



# McGill CENTRE FOR CONTINUING EDUCATION CENTRE D'EDUCATION PERMANENTE

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## DEPARTMENT OF CAREER AND MANAGEMENT STUDIES

### TENTATIVE WINTER 2009 TIMETABLE FOR UNDERGRADUATE CERTIFICATE PROGRAMS

This timetable is available on the INTERNET at [www.mcgill.ca/conted-cms](http://www.mcgill.ca/conted-cms) and is subject to change. Remember to consult this website before going to class for the most up-to-date information. Please refer to the 2008/2009 calendar available on request from the Centre for Continuing Education, 688 Sherbrooke St. W., 11<sup>th</sup> floor or on the web at [www.mcgill.ca/conted/](http://www.mcgill.ca/conted/) for complete information on Centre's policies and procedures.

Cet horaire se trouve également à [www.mcgill.ca/conted-cms](http://www.mcgill.ca/conted-cms) sujet à changement. N'oubliez pas de consulter ce site Web avant de vous rendre à votre cours pour obtenir les tout derniers renseignements. Veuillez consulter l'annuaire 2008/2009 que vous pourrez vous procurer au Centre d'éducation permanente, 688 rue Sherbrooke ouest, 11<sup>ème</sup> étage ou sur notre site web [www.mcgill.ca/conted/](http://www.mcgill.ca/conted/) pour de plus amples informations sur nos politiques et procédures.

#### IMPORTANT DATES – WINTER 2009

- 5 January: Courses begin. Deadline to transfer or cancel a course with full refund. Course deleted from record.
- 20 January: Deadline to transfer or cancel a course with refund **LESS \$20**. Course deleted from record.
- 25 January: No Transfers. Deadline to apply for a refund **LESS \$20**. Withdrawal grade of "W" will appear on record. Not included in GPA.
- 15 February: Deadline to withdraw from Winter Courses. **NO REFUND**. Withdrawal Grade of "W" will appear on record. Not included in GPA.
- After Feb. 15: NO refund, NO withdrawals.** Unexcused Absence "J" (failed); the student is registered for a course but does not write the final examination and/or do required work; calculated as a failure in the GPA and CGPA.

#### DATES IMPORTANTES – HIVER 2009

- 5 janvier : Les cours débuteront. Date limite de changement ou abandon de cours avec remboursement complet.
- 20 janvier : Date limite de transfert de cours ou remboursement. Frais de 20\$ par abandon. Cours supprimé du dossier.
- 25 janvier : Date limite de remboursement avec frais de 20\$. Note "W" exclu de la moyenne des notes pondérées. **(AUCUN CHANGEMENT DE COURS.)**
- 15 février : Date limite d'abandon de cours de la session d'hiver. **AUCUN REMBOURSEMENT.** Note de "W" ; exclu de la moyenne des notes pondérées.
- Après le 15 février :** **Aucun remboursement, aucun abandon de cours. Note finale "J" (échec).** Absence non justifiée (échec) : L'étudiant inscrit ne s'est pas présenté à l'examen ou n'a pas réalisé d'autres travaux essentiels, sans fournir de raisons valables ; correspond à un échec dans la moyenne des notes pondérées et la moyenne cumulative des notes pondérées.

**NOTE: Ceasing to attend class, notifying the instructor or telephone calls to the University's administrative offices do not constitute official withdrawal from courses. Administrative procedures must be followed to avoid a grade of "J" (absent/failed) being placed on a student's transcript. Students are responsible (academically and financially), for all courses in which they have registered unless they officially withdraw in person, on MINERVA, or by registered mail by the deadline dates specified by the Centre for Continuing Education.**

**NOTE : Le fait de ne plus assister à un cours, d'en aviser le professeur et de communiquer par téléphone avec les bureaux administratifs de l'Université ne constitue pas un abandon officiel du cours. Il faut suivre les procédures administratives officielles pour éviter d'avoir la note "J" (absent/échec) inscrite sur le relevé de note d'un étudiant. Les étudiants sont responsables (au niveau scolaire et financier) pour tous les cours auxquels ils sont inscrits à moins qu'ils n'aient abandonné officiellement le cours en personne, sur le site MINERVA ou par courrier recommandé avant la date limite précisé par le Centre d'éducation permanente.**

February 22 – 28, 2009: Study break – no classes will be held during this week.	22 – 28 février 2009: Congé de mi-trimestre – aucune classe ne sera tenue durant cette semaine.
FINAL EXAM PERIOD: April 15 – April 30, 2009	SESSION D'EXAMEN FINAL : 15 avril – 30 avril, 2009

**N.B.: VACATION PLANS DO NOT CONSTITUTE VALID GROUNDS FOR THE DEFERRAL OR RE-SCHEDULING OF FINAL EXAMINATIONS  
N.B.: LES PROJETS DE VACANCES NE CONSTITUENT PAS UN MOTIF VALABLE DE REPORT D'EXAMEN**

<b>Winter Session</b>								
<b>Course No.</b>	<b>Sec.</b>	<b>CRN</b>	<b>Course Title</b>	<b>Pre-req</b>	<b>Day</b>	<b>Time</b>		
ACCT 351	781	4581	Intermediate Financial Accounting 1	MGCR 211	THU	18:05 - 20:55		
ACCT 352	781	4582	Intermediate Financial Accounting 2	ACCT 351 or ACCT 311 and MGCR 341 or Departmental Approval	THU	18:05 - 20:55		
ACCT 354	751	7617	Financial Statement Analysis	MGCR 211	MON	18:05 - 20:55		
ACCT 361	771	4583	Intermediate Management Accounting 1	MGCR 211	WED	18:05 - 20:55		
ACCT 362	761	4584	Intermediate Management Accounting 2	ACCT 361 or ACCT 313	TUE	18:05 - 20:55		
ACCT 385	751	4201	Principles of Taxation	MGCR 211	MON	18:05 - 20:55		
ACCT 453	771	4202	Advanced Financial Accounting	ACCT 352 or ACCT 312	WED	18:05 - 20:55		
ACCT 455	781	6726	Development of Accounting Thought	ACCT 352. This course has replaced ACCT 454.	THU	18:05 - 20:55		
ACCT 463	761	4204	Advanced Management Accounting	ACCT 362 or ACCT 415	TUE	18:05 - 20:55		
ACCT 475	761	4585	Principles of Auditing	ACCT 352 or ACCT 312	TUE	18:05 - 20:55		
ACCT 476	781	4205	Internal Auditing	ACCT 362 or ACCT 415 ACCT 385 or ACCT 412 ACCT 475 or ACCT 413 Or Departmental Approval	THU	18:05 - 20:55		
ACCT 477	771	4206	External Auditing	ACCT 362 or ACCT 415 ACCT 385 or ACCT 412 ACCT 475 or ACCT 413	WED	18:05 - 20:55		
ACCT 486	751	4207	Business Taxation 2	ACCT 385 or ACCT 412	MON	18:05 - 20:55		
BUSA 364	771	1979	Business Law 1		WED	18:05 - 20:55		
BUSA 368	761	1980	Business Law 2	BUSA 364 or CCLW 511	TUE	18:05 - 20:55		
BUSA 464	771	4208	Management of Small Enterprises	MGCR 341	WED	18:05 - 20:55		
CACC 520	751	2657	Accounting for Management	Co-requisite: CMS2 500. Only for students in Cert. in Logistics Mgmt, Cert. in Health & Social Services Mgmt and all graduate students.	MON	18:05 - 20:55		
CACC 520	781	2058	Accounting for Management	Only for students in Cert. in Logistics Mgmt, Cert. in Health & Social Services Mgmt and all graduate students.	THU	18:05 - 20:55		
CCCS 300	781	2035	Programming Techniques 1	Corequisite: MGCR 331 Prerequisite: CMSC 101 or Exemption by Examination	THU	18:05 - 20:55		
CCCS 301	751	2036	Programming Techniques 2	CCCS 300	MON	18:05 - 20:55		
CCCS 310	781	5128	Web Development	CCCS 300	THU	18:05 - 20:55		
CCCS 315	761	4209	Data Structures & Algorithms	CCCS 300	TUE	18:05 - 20:55		
CCCS 431	771	4210	Networking Fundamentals	CCCS 321	WED	18:05 - 20:55		
CEC2 532	751	2941	Business Economics		MON	18:05 - 20:55		
CEC2 532	761	2039	Business Economics		TUE	18:05 - 20:55		
CENT 300	781	6362	Fundamentals of Entrepreneurship	Co-requisite: EDEC 205.	THU	18:05 - 20:55		
CENT 305	761	7603	Product Validation & Sales		TUE	18:05 - 20:55		
CENT 434	751	6369	Entrepreneurship Issues Management	CENT 300	MON	18:05 - 20:55		
CGMG 282	761	6370	Introduction to Business		TUE	18:05 - 20:55		
CHLC 401	751	2026	Evaluation of Health & Social Services	CHLC 500	MON	18:05 - 20:55		
CHLC 552	761	2027	Legal Aspects : Health & Social Services	CHLC 500	TUE	18:05 - 20:55		
CMSC 000	781	2065	Foundations of Mathematics		THU	18:05 - 20:55		
CMSC 101	761	6454	College Algebra and Functions	CMSC 000 or Exemption by Examination	TUE	18:05 - 20:55		
CMSC 101	781	2031	College Algebra and Functions	CMSC 000 or Exemption by Examination	THU	18:05 - 20:55		
CMSC 204	751	2032	Survey of Basic Mathematics 2	CMSC 203	MON	18:05 - 20:55		
CORG 450	761	6444	Workplace Health and Safety	None	TUE	18:05 - 20:55		
CPDV 302	761	2033	Risk Control	CPDV 301	TUE	18:05 - 20:55		
CPDV 306	771	2034	General Insurance 2	CPDV 305	WED	18:05 - 20:55		
CPRL 223	751	4212	Basics of Public Relations		MON	18:05 - 20:55		

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CPRL 224	761	2029	Applied Public Relations Methods	CPRL 223 and EDEC 207 or	TUE	18:05 - 20:55		
CPRL 225	771	2030	Media Relations	CPRL 223 and EDEC 207	WED	18:05 - 20:55		
CPRL 226	751	2938	Corporate Communications	CPRL 223 and EDEC 207	MON	18:05 - 20:55		
CPRL 228	781	6432	Event Management	CPRL 223 and EDEC 207	THU	18:05 - 20:55		
CPRL 320	781	4835	Public Relations Research	CPRL 223 EDEC 207	THU	18:05 - 20:55		
CPRL 322	771	7637	Cases in Public Relations	CPRL 226, CPRL 227, CPRL 319, CPRL 320 & CPRL 321	WED	18:05 - 20:55		
CTPT 207	751	6385	Transportation Law & Policy	CEC1 206	MON	18:05 - 20:55		
CTPT 220	781	7605	Strategic Logistics	CTPT 225	THU	18:05 - 20:55		
CTPT 225	771	6386	Principles of Logistics 2	CTPT 205	WED	18:05 - 20:55		
CTPT 347	761	6458	Transportation Management	EDEC 205	TUE	18:05 - 20:55		
CTPT 410	781	7606	International Trade and Logistics	CTPT 207 CTPT 220 CTPT 347	THU	18:05 - 20:55		
CTPT 440	761	2653	Supply Chain Management	CTPT 207 CTPT 220 CTPT 347	TUE	18:05 - 20:55		
ECON 295	761	1978	Macroeconomic Policy		TUE	18:05 - 20:55		
EDEC 205	751	2014	Communication in Management 1		MON	18:05 - 20:55		
EDEC 205	761	2015	Communication in Management I		TUE	18:05 - 20:55		
EDEC 205	771	2016	Communication in Management 1		WED	18:05 - 20:55		
EDEC 205	781	2017	Communication in Management I		THU	18:05 - 20:55		
EDEC 207	761	3090	Communication in PR	CPRL 223 or concurrently	TUE	18:05 - 20:55		
EDPC 504	752	4317	Practicum in Interviewing Skills	EDPC 501	MON	18:05 - 20:55		
FINE 343	781	7639	Managerial Finance	MGCR 341	THU	18:05 - 20:55		
INDR 294	751	1993	Introduction to Labour-Management Relations		MON	18:05 - 20:55		
INDR 494	781	6363	Labour Law	INDR 294	THU	18:05 - 20:55		
INDR 496	761	2656	Collective Bargaining	INDR 294	TUE	18:05 - 20:55		
INSY 331	771	4213	Managing Information Technology	MGCR 331	WED	18:05 - 20:55		
INSY 332	761	1987	Accounting Information Systems	MGCR 331 MGCR 211	TUE	18:05 - 20:55		
INSY 333	761	2609	Systems Analysis and Modeling	MGCR 331	TUE	18:05 - 20:55		
MGCR 211	751	1994	Introduction to Financial Accounting		MON	18:05 - 20:55		
MGCR 211	761	1995	Introduction to Financial Accounting		TUE	18:05 - 20:55		
MGCR 211	771	2189	Introduction to Financial Accounting		WED	18:05 - 20:55		
MGCR 211	781	1996	Introduction to Financial Accounting		THU	18:05 - 20:55		
MGCR 222	741	1997	Intro. to Organizational Behaviour		SAT	18:05 - 20:55		
MGCR 222	761	1998	Intro. to Organizational Behaviour		TUE	18:05 - 20:55		
MGCR 222	771	1999	Intro. to Organizational Behaviour		WED	18:05 - 20:55		
MGCR 273	771	2000	Introductory Management Statistics	CMSC 101 or Exemption by Examination	WED	18:05 - 20:55		
MGCR 293	751	2002	Managerial Economics		MON	18:05 - 20:55		
MGCR 331	741	2003	Information Systems	CMSC 101 or Exemption by Examination or Departmental Approval	SAT	18:05 - 20:55		
MGCR 331	751	2004	Information Systems	CMSC 101 or Exemption by Examination or Departmental Approval	MON	18:05 - 20:55		
MGCR 331	761	2005	Information Systems	CMSC 101 or Exemption by Examination or Departmental Approval	TUE	18:05 - 20:55		
MGCR 341	771	2006	Finance I	MGCR 273 for CCE Students or MGCR 271 or Equivalent	WED	18:05 - 20:55		
MGCR 352	751	2007	Marketing Management 1		MON	18:05 - 20:55		
MGCR 352	771	2008	Marketing Management 1		WED	18:05 - 20:55		
MGCR 360	761	2939	Social Context of Business		TUE	18:05 - 20:55		

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MGCR 423	781	5138	Organization Policy	Advanced Student (Minimum 5 required courses completed)	THU	18:05 - 20:55
MRKT 354	751	5139	Marketing Management 2	MGCR 352	MON	18:05 - 20:55
MRKT 357	761	6445	Marketing Planning 1	MRKT 354 MRKT 452 MRKT 451 or dept. approval	TUE	18:05 - 20:55
MRKT 453	771	5140	Advertising Management	MGCR 352 MRKT 452 or Departmental approval	WED	18:05 - 20:55
MRKT 455	781	6459	Sales Management	MGCR 352	THU	18:05 - 20:55
MRKT 456	751	2666	Business to Business Marketing	MGCR 352	MON	18:05 - 20:55
MRKT 483	751	1992	International Marketing Management	MGCR 352 MGCR 382 or Departmental Approval	MON	18:05 - 20:55
ORGB 380	781	7607	Cross Cultural Management		THU	18:05 - 20:55
ORGB 420	771	1981	Managing Organizational Teams	MGCR 222	WED	18:05 - 20:55
ORGB 423	781	1983	Human Resources Management	MGCR 222	THU	18:05 - 20:55
ORGB 424	771	1984	Employment	ORGB 423	WED	18:05 - 20:55
ORGB 426	761	1985	Human Resources Training & Development	ORGB 423	TUE	18:05 - 20:55
ORGB 525	751	1986	Compensation Management	MGCR 222	MON	18:05 - 20:55