

Minutes of the meeting of the **Academic Policy Committee** held on Thursday 11th April 2013, from 3:00 to 5:00 p.m., Room 302, James Administration Building

Present: M.J. Mendelson (chairing), W. Adams, K. Dalkir, A. Ghoshdastidar, H. Hatch-Dinel, I. Henderson, S. Huebner, M. Kreiswirth, E. Laverdière, S. MacDougall, A. Misra, P. Perez-Aleman, J. Potter, P. Smith, L. Stone, S. Stroud, C. Urbain (for C.C. Cook), C. Weston, H.M.C. Richard (*Secretary to the Committee*)

Regrets: J. Galbraith, W. Hendershot, L. Hendren, C. Mandato, A.C. Masi, N. Srinidhi, P. Tikasz, M. Zidel

Guest: J. Madrenas, M. Babiak (item 5 b), B. Shore (item 6.a), J. Bartlett, F. Bouthillier (item 6.b)

Document circulated at the meeting: *none*

11.01 Proposed agenda

The proposed agenda was adopted.

11.02 Minutes of previous APC meeting held on 21st March 2013

The minutes were approved as circulated.

11.03 Business arising

None.

11.04 Proposed amendments to APC's terms of reference

- Draft proposal to the Nominating Committee of Senate re. APC and RAC (*13-APC-04-58*) and APC terms of reference including proposed amendments (*Appendix*)

Professor Sarah Stroud presented the proposed amendments to the terms of reference of APC. Following a review of all Senate committees by a workgroup assigned to this task, and on the recommendation of the Nominating Committee of Senate, Senate had approved revisions to APC's terms of reference in May 2009, replacing "Research Policy Committee" by Research Policy Subcommittee". In effect, the Research Advisory Council (RAC), which was created at the same time, has assumed the mandate of the former Research Policy Committee (RPC). RAC's position as a committee that has an advisory role with respect to its Chair and, at the same time, reports proposals that require Senate approval to APC is not an anomaly; CGPS has a similar double role. Adding a layer, in order to have those items reported to APC by a subcommittee of APC did not prove necessary; the terms of reference that were developed in Fall 2009 and approved by APC in December 2009, overlapped with RAC's responsibilities and remained under consideration in the Office of the Vice-Principal (Research and International Relations).

APC approved the proposed amendment to the terms of reference of the Committee. These will be presented to the Nominating Committee of Senate (meeting on 30th April 2013).

11.05 Research Advisory Council (RAC)

a) Principal's Prize for Excellence in Research

Revised memo from VP Research & International Relations Rose Goldstein

Revised proposal: "Principal's Prize for Outstanding Emerging Researchers" (*13-APC-03-52 REV*)

Associate Vice-Principal (Research and International Relations) Sarah Stroud presented the new version of the Principal's Prize for Excellence in Research. The proposal was revised in light of the comments made by APC at its meeting on 7th March 2013, and, as advised by APC, the Deans' comments and endorsement were sought. The major modifications are summarized in Vice-Principal's Goldstein's memorandum to APC.

In the discussion, the request that prizes and awards received be listed on the application was questioned. In response it was stated that preference may be given to someone who has not received prior awards. It was suggested and agreed that the amount of the monetary prize should not be specified; the text should state that "Each award brings with it a monetary prize."

APC approved the proposal for a “Principal’s Prize for Outstanding Emerging Researchers”, as revised by APC, for presentation to Senate for further approval, on condition that it be reviewed in three years. (APC’s approval will be recorded in APC’s 447th Report for the meeting of Senate on 15th May, but the proposal will be presented by the Vice-Principal (Research and International Relations) to Senate as a separate item on the agenda.

b) Proposal for creation of a Microbiome and Disease Tolerance Centre (*13-APC-04-59*)

Dr. Joaquin (Quim) Madrenas, Chair of the Department of Microbiology and Immunology and Ms Maria Babiak, Administrative Coordinator, Department of Microbiology and Immunology, presented the proposal for the creation of a Microbiome and Disease Tolerance Centre.

APC approved the proposal for presentation to Senate for further approval and recommendation to the Board of Governors for final approval. The proposal will be included in APC’s 447th Report, for consideration by Senate on 15th May 2013.

11.06 APC Subcommittee on Courses and teaching Programs (SCTP)

Report # 11 from the SCTP meeting of 14th March 2013 (*13-APC-04-57*)

a) New programs

(i) **M.Ed. in Educational Psychology; Non-Thesis – General Educational Psychology – Project** (48 cr.)

APC approved the proposed program. This approval will be reported to Senate for information in APC’s 447th Report, for the meeting of Senate on 15th May 2013.

(ii) **M.Ed. in Educational Psychology; Non-Thesis – Inclusive Education – Project** (48 cr.)

APC approved the proposed program. This approval will be reported to Senate for information in APC’s 447th Report, for the meeting of Senate on 15th May 2013.

b) Major program revision

- Name change from M.L.I.S.; Non-Thesis to **M.I.S.; Non-Thesis** (48 cr.)

Professor France Bouthillier, Director, School of Information Studies, Faculty of Education, and Professor Joan Bartlett, presented the proposed name change, stating that the process of switching from Library and Information Studies to “Information Studies” began a number of years ago and is in keeping with the evolution in the discipline. The new name reflects the revisions made to the structure and content of the program.

APC approved the proposed major revisions to the program, of which the change in the degree title constituted the main portion. The proposed change in the degree title will be presented to Senate for approval in APC’s 447th Report, for the meeting of Senate on 15th May 2013. **A notice of motion to amend Section 13.1 of the University Statutes (Degrees granted by the University in course) will also be presented to Senate.**

11.07 Academic Unit Reviews

- Proposed APC Assessment: Review of the Department of Anatomy and Cell Biology (*13-APC-04-61*)

APC approved the proposed APC Assessment. A typographical error will be corrected and the document will be sent to the Chair of the Department and the Dean of the Faculty of Medicine. It will be presented to Senate for information, together with APC’s assessments of other academic unit reviews conducted in the 2012-2013 academic year, in APC’s 447th Report for consideration by Senate at its meeting on 15th May 2013.

11.08 Other business

None.

The meeting adjourned at 5:00 p.m.