HCALM 2018-19 CALL FOR PROPOSALS

For almost a decade Health Canada has been funding important and innovative research on linguistic issues in healthcare provision, through HCALM (Health Care Access for Linguistic Minorities) Network – an interdisciplinary and interinstitutional community of researchers. The project comprises the research capacity of the larger Training and Retention of Health Professionals Project (TRHP), based at the Institute for Health and Social Policy at McGill University.

The HCALM Network issues regularly a call for proposals for research projects whose focus is to investigate the relationship between language and access to health care or social services. Research themes include but are not limited to the following:

- Economics of language in health care
- Cultural and linguistic competency
- Health or social inequalities
- Health geography and spatial statistics
- Retention of health professionals in remote or rural communities
- Second language instruction
- Linguistic minorities in medical education and practice
- L2 capacity creation and development among health professionals

Thematic priority area: In the 2018-2019 funding competition, the topic of measurement and measurability has been identified as a thematic priority area. The topic is broadly construed, and eligible proposals may consider it from a variety of theoretical, conceptual and methodological perspectives.

Proposals must focus on access to health care for linguistic minorities in Quebec. Researchers may propose a study on any of the aforementioned research themes including comparative studies. In addition, proposals for studies aiming to measure the cost of language barriers in Quebec's health and social services system are encouraged. Collaborative projects with academic institutions outside Quebec (including outside Canada) are eligible, provided that at least one of the Principal Investigators is based at a Quebec university, and that the funds are managed and disbursed by a Quebec university.

For the 2018-19 funding competition, a maximum of $10,000 is allocated per research project for a period of one year, with the intention of providing seed money for new research that expands the body of knowledge on language and health. No carry overs are permitted from one fiscal year to another. The fiscal year begins on April 1 and ends on March 31. Award of the funds is contingent upon the availability of funds through a contribution agreement between Health Canada and McGill University.

Selection of research proposals takes place in April. Funded applicants become members of the HCALM Network and will be referenced as such in all formal communications. An approval package will be sent to selected candidates and will define roles and responsibilities, payment schedule and a reporting template based on Health Canada requirements. A subaward agreement between McGill University and the researcher's institution will follow.

Application Details:

Proposal Submission:

- **Eligibility Criteria**

The principal applicant must be a researcher based in, or formally affiliated with, a Quebec institution such as a university or research institute. Affiliation with the institution must be established prior to submitting a proposal. Selected applicants will be required to provide an ethics certificate issued by the university or research institute.

- **Evaluation of Proposals**

The evaluation of research proposals will be conducted by the Peer-Review Committee. Proposals will be evaluated for consistency with guidelines below, feasibility, quality and clarity.

- **To Apply**

Please e-mail your proposal, C.V. and all other supporting documentation to hcalm-network.ihsp@mcgill.ca by **Sunday, April 8, 2018**.

Guidelines for Proposal:

- **Identification of Associates, Quebec Based Institution and Partners**

Please include: Name of institution, Name of Principal Investigator and Co-Investigator(s), job title, telephone, e-mail, mailing address and signature of Principal Investigator. Include name of partners, if applicable.

- **Curriculum Vitae**

Principal Investigators must submit C.V. showing publications, grants, conference presentations and employment history for at least the last five years (existing agency C.V.'s are acceptable).

- **Project Summary**

Summary must include: project title, project objectives, hypotheses, research methodology and data sets on which they can be tested (where applicable). Summary should not exceed 600 words.

- **Compatibility with the McGill Training and Retention of Health Professionals Project**

Describe how your research project ties into the project's objective of rendering health and social services more accessible to English-speaking Quebecers for whom potential language barriers exist. Description should not exceed 150 words.

- **Community Implications and Further Research**

Describe how your work could have an impact on linguistic minorities and/or health care professionals. In addition, explain the significance of your work for further research, theory and practice. Summary should not exceed 100 words.

- **Knowledge Transfer and Knowledge Mobilization Capacity**

Describe how your project will help to develop partnerships with the health services delivery community, create links to the minority communities to be served and help to build Knowledge Transfer / Knowledge Mobilization capacity. Summary should not exceed 150 words.

- **Deliverables**

List deliverables you intend to produce such as publication, report, conference presentation, etc.

- **Budget Summary**

Please include a breakdown, per year, of projected costs for Personnel, Travel & Accommodations, Materials and Supplies, Equipment, Rent & Utilities, Performance, Evaluation & Dissemination and Other.

If you plan to allocate part of the funds to a Co-Investigator please include the following; (a) identify the Co-Investigator; and (b) include a separate breakdown of projected costs, per year.

- **Conflict of Interest Disclosure**

Please disclose any potential conflicts of interests in accordance with the definition laid down in the Tri-Council Policy Statement (http://www.pre.ethics.gc.ca/eng/policy-politique/initiatives/tcps2-eptc2/chapter7-chapitre7/). If there are no conflicts, please indicate "No potential conflict of interest to declare."