

Minutes of the meeting of the **Academic Policy Committee** held on Thursday 20th November 2014, from 3:00 to 5:00 p.m., room 302, James Administration Building

Present: L. White (Acting Chair), A. Asghar, C. Ayukawa, R. Chromik, O. Dyens, J. Galbraith, L. Gallardo, T. Hébert, L. Khoury, M. Kreiswirth, S. McDougall, B. Nicolau, J. Potter, X. St-Denis, M. Scott, C. Stewart-Kanigan, S. Stroud, T. Western, J. Degans (*Secretary to APC*)

Regrets: A.C. Masi (Chair), D. Benrimoh, I. Henderson, S. Huebner, E. Sarigöllü, P. Smith, S. Thibert, C. Urbain, L. Winer

1. Agenda

The agenda was approved.

2. Minutes of meeting of 30th October 2014

The minutes were approved.

3. Business arising

i. Report on the Senate meeting of 19th November 2014

The Acting Chair reported that the Guidelines on Definitions of Academic Entities were approved by Senate at its meeting of November 19th, 2014, with the proviso that the definition of an Institute under paragraph A be modified as follows:

“An academic administrative entity that functions like a School or Department, offering courses and teaching programs, ~~typically at the graduate level~~.”

ii. Revised Policy on late withdrawals

The committee reviewed and approved the Policy on late withdrawals, with the proviso that the following revisions be made to the Principles paragraph on page 2:

- the following sentence be reworded and the term “compassionate” removed:

“The members sought to identify new practices that are accurate, fair and compassionate.”

- “student records” be changed to “advising transcripts”

APC also suggested that this policy and its effects be reviewed, possibly annually, to track the number of cases and their nature, and to ensure consistency across the University.

APC approved the Policy on late withdrawals. It will be presented to Senate for approval in APC’s 460th report (for the meeting of Senate of December 3rd, 2014).

iii. Proposal for the refocusing and renaming of the McGill Centre for the Study of Host Resistance
APC was satisfied with the answers provided by Prof. Behr regarding the refocusing and the renaming of the McGill Centre for the Study of Host Resistance.

APC approved the refocusing and the renaming of the McGill Centre for the Study of Host Resistance to the McGill International TB Centre. The proposal will be presented to Senate for approval in APC’s 460th report (for the meeting of Senate of December 3rd, 2014)

iv. Regulations on Cyclical Academic Unit Reviews

APC reviewed the proposed Regulations on Cyclical Academic Unit Reviews, with the addition of a mention of collaborations and interdisciplinary research under the Research, Scholarship and Creative Work paragraph (bullet #2).

APC approved the Regulations on Cyclical Academic Reviews. The document will be presented to Senate for approval in APC's 460th report to Senate (for the meeting of Senate of December 3rd, 2014).

4. New business

i. Subcommittees on Courses and Teaching Programs

The report of the SCTP meeting of October 16th, 2014 was circulated to APC for information only. APC had no comments.

5. Other

The meeting adjourned at 3:50 p.m.