

Minutes of the meeting of the **Academic Policy Committee** held on Thursday 21st April 2011, from 3:00 to 4:00 p.m., Room 326, Wilson Hall

Present: M.J. Mendelson (chairing), J. Abaki, J. Angeles, C. Buddle, M.J. Damha, A. Deguise, I. Henderson, R. Jakhu, M. Kreiswirth, P. Perez-Aleman, J. Potter, M. Wanderley, H.M.C. Richard (*Secretary to the Committee*)
Regrets: G. Brown, A. Doyle, M. Kaartinen, P. Li, S. McDougall, A.C. Masi, R. Mayor-Mora, M. Szyf, W. Thomson, C. Urbain, C. Weston
Guests: S. Smith (item 5), K. Dalkir (Faculty of Education), O. Gautheron (Macdonald Campus students' representative)

Document circulated at the meeting: none.

12.01 Proposed agenda

The proposed agenda was adopted.

12.02 Minutes of previous meeting held on 24th March 2011

The minutes were approved as circulated.

12.03 Business arising

None.

12.04 APC Subcommittee on Courses and Teaching Programs (SCTP)

Revised Report #10 on the SCTP meeting held on 17th March 2011 (11-APC-04-56)

Items included in this report were reported to APC for information only.

12.05 Proposed Policy on the Study and Care of Animals (11-APC-04-55)

Suzanne Smith, Director, Animal Compliance Office, Ethics Unit, Office of the Vice-Principal (Research and International Relations), presented a proposed Policy on the Study and Care of Animals, for use at McGill University and at its affiliated hospital research institutes, and prepared in accordance with the guidelines and policies of the Canadian Council on Animal Care (CCAC).

In the discussion the following points were made:

- The proposed Policy applies to the use of captive and other animals involved in research.
- The proposed Policy covers the basic principles required by the CCAC. McGill has additional procedures that surpass CCAC's requirements and need not be included in the Policy.

It was suggested and agreed

- that the cover memo should include a link to the Animal Care Committee website and that the terms of reference of the ACC be included as an appendix to the document;
- that item 11.a be clarified. It was revised to read: "Any individual who is aware of possible violations to existing animal care and use regulations must report this concern, ~~anonymously if so desired~~, to the Chair of the relevant FACC or the Animal Compliance Office (ACO). If so desired, his/her name will be kept confidential."

APC approved the proposed Policy on the Study and Care of Animals, with the revisions that were agreed to, for submission to Senate for final approval. The revised document will be included in APC's 429th Report to Senate for consideration at the meeting of Senate on 18th May 2011.

12.06 Other business

Concerns were expressed about the decrease in the number of language courses being offered and about the number of courses in the McGill calendar that have had no enrolment for the past five years.

The meeting adjourned at 3:30 p.m.