**Unité d’embauche :** Career and Professional Development (Non-Credit Programs)

**Titre de cours :** Parliamentary Committees (Online)

**Sigle :** CBUS 247-751

**Session :** Winter 2018

**Endroit :** Online

**Horaire :** March 12 – April 20, 2018

**Éducation :** A minimum of a Bachelor’s degree from a recognized university in one of the following: Public Administration, Political Science, Law, or other relevant fields. Graduate Degree preferred.

**Expérience :**
- Teaching experience in a university or corporate context.
- Extensive*, current and relevant professional experience in parliamentary management and administration.

**Autre(s) Information(s) :**
- Relevant designation/certification an asset.
- Applicants must:
  - demonstrate an ability to design structured course materials, including learning activities, based on the course description and target audience;
  - demonstrate an ability to foster learning by establishing a positive classroom dynamic, involving learners in various activities, and managing student participation and group interactions effectively;
  - demonstrate an ability to communicate clearly and effectively in the language of the course, both orally and in writing;
  - provide evidence of an ability to use a variety of technologies to support student learning;
  - provide evidence of how they keep abreast of advances in the field of expertise relevant to the course in question;
  - demonstrate the ability to carry out the duties and obligations of a course lecturer in a respectful and timely manner.
  - demonstrate the ability to work with the School and University administration to address conflicts in a constructive and timely manner.

**Enseignement partagé :**
- ☐ Oui / Yes
- ☒ Non / No

**Si oui, nombre de crédits/CEUs :** NA

**Mode de livraison :**
- ☐ Présentiel / Face-to-Face
- ☐ En Ligne Synchronisé / Online - Synchronous
- ☒ En Ligne Non-Synchronisé / Online - Asynchronous
- ☐ Hybride / Hybrid

**Deadline to apply:** October 15, 2017

**To apply:** Complete the web form at [https://www.mcgill.ca/continuingstudies/about-scs/careers-scs/cpdbncappform-winter](https://www.mcgill.ca/continuingstudies/about-scs/careers-scs/cpdbncappform-winter)

**Please note:**
- Incomplete applications may not be considered.

**Date limite pour postuler:** 15 octobre 2017

**Pour soumettre votre candidature :** Veuillez remplir le formulaire en ligne disponible [https://www.mcgill.ca/continuingstudies/about-scs/careers-scs/cpdbncappform-winter](https://www.mcgill.ca/continuingstudies/about-scs/careers-scs/cpdbncappform-winter)

**Veuillez prendre note que :**
- Toute soumission incomplète pourrait demeurer non traitée.

*‘Extensive’ experience usually refers to a minimum of 5 years experience. Applicants with slightly less experience may be considered.*