

Minutes of the meeting of the **Academic Policy and Planning Committee** held on Thursday 23rd November 2006 from 3:00 to 5:00 p.m. in the Arts Council Room (Room 160), Arts Building

Present: A.C. Masi (Chair), W. Caplin, P. Holland, M.J. Mendelson, M. Nahon., D. Niven, J. Schmidt, S. Stroud, M. Szyf, H.M.C. Richard (Secretary to the Committee)

Regrets: A. Angus, G. Brown, L. Butler-Kisber, J. Feine, D. Jutras, V. Errunza, S. McDougall, J. Nemes, C. Newlove, N. Perumal, D. Thérien, H.F. Upham,

Guests : Ph. Smith (item 4)

Documents circulated at the meeting:

06-APPC-11-30 Rewording of McGill Diplomas for the Diploma in Management, Centre for Continuing Education.

06.01 Proposed agenda

The proposed agenda was adopted.

06.02 Minutes of meeting

a) Meeting held on 26th October 2006

The minutes were approved as circulated.

b) Meeting held on 9th November 2006

The minutes were approved as circulated.

06.03 Business arising

- New Programs approved by MELS, 2nd November 2006

. Ph.D. in Educational Studies

. B.Sc. (Physical Therapy)

. M.Sc. (Applied) in Physical Therapy (58 credits)

. B.Sc. (Occupational Therapy)

. M.Sc. (Applied) in Occupational Therapy (58 credits)

It was reported that the programs in Physical Therapy and Occupational Therapy were held up at the *ministère de l'Éducation, du Loisir et du Sport (MELS)* by the need to have the *ministère de la Santé et des Services sociaux (MSSS)* approve the move to a master's-level entry to the two professions. He further reported that the *Comité des vice-recteurs aux affaires académiques (VRAA)* of the *Conférence des recteurs et des principaux des universités du Québec (CREPUQ)* has approved a new evaluation and approval procedure for new program proposals that would modify the training leading to professional certification. Henceforth, such proposals will be submitted to CREPUQ's *Commission d'évaluation des projets de programmes (CEP)* while still at an exploratory stage (at a stage of development that includes *opportunité* considerations), so that an *Avis* can be formulated, before the whole new-program dossier is developed.

(Secretary's note: *the whole external evaluation process for the five newly approved new program proposals (from date of submission to date on letter of approval from the Minister, was as follows:*

- *Ph.D. in Educational Studies: one year and eight months.*

- *PT and OT programs: three years and nine months. The 88-credit master's program approved by APPC and Senate was withdrawn.)*

06.04 Academic Program Reviews

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06.04 Subcommittee on Courses and Teaching Programs (SCTP)

a) SCTP membership (Arts replacement) (06-APPC-11-29)

APPC considered the recommendation to replace Professor Patrick Neilson of the Faculty of Arts with the Associate-Dean (Academic) of that Faculty to the APPC Subcommittee on Courses and Teaching Programs for a term extending from 1st January 2007 to 31st August 2009. The SCTP has in the past included an Associate Dean (Academic) from the Faculty of Agricultural and Environmental Sciences. It was cautioned that upper-level governance committees should not turn into administrative committees.

APPC approved the appointment of Associate-Dean (Academic) Mary McKinnon of the Faculty of Arts to the SCTP.

b) CCE rewording of diploma for Diploma in Management (06-APPC-11-30)

APPC considered and **approved a recommendation submitted by the Senate Committee on Continuing Education to reword the diploma for the Diploma in Management of the Centre for Continuing Education, so that it indicates a student's concentration specifically on the diploma.** The request came from the students. The Dean of the Faculty of Management expressed agreement with the suggested rewording. It was noted that in all faculties except Engineering (where the name of the Department is included on the degree), the diploma includes only the name of the Faculty.

This item will be reported to Senate as having been approved by APPC (385th Report for Senate meeting on 6th December 2006, D06-23)

c) SCTP report on meeting held on 2nd Nov 2006 (06-APPC-11-31)

- i) -- B.Com.; Major Concentration in Mathematics for Management Students
- ii) -- B.Com.; Major Concentration in Statistics for Management Students

APPC agreed on the following:

Re. 2), the footnote at the bottom of section 9.0 that reads "Math 204 can be taken for credit after credit for MATH 324 has been obtained..." **should be clarified;**

Re. both 1) and 2), **the proposers should be invited** to think through the requirements of the two Major Concentrations in order to fit in 36 credits instead of 39.

d) SCTP second report on meeting held on 2nd November 2006 (06-APPC-11-32)

Nothing to approve.

06.05 Other business

The meeting adjourned at 5:00 p.m.

*Helen M.C. Richard 2006-11-28
HMCR/APPCdocs/minutes/2006-11-23*