



## OCCUPATIONAL HEALTH DISTANCE EDUCATION PROGRAM

Dear Applicant,

Thank you for your inquiry. Please find below a brief description of our program. Attached as well is our Information Package. Application forms can be found online at: <http://www.mcgill.ca/applying>

### INTRODUCTION

McGill University, located in Montreal, Canada, offers a Distance Education Program leading to the degree of Master of Science in Occupational Health Sciences - MSc(A). This part-time study program is designed to meet the learning needs of Occupational Health Nurses, Occupational Medicine Physicians, Industrial Hygienists, and Safety Professionals.

“Professional Interest” and “Special Student” options are also available for students wishing to develop their knowledge through individual courses without pursuing a graduate degree.

Courses are offered during the Fall semester (September to December) and the Winter semester (January to April). Assignments and tests can be scheduled throughout these months, with exams taking place at the end of each term. *Once per semester, a four-day period is set aside for the practica, which are held on campus and are an integral part of the courses.*

All courses are offered through Distance Education. Communication and information exchanges take place through electronic means (Internet course tools); therefore, *Internet access is a requirement for all students in our program.*

Additional information is provided below. We also invite all interested individuals to visit our website, at <http://www.mcgill.ca/occh/distance>.

### DEGREE STUDENTS

Students enrolled in the Master's Program must successfully complete ten three-credit courses. They must then pass the Integrative Exam, after which they must write a fifteen-credit extended research project report. A total of 45 credits is required to obtain the MSc(A) degree.

The Master's program can be completed within three and a half years of part-time studies. This requires a typical course load of two courses per semester for the first six semesters (three years), with project completion during the seventh semester. Students are permitted to take lighter course loads, provided that they complete the program requirements within five years of initial registration.

## **PROFESSIONAL INTEREST STUDENTS**

Students who do not meet all the admission requirements for the Master's Program may apply as Professional Interest students. These students have access to all of the Program's three-credit courses (subject to the pre-requisites stated below). Professional Interest students participate fully in course work, including assignments, tests and exams. A Certificate of Participation is awarded to the students upon successful completion of each course. However, Professional Interest students do not receive academic credit.

## **SPECIAL STUDENTS**

Students who meet the admission requirements for the Master's Program, but who do not wish to pursue a degree, may apply as Special Students. These students have access to all of the Program's three-credit courses (subject to the pre-requisites stated below). After completion of a maximum of twelve credits, an applicant may not continue as a Special Student.

If Special Students subsequently become candidates for a graduate degree, they may receive academic credit for relevant courses taken in this Program.

## **ADMISSION REQUIREMENTS – MASTER'S DEGREE AND SPECIAL STUDENTS**

Physicians and nurses must hold a doctorate in medicine or a bachelor's degree in nursing. Priority will be given to candidates with two or more years of experience in occupational health. Industrial hygienists and safety professionals must have obtained a B.Sc. (any major) and have at least two years' work experience in industrial hygiene and/or occupational safety. Applicants must have maintained a minimum grade point average of 3.0 out of a possible 4.0 during their undergraduate training.

Please see also the "Language Requirement" section below.

## **ADMISSION REQUIREMENTS – PROFESSIONAL INTEREST**

Applicants must have work experience in Occupational Health, Industrial Hygiene and/or Occupational Safety.

Please see also the "Language Requirement" section below.

## LANGUAGE REQUIREMENT\*

The language of instruction at McGill University is English (although students may submit assignments, papers and examinations in either English or French).

**Proficiency in English (for students applying for Fall 2007 and after):** Applicants (including Permanent Residents) to graduate studies whose mother tongue is not English and who have not completed an undergraduate or graduate degree from a recognized foreign institution where English is the language of instruction or from a recognized Canadian institution (anglophone or francophone), must submit documented proof of competency in oral and written English. **Before acceptance**, appropriate exam results must be submitted directly from the TOEFL (Test of English as a Foreign Language) or IELTS (International English Language Testing Systems) Office. An institutional version of the TOEFL is not acceptable. Applications will not be considered if a TOEFL or IELTS test result is not available.

- the Test of English as a Foreign Language ([TOEFL](#)):
  - Paper-Based Test (PBT): a minimum score of 550
    - Computer-Based Test (CBT): a minimum score of 213
    - Internet-Based Test (iBT): a minimum overall score of 86 with each component score not less than 20.
    - The TOEFL Institution Code for McGill University is **0935**.
    - The Department Code for Occupational Health is 50
- the International English Language Testing System ([IELTS](#)):
  - a minimum overall band score of 6.5.

TOEFL and IELTS results are only valid for two years from the date the test was written.

## APPLICATION DEADLINES

For degree and Special students, the application deadline is April 1<sup>st</sup> for Fall courses and October 1<sup>st</sup> for Winter courses.

For Professional Interest students, applications must be received by the first day of the semester. For Fall, the application deadline is September 1; however, in order to avoid last-minute delays in the shipment of course materials it is highly preferable to apply by August 1<sup>st</sup>.

## **FINANCIAL AID, FELLOWSHIPS, SCHOLARSHIPS, GRANTS**

Not available for part-time students.

## **CONTACT INFORMATION**

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Website for Distance Education Program: <http://www.mcgill.ca/occh/distance>

Website for McGill University: <http://www.mcgill.ca>

Thank you for your interest in our program. I look forward to receiving your application for admission to our Occupational-Health Distance Education Program. Should you have any questions and/or concerns, please do not hesitate to contact me, using the coordinates listed.