ON CAMPUS WORK

USEFUL WEBSITES

McGILL'S CAREER PLANNING SERVICE (CaPS)
(for recruitment, job postings, fairs and more)
www.mcgill.ca/caps/employers
514-398-3304

CITIZENSHIP AND IMMIGRATION CANADA
www.cic.gc.ca/english/study/work.asp
1-888-242-2100

SERVICE CANADA
(For Social Insurance Numbers)
1 800 O-Canada

CONTACT US

www.mcgill.ca/internationalstudents/work/employers
www.mcgill.ca/internationalstudents

William and Mary Brown
Student Services Building
3600 McTavish, Suite 4400
Montreal, QC, H3A 0G3

Email: international.students@mcgill.ca
Telephone: 514-398-4349

UNDERGRADUATE STUDENTS

To work on campus, an undergraduate student must have a valid Study Permit and be registered full time at McGill (min. 12 credits/term*) during the academic year (Sept-Apr.). They are permitted to work part time during the academic year, and full time during University-scheduled breaks (e.g. Summer, Winter holidays, Reading week). They do not require a separate work permit.

* with the exception of the final term before graduation

GRADUATE STUDENTS

To work on campus, a graduate student must have a valid Study Permit and be registered in full-time graduate studies at McGill. They are permitted to work part time during all registered terms, and may be eligible to work full time if their program offers a scheduled break. They do not require a separate work permit.

HIRING INTERNATIONAL STUDENTS - EASIER THAN YOU THOUGHT!
A student who has a mandatory co-op/internship requirement as part of their academic program must obtain a co-op/internship work permit before work begins. With a co-op/internship work permit, the student can work full time to complete the co-op internship. A student wanting to complete an optional internship must respect the requirements for Off-Campus work (see left).

A McGill student who has completed a program of at least 8 months in length may be eligible for a Post-Graduation Work Permit (PGWP) that can span up to 3 years. The PGWP is an open work permit allowing the student to work anywhere in Canada, in any field, for any employer(s). The student must apply for this permit while their Study Permit is still valid, and within 90 days of completing their academic program.

What if the student’s Study Permit (or Work Permit) has expired?
As long as the student applied to renew their Study (or Work) permit before it expired, they are considered to have implied status. As stated on the CIC website:

If a temporary resident applies for renewal of their work or study permit and their permit expires before a decision is made, R186(u) and R189 (the right to continue working or studying under the same conditions pending a determination of their application for renewal) apply only as long as the person remains in Canada.

Sources:
1. Trooboff, Vande Berg, Rayman (2007). Employer Attitudes toward Study Abroad – Frontiers: The Interdisciplinary Journal of Study Abroad,