Funding for Graduate Studies:
CIHR Canada Graduate Scholarships
Doctoral Research Awards
Applicant Information

Frederick Banting and Charles Best Canada Graduate Scholarships
Doctoral Awards (CGS-D)

CIHR
Fall 2016 Competition
Presentation Overview

- Overview: CIHR Award Values and Durations
- Doctoral Applicant Basic Eligibility Requirements
- Doctoral Application Policies
- Doctoral Required Documents
- Deadlines
- Doctoral Evaluation Criteria
- ResearchNet and CCV runthrough
- Results Announcements
- Next Steps and some final words
- Resources
- GPS Online
### Overview: CIHR Award Values and Durations

<table>
<thead>
<tr>
<th>Program:</th>
<th>Doctoral</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Value &amp; Duration:</strong></td>
<td>$30,000/yr (up to 3 years) + $5,000/yr research allowance</td>
</tr>
<tr>
<td><strong>Funding in:</strong></td>
<td>See table on slide 5</td>
</tr>
<tr>
<td><strong>Apply:</strong></td>
<td>Directly to CIHR via ResearchNet online platform</td>
</tr>
<tr>
<td><strong>Tenable:</strong></td>
<td><strong>May</strong> be held outside Canada</td>
</tr>
</tbody>
</table>
Doctoral Applicant Basic Eligibility Requirements

Consult CIHR website for full eligibility details!

• To be eligible, by the application deadline: 04 October 2016
  (on ResearchNet via GPS to CIHR), the applicant must
  ▪ be a Canadian citizen or permanent resident
  ▪ have completed a minimum of 12 months of graduate study
    (Master’s or PhD level)
  ▪ be applying for support for full-time doctoral research training
  ▪ have not held, or currently hold, a doctoral award from federal
    sources (i.e. CIHR, NSERC, SSHRC or Vanier)
## Doctoral Applicant Basic Eligibility Requirements (continued)

<table>
<thead>
<tr>
<th>If applicant...</th>
<th>... then the maximum amount of time applicant can be registered as a full-time student in a PhD program, as of the application deadline, is:</th>
</tr>
</thead>
<tbody>
<tr>
<td>holds a Master's degree</td>
<td>22 months</td>
</tr>
<tr>
<td>has completed 12 months or more in a Master's degree program prior to transferring to a PhD program</td>
<td>22 months</td>
</tr>
<tr>
<td>has completed less than 12 months in a Master's degree program prior to transferring to a PhD program</td>
<td>30 months</td>
</tr>
<tr>
<td>has transferred directly from a Bachelor's degree to a PhD program (with no time in a Master's program)</td>
<td>34 months</td>
</tr>
</tbody>
</table>
Doctoral Application Policies

- At the time of application, an applicant does not have to be assured admission to a particular university or to a degree program.
- Applicant may only submit one application per year to either SSHRC, NSERC or CIHR.
  - Applying to multiple funding agencies may result in a cancelled application.
  - If unsure which agency to apply to, contact agencies with research proposal before applying. Be sure to contact the agency which has the earliest Doctoral Award competition deadline and get confirmation of eligibility in writing (by email).
Required Documents – Attachments

- Canadian Common CV (number)
  - Yours AND your supervisor’s CCV number
- Proof of Canadian Citizenship or Permanent Residency
- Project Proposal
- Contribution and Publication list
- Training Expectations
- Research Project Summary
- Signature Page
Required Documents - Transcripts

- Order transcripts ASAP
- Transcripts from all levels of university education are required, including transfer credits
- McGill transcripts (even if no grades show): order through Minerva (must have no holds)
  - Can be picked up at Service Point, or mailed to you
- Other transcripts: order from appropriate university
- Reminder: you must upload transcripts to ResearchNet before application can be submitted
Doctoral Required Documents: Reference Letters *(Sponsors’ Assessments)*

- Choose referees judiciously
- Completed by **THREE** referees able to assess potential – one should be most recent research supervisor, if applicable
- Request Reference Letters ASAP

**Referee DEADLINE 48 hours BEFORE INSTITUTION deadline! (04 October 2016)**

- Confirm with referees: Referees submit letters on ResearchNet, Application cannot be submitted until referees have submitted letters on ResearchNet
- HELP your referee.
Doctoral Required Documents: Reference Letters (cont’d.)

When you enter your referee/sponsor information in ResearchNet, an editable email will open up. Within the text area of this email is a pre-formatted English and French “VERY Generic” invitation.

• We suggest deleting this text and replace it with your own personalized text.

• Include instructions, **deadlines**, and a copy of the reviewing criteria.
  – The criteria is an invaluable guideline for your referee.
  – a copy of your abstract
  – a message to let them know that you will be forwarding to them your CCV
  – FOLLOW UP!!! Let your sponsor know that you will be sending more information. Request confirmation of receipt. Be persistent, but be polite. This a big job.
Identify Sponsors

This task collects information on the 2 sponsors whose assessments accompany your research application.

You can add a sponsor by clicking on the "Add Sponsor" link.

It is the responsibility of the candidate to ensure that their sponsors complete the appropriate assessment form. You will be receiving an e-mail notification when a Sponsor form has been submitted to CIHR. You may also reference ResearchNet periodically to see the status of the Sponsor forms. Candidates must have 2 individuals provide assessments on their behalf. Additional assessments will not be considered. List the names of the individuals whose assessments accompany this application below.

A "Sponsor Request" e-mail will be sent to each of the sponsors that you identify with a link to a form that they will be able to save and submit to ResearchNet. Prior to this e-mail being sent, you will have the ability to send a personal message to the sponsor informing them of your request and what to expect. The e-mail message will be sent on your behalf, so if the message bounces back, it will be returned to your e-mail inbox.

If once you have completed the Identify Sponsors task your designated recipient does not receive the request you can resend the email using the resend link that will appear in the Actions column below.

These sponsors assessments must be received at CIHR by the deadline date in order for your application to be considered for this competition. If a sponsor does not submit a sponsor form prior to the deadline date, your application will be considered as incomplete and therefore not be considered for this Award.

A status of Completed indicates that the associated sponsor's assessment form/letter has been received.

Please note that you will not be able to submit your application to CIHR until all sponsor assessments have been submitted.

<table>
<thead>
<tr>
<th>Sponsor</th>
<th>Status</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>D'Cori, Ester</td>
<td>Completed 2012-09-20 11:47:58</td>
<td>![View]</td>
</tr>
<tr>
<td>Tili, Edmondo</td>
<td>Pending Sponsor Form</td>
<td>![View]</td>
</tr>
</tbody>
</table>
Doctoral Required Documents: Signature Pages

- **Definitions**: “Research institution” is the institution student is affiliated with. “Institution paid” is where the funds are disbursed (i.e. the funding agency gives institution money, they pay student award).

- if applicant is enrolled in program, or is accepted to program and has secured a supervisor, the Supervisor(s), must provide a signature (no other institutional signature is required at this time).

- You will not be able to submit your application without this uploaded.
<table>
<thead>
<tr>
<th>Subtasks</th>
<th>Project Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Overview</td>
<td></td>
</tr>
<tr>
<td><strong>Project Details</strong></td>
<td>Fields that appear in bold with an Asterisk * are mandatory. <strong>It is important to save any additions or changes before navigating away.</strong></td>
</tr>
<tr>
<td>Project Descriptors</td>
<td></td>
</tr>
<tr>
<td>Attachments</td>
<td></td>
</tr>
</tbody>
</table>

**Were you, or are you, registered at a university for the fall [2012] semester?**

*Select Yes or No.

If yes, please specify:

**University**

- McGill University/Université McGill
  - Faculty: Other
  - Department: Other

**Primary location where research will be conducted**

**Institution**

- McGill University/Université McGill
  - Faculty: Other
  - Department: Other

**Institution Paid**

- McGill University/Université McGill
## Deadlines

<table>
<thead>
<tr>
<th>ASAP</th>
<th>Students order transcripts, request reference letters and signatures</th>
</tr>
</thead>
<tbody>
<tr>
<td>02 Oct., 2016</td>
<td>Sponsors to have submitted assessments</td>
</tr>
<tr>
<td>04 Oct., 2016</td>
<td>Doctoral applicants submit application on ResearchNet</td>
</tr>
<tr>
<td>04 Oct, 2015</td>
<td>GPS verifies and submits applications on student’s behalf</td>
</tr>
</tbody>
</table>

Please read and follow the [Online INSTRUCTIONS](http://www.cihr-irsc.gc.ca/e/38887.html#t6)
## Doctoral Evaluation Criteria

<table>
<thead>
<tr>
<th>Criterion</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Achievements and Activities</strong></td>
<td>35%</td>
</tr>
<tr>
<td>Publication Activity</td>
<td>10%</td>
</tr>
<tr>
<td>Other Research Activity</td>
<td>10%</td>
</tr>
<tr>
<td>Academic Performance</td>
<td>15%</td>
</tr>
<tr>
<td><strong>Characteristics and Abilities</strong></td>
<td>40%</td>
</tr>
<tr>
<td>Critical thinking; Independence; Perseverance; Originality; Organizational skills; Interest in discovery; Research ability; Leadership</td>
<td>40%</td>
</tr>
<tr>
<td><strong>Research Training Environment</strong></td>
<td>25%</td>
</tr>
<tr>
<td>Training program for applicant</td>
<td>10%</td>
</tr>
<tr>
<td>Scientific Activity</td>
<td>5%</td>
</tr>
<tr>
<td>Research Resources</td>
<td>5%</td>
</tr>
<tr>
<td>Training Record</td>
<td>5%</td>
</tr>
</tbody>
</table>
### My Applications

<table>
<thead>
<tr>
<th>Program Name</th>
<th>Type</th>
<th>Description</th>
<th>File/App #</th>
<th>Deadline</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015-2016 - Fellowship</td>
<td>Application</td>
<td>Add Additional Description</td>
<td>RN271072</td>
<td>2015-10-26</td>
<td>Delete</td>
</tr>
<tr>
<td>2015-2016 - Doctoral Research Award</td>
<td>Application</td>
<td>Add Additional Description</td>
<td>RN271064</td>
<td>2015-09-28</td>
<td>Delete</td>
</tr>
</tbody>
</table>
Your CV has been submitted. Your confirmation number is: 29644

Funding Source: Canadian Institutes of Health Research
CV Type: CIHR_Academic_2012_1
PIN Status: Valid

<table>
<thead>
<tr>
<th>Section</th>
<th>Included/Entries</th>
<th>Last Updated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Information</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Identification</td>
<td>1/1</td>
<td>2012-08-29 11:56:56</td>
</tr>
<tr>
<td>Language Skills</td>
<td>2/2</td>
<td>2012-08-29 11:58:08</td>
</tr>
<tr>
<td>Address</td>
<td>1/1</td>
<td>2012-08-29 12:04:20</td>
</tr>
<tr>
<td>Telephone</td>
<td>1/1</td>
<td>2012-08-29 12:05:13</td>
</tr>
<tr>
<td>Email</td>
<td>1/1</td>
<td>2012-08-29 12:06:08</td>
</tr>
<tr>
<td>Website</td>
<td>0/0</td>
<td>No Entry</td>
</tr>
<tr>
<td>User Profile</td>
<td>1/1</td>
<td>2012-08-29 12:20:04</td>
</tr>
<tr>
<td>Education</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Degrees</td>
<td>2/2</td>
<td>2012-08-29 12:12:52</td>
</tr>
<tr>
<td>Credentials</td>
<td>0/0</td>
<td>No Entry</td>
</tr>
<tr>
<td>Recognitions</td>
<td>2/2</td>
<td>2012-08-29 16:55:17</td>
</tr>
</tbody>
</table>
Resources

More detailed Doctoral award information at [www.cihr.ca](http://www.cihr.ca) → Funding → Funding programs → Training award programs → Frederick Banting and Charles Best Canada Graduate Scholarship – Doctoral Award (CGS-D) (OR) CIHR Doctoral Foreign Study Awards (DFSA)

- CIHR- Application writing tips: [Learning Activities and Resources](http://Learning Activities and Resources). [live webinars]
- CIHR- Fellowship Awards - [Application instructions](http://Application instructions)
- General & Technical [FAQ for ResearchNet](http://FAQ for ResearchNet)[Check this before contacting GPS for general application question and/or technical issues with the registration site]

- McGill: GPS and TLS offer: Would you Fund it?
- McGill: Writing Center offer:
| Spring 2017 | CIHR notifies applicants of award results |
Post Award

CONGRATULATIONS!

Actions required if you have been offered an award /fellowship:

• **Read your Award Holder’s Guide!**
• Go to our website: [Accepting, activating, and maintaining your award](#).
• Fill in the required forms and submit them along with the notice of award by email to [graduatefunding.gps@mcgill.ca](mailto:graduatefunding.gps@mcgill.ca)

Note: Whenever possible and/or appropriate, it is best to wait for outstanding forms and submit ALL of them together.

*If you have not received an email with instructions, email GPS to let us know you have been offered.*
Next Steps

- Order transcripts
- Contact referees
- Contact Supervisor (CCV number)
- Register on ResearchNet
- Get CIHR PIN
- Register on Canadian Common CV
- PROOF READ
- Get others to review and critique
Final words

This application is your responsibility. It is up to you to ensure that all attachments, including transcripts, have been uploaded correctly according to the agency instructions and submitted on time.

No late or incomplete applications will be considered.

We wish you all the best of luck.
JOIN GPS ONLINE!

GPS Home Page
www.mcgill.ca/gps
- Resource for current graduate students, postdoctoral fellows and university departments

GPS Newly Admitted Graduate Students
www.mcgill.ca/gradwelcome
- Dedicated resource for accepted students to facilitate their transition to McGill and to Montreal

GPS Current Students
www.mcgill.ca/gps/students
- Detailed information centre and resource directory for current graduate students and postdoctoral fellows

GPS Future Students
www.mcgill.ca/gradapplicants
- Primary site for prospective graduate students
  - Centralized and consolidated listing of all graduate programs
  - Instructions, support, and tips on admissions and funding processes