InternshipProgram
Faculty of Arts

McGill

INTERNSHIP OPPORTUNITY WITH
The Climate Reality Project Canada - Montreal
WINTER 2017

POSITION: Research Intern

LOCATION: 50 Ste-Catherine Ouest, Office 540, Montréal, Québec, H2X 3V4

DESCRIPTION OF THE HOST ORGANIZATION: The Climate Reality Project Canada is a charitable organization founded by former United States Vice President and Nobel Laureate Al Gore. In collaboration with the David Suzuki Foundation, the Climate Reality Project Canada works to provide Canadians with the science of and solutions to climate change. This is primarily achieved through free educational slideshows delivered by Canadians from all walks of life that have been personally trained by Mr. Gore. With the information disseminated through these presentations, the Climate Reality Project Canada believes that Canadians will be better equipped to reduce their carbon footprint.

INTERN'S DUTIES & RESPONSIBILITIES:
Under the supervision of the National Manager, the intern will work primarily as a research assistant. This position will entail researching information to be included in the Climate Reality Project Canada presentations, helping create slides and research up-to-date content for presentations, fact sheets and policy briefs, as well as researching information for any activities that support the Climate Reality Project Canada's core mandate.

HOST ORGANIZATION REQUIREMENTS:

- Preferably students in the following disciplines: Environment, Political Science, Economics, Geography or Communications
- Bilingual (French and English)
- Strong skills in PowerPoint and/or Keynote presentation design
- Thorough online researcher, proficient in Microsoft Office
- Strong written and oral communication skills, enjoys collaboration and team work
- Knowledgeable of current environmental and political issues, passionate about achieving the mission of the Climate Reality Project Canada
- McGill students in U2, U3 or graduate studies (Arts or Education must be your primary degree) with a minimum GPA of 2.7
- Returning to McGill in the fall following the internship
- Students must fulfill Faculty of Arts requirements as outlined in the Handbook for Interns at www.mcgill.ca/arts-internships/forms

The intern's duties and projects may not be as listed. These will depend on the needs of the host organization.

HOURS: Flexible depending on the project assigned to the intern. Generally around 12 hours a week – for a minimum commitment of 180 hours.

HOW TO APPLY: Students must complete the online Arts Internship Application Form
http://www.mcgill.ca/arts-internships/find/mcgill/online-application-form-arts-internship-office-internships

Application Deadlines:
November 21st , 2016

ELIGIBILITY:

- McGill Faculty of Arts student completed 60 credits
- Minimum CGPA of 2.7
- Returning to McGill in the fall following the internship
- Students must fulfill Faculty of Arts requirements as outlined in the Handbook for Interns at www.mcgill.ca/arts-internships/forms

COSTS: The intern is responsible for all costs associated with the internship including transportation, accommodations, etc.

TRAVEL ARRANGEMENTS: Preparing travel arrangements to and from the internship host community is the responsibility of the intern.

ACCOMMODATIONS: Finding suitable lodging during the internship is the responsibility of the intern.

Please Note:
Only short-listed candidates will be contacted. At that time, you may be asked to come in for an interview.
The Arts Internship Office will then transmit the selected applications to the host organization, which will ultimately be responsible for the selection of the candidate(s).
If you feel you have experienced barriers which have had an impact on your academic performance and wish to highlight these to the selection committee, the documents/comments will be taken into consideration..

WORKSHOPS:
Successful candidates are required to attend the following sessions:

- Faculty of Arts Interns Meeting (All internships)
- Cross-Cultural Workshop (Internships outside of Canada, the U.S & Europe)
- International Travel Pre-Departure Session (Internships outside of Canada, the U.S & Europe)
- International Internship Debriefing Session (Internships outside of Canada, the U.S & Europe)
- Success in a Professional Environment (Internships in an office setting)

HEALTH AND SAFETY:
All applicants should consult the Department of Foreign Affairs and International Trade Canada (DFATD) Travel Reports for the internship host country prior to applying for this internship. http://www.voyage.gc.ca/countries_pays/menu-eng.asp

Traveling, living and working abroad can involve certain risks to your health and safety that differ from your home country. These may include: crime, political/social instability, tropical diseases/infections, extreme weather conditions, poor infrastructure, etc.

The Arts Internship Office cannot guarantee the safety of any intern in their host country. It is up to the student to fully assess and prepare for any health or security risks that may be involved in pursuing this internship. Applicants are encouraged to discuss potential risks with their family prior to applying.

Applicants must ensure that they are physically and mentally capable of successfully completing an internship in the internship host country. The Arts Internship Office may request a doctor's attestation that an applicant is sufficiently healthy to complete an internship.

ENTRY REQUIREMENTS:
Interns are responsible for informing themselves of what entry requirements are required to visit and work as an intern in the internship host country. These may include a visa, work permit, passport valid for at least 6 months after entry, and proof of certain vaccinations.
The intern is responsible for acquiring all necessary documents in time for the beginning of their internship.