

JOB OPPORTUNITY: Research Coordinator

POSITION: Research Coordinator

LOCATION: School of Social Work, Faculty of Arts, McGill University / Old Brewery Mission, 902 St Laurent Blvd

DUTIES/RESPONSIBILITIES OF THE POSITION: *The researcher will plan and conduct various research activities in pursuit of the goals of the project. The goal of the project is to better understand the clients so that the organization may better serve their population. The project's Principle Investigator is Professor Katherine Maurer in the McGill School of Social Work. More details on the project can be found at: <http://www.mcgill.ca/socialdevelopment/projects/obm> Research activities include: building datasets out of the shelter's administrative database; analyzing these data for trends and indicators; training case managers to consistently use data collection tools; conducting qualitative interviews with service users; compiling and analyzing the information retrieved from these interviews; writing reports and journal articles related to project findings; and communicating project progress to OBM administrators and board of directors.*

HOURS: *This is full-time (40 hrs), contract position with flexible hours.*

REQUIREMENTS:

- *Strong communication skills.*
- *Knowledge of quantitative research methods.*
- *Experience managing and analyzing large datasets.*
- *Familiarity statistical software (i.e., SPSS, Stata, R, SAS, etc).*
- *Knowledge of qualitative research methods, including interviewing and data analysis.*
- *Knowledge of programs and policies related to homelessness.*
- *Ability to speak, read, and write fluently in both English and French.*
- *Experience with and knowledge of homeless populations are assets.*

APPLICATION PROCESS: *Applications should include a cover letter and CV. Applications should be emailed to both Dr. Katherine Maurer at katherine.maurer@mcgill.ca and Dr. Nestor Arcia at narcia@missionoldbrewery.ca. Only short-listed candidates will be contacted for an interview.*

APPLICATION DEADLINE: *Until position is filled.*

FOR MORE INFORMATION CONTACT:

Dr. Katherine Maurer (514-398-7064), Assistant Professor, School of Social Work, McGill University Email: katherine.maurer@mcgill.ca

Georges Ohana (514-687-1852) Director of Housing, Urban Health, and Research Initiatives, Old Brewery Mission Email: gohana@missionoldbrewery.ca