Enrolment Services

Procedure for Requesting Reconsideration of an Admission Decision

Starting on March 1, any applicant whose request for admission has been denied may submit a written request for reconsideration of the admissions decision. This request must be sent to the admissions office which denied admission. Regardless of when they are received, requests will only be processed after March 1.

Accordingly, for undergraduate programs in: Agriculture, Arts, Architecture, B.A. & Sc., Dietetics & Human Nutrition, Education, Engineering, Environment (in Arts or Science), Management, Nursing, Occupational Therapy, Physical Therapy, Science and Social Work, requests for reconsideration must be mailed (no e-mails or faxes please), to:

Director of Admissions
Enrolment Services
McGill University
McLennan Library Building
3415 McTavish St.
Montreal, Quebec, Canada H3A 0C8

A certified cheque or money-order in the amount of $40 payable to McGill University must accompany the request.

Decisions on Special, Visiting and Exchange applications are final and therefore, requests for reconsideration are not possible. Similarly, as University Transfer applications are considered exceptionally and on the basis of space available, requests for reconsideration are not possible.

The written request must include information in support of reconsideration; such as, a description of significant change in the applicant’s circumstances since the initial application review, correction of any missing or erroneous information in the application, or information that the applicant believes may have been overlooked when the original decision was made. For refusal decisions issued up to and including March 1, requests for reconsideration may be submitted any time up to and including March 31. For refusals issued from March 2 to June 10, requests for reconsideration may be submitted no more than 3 weeks after the date of notification of refusal up to and including June 30th. It is not normally possible for McGill to reconsider admission decisions made after June 10th.

Please note that the original admission decision stands unless it is officially changed by the Admissions Office. This is a rare occurrence and takes place only when it is discovered that admission standards have been misapplied or an applicant's academic record has been misread. During the last three years, less than 1% of admission decisions have been changed following reconsideration. Given that the number of applications to McGill University usually far exceeds the number of spaces available, competition for many programs is intense. There are often many good, highly motivated students who are not admitted.

The review of requests for reconsideration begins in April for US and Overseas high school applicants and in June for CEGEP, Canadian and Ontario high school applicants. Should an error or omission be discovered, the application is immediately reconsidered and any change in decision is communicated officially to the applicant immediately. In the event that no such error is found, the request for reconsideration will be denied. This will be confirmed in writing to the applicant during the month of August.

For any undergraduate programs not listed above, inquiries regarding reconsideration should be addressed to the admissions office responsible for that program.