achievements fulfill the evaluation criteria outlined on the **SSHRC Website**:

SSHRC Evaluation Criteria:

- Challenge—Ambition and importance (15%):
 - originality and significance of the initiative.
- Achievements—Impact and outcomes (75%):
 - evidence of mutual co-operation and sharing of intellectual leadership and resources within and/or beyond the social sciences and humanities research community;
 - quality of partnership, including shared engagement and ownership;
 - evidence of contributions to scholarly literature, and/or other knowledge mobilization contributions such as commissioned reports, professional practice, public discourse, public policies, products and services, experience in collaboration, etc.;
 - level of engagement and quality of training and mentoring provided to students, emerging scholars and other highly qualified personnel and participants, relative to the nominee's career level; and
 - evidence of influence and impact on research and societal outcomes.

By April 1, 2016:

Once the McGill-internal committee has selected the nominee to go forward to SSHRC, GPS will inform the academic unit of this. It is the academic unit's responsibility to ensure that **ALL** original and final documents are submitted to GPS by April 1, 2016.

The unit must submit the following documents to complete the nomination package:

- Description of research (max 4 pages): **Final** hard copy on official McGill letterhead, signed and dated;
- Promotion plan (max 2 pages): **Final** hard copy as well as MS WORD document sent as an email attachment to Gradcomp.gps@mcgill.ca;
- Consent to Disclosure of Personal Information FORM, signed and dated by nominee;
- Supporting information for nomination rationale (max 2pages): **Final** hard copy on official McGill letterhead, signed and dated;
- Letters of support: Any letters that were submitted by email for selection must be submitted as **hard copies on official letterhead**, dated and signed.