sergio.burgos@mcgill.ca

Tel: (514) 398-7802

JOB TITLE: Laboratory Technician

JOB SUMMARY: Under the direction of the immediate supervisor, participates in the execution of laboratory projects and experiments. Performs a variety of specialized technical tasks according to established methodology. Prepares materials and equipment. Compiles data. Demonstrates techniques. Maintains equipment.

MAJOR DUTIES AND RESPONSIBILITIES:

- 1. Participates in the execution of laboratory projects and experiments. Performs a variety of specialized technical tasks in molecular biology and cellular metabolism.
- 2. Prepares and sets up materials and equipment. Performs a variety of assays, analyses and tests such as tissue culture, electrophoresis, and molecular cloning.
- 3. Records results, performs calculations and compiles data. Maintains records and files.
- 4. Demonstrates the operation of apparatus or techniques.
- 5. Maintains equipment. Arranges for servicing.
- 6. Ensures the cleanliness and safety of the work area.
- 7. Maintains inventory. Purchases equipment and materials.
- 8. Uses a variety of equipment such as balances, pH meters, pipettors, biological safety cabinets, incubators, autoclaves, microscopes, spectrophotometers, centrifuges, chromatography apparatus, electrophoresis apparatus, and computers.
- 9. Ensures compliance with safety regulations in the use of equipment. Ensures proper storage, handling and disposal of hazardous materials.
- 10. Maintains inventory. Recommends and purchases equipment and material.
- 11. Performs accounting functions such as monitoring expenditures, verifying ledgers and resolving discrepancies.
- 12. The list of duties and responsibilities outlined above is representative and not a complete and detailed list of tasks which may be performed by an employee whose position has been matched to this generic job description.

QUALIFYING SKILLS:

- Experience with cell culture, ability to isolate primary cells will be considered an asset;
- Experience in preparing culture media and stock solutions;
- Experience with basic molecular biology techniques (western blotting, real-time PCR);
- Strong interpersonal skills and ability to communicate.

EDUCATION AND EXPERIENCE:

• DEC III (Medical Laboratory Technology) -- 2 years of related experience

Position start date: Immediately (until 31 May 2021; with the possibility of renewal)

Number of hours to be worked per week: 20

Hourly wage: \$25 + benefits

TO APPLY:

Submit resume and cover letter to sergio.burgos@mcgill.ca by November 6, 2020.

Department of Animal Science

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