

Minutes of the meeting of the **Academic Policy Committee** held on Thursday 7<sup>th</sup> May 2015, from 3:00 to 5:00 p.m., room 302, James Administration Building

Present: A.C. Masi (Chair), A. Asghar, C. Ayukawa, R. Chromik, J. Galbraith, L. Gallardo, T. Hébert, I. Henderson, L. Hendren (representing the Faculty of Science in T. Western's absence), L. Khoury, M. Kreiswirth, B. Nicolau, J. Potter, E. Sarigöllü, M. Scott, P. Smith, C. Stewart Kanigan, X. St-Denis, S. Stroud, C. Urbain, L. Winer, J. Degans (*Secretary to APC*)

Regrets: D. Benrimoh, O. Dyens, S. Huebner, S. McDougall, S. Thibert, T. Western, L. White

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**1. Agenda**

The agenda was approved.

**2. Minutes of meeting of 16<sup>th</sup> April 2015**

The minutes were approved.

**3. Business arising**

i. Report on the Senate meeting of 22<sup>nd</sup> April 2015

It was reported that Senate approved the Professional Development Certificate in Project Management at its meeting of 22<sup>nd</sup> April 2015.

ii. Transfer Credit Policy

The committee agreed that the text was still ambiguous and requested that the following changes be made:

- in paragraph 1, the policy should read "*students who have been approved (...)*" instead of "*students wishing(...)*"
- the policy should state that, to be counted, courses have to be taken at the host institution for the same purpose (i.e. core vs elective, major vs minor etc...) that they would have at McGill
- the policy should outline the different situations in which students can legitimately transfer credits.
- program and non-program courses should be separated.

iii. APC's subcommittees

APC approved a proposal from Teaching and Learning Services (TLS) to create a working group mandated with revising the terms of reference of APC's Subcommittee on Teaching and Learning, so that they include online and distance education. The revised terms of reference will be presented to APC in the Fall.

iv. International Education

Faculty specific partnership – Universidad Andrés Bello (Chile) and the Faculty of Education

APC requested that the proposal be clarified to specify whether this agreement is a partnership or an exchange, and that the terms of the agreement be more detailed. APC expects more details about the courses that would be taken by McGill students at Universidad Andrés Bello, and about the students that would be coming to McGill and the courses that they would enroll in.

#### 4. New business

- i. Subcommittee on Courses and Teaching Programs
  - SCTP report #10 on meeting of April 9<sup>th</sup>, 2015
    - Faculty of Arts
      - B.A.; Minor Concentration in Medieval Studies (18 cr.)
    - Faculty of Medicine
      - M.Sc.; Family Medicine; Medical Education (45 cr.)

*These were approved by APC. These approvals are final and will be reported to Senate for information in APC's 465<sup>th</sup> report (for the meeting of Senate of May 13<sup>th</sup>, 2015).*

- ii. Proposal for the creation of the Yan P. Lin Centre for the Study of Freedom and Global Orders in the Ancient and Modern Worlds

The committee highlighted the fact that it was unable to approve the creation of the Centre because of a procedural error. Indeed, to follow the appropriate approval path, the proposal should have been vetted by the Research and Advisory Council (RAC) before coming to APC. However, since the Dean of the Faculty of Arts has approved the creation of a provisional Centre, the proposal will be submitted to Senate Nominating, which will allow the naming of the Centre and the release of the necessary funds by the donor. A final proposal will be presented to RAC and subsequently to APC in the Fall.
- iii. Graduate and Postdoctoral Studies

Proposal for the creation of new organizational units to support the graduate programs in Biological and Biomedical Engineering

APC was concerned that this new organizational unit would lead to the creation of a new Faculty and that it would be applicable to all the faculties, despite the fact that only the Faculty of Medicine and the Faculty of Engineering had been consulted. Therefore, APC requested that:

  - the following sentence: “(...)with no intention to create a new Faculty with a Dean” be inserted in the proposal under the leadership/unit heads paragraph.
  - only a streamlined version of the proposal with no reference to this model being applicable to any other programs would be sent to Senate for approval.
- iv. APC composition and membership

The committee had no objections to the proposed changes to its composition. The proposal to add the University Registrar and Executive Director of Enrolment Services (with a voice but no vote) to APC's composition will be submitted to Senate Nominating in the Fall.

#### 5. Other

The Provost thanked the APC members whose terms are ending for their service on the committee.

*The meeting adjourned at 4:50 p.m.*